**Van Nuys Neighborhood Council**


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**David Harari**
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**Treasurer & Budget & Finance Chair**

**N/A**
**Parliamentarian**


**Members**
**John Camera**
**Quirino de la Cuesta**
**Mindi Gonzalez**
**Ann Kalb**
**Ray Mandarino**
**Dalilah Perez-Vigo**
**Carrie Prince**
**Priscilla Ramos**
**Derrick Spears**
**Francois Verin**

# Van Nuys Neighborhood Council Budget and Finance Committee AGENDA

**Wednesday, October 7th, 2026**

**5:30 PM**

Van Nuys Branch Library

6250 Sylmar Ave.

Van Nuys, CA 91401

Community Room


**Van Nuys Neighborhood Council**
**P.O. Box 3118**
**Van Nuys, CA 91407-3118**

**Email:** info@vnnc.org
www.vnnc.org

**Phone: 818-357-2446**


Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.
**Actual time for each comment will be recorded in 30 second increments (i.e., 30 sec., 1 min., 90 sec., 2 min.).**

**Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration.**

**Speakers shall direct their comments to the Committee (not to an individual).**

Chair of Budget & Finance Committee: David Harari
Members: Pam Bingham, Kathy Schreiner, Derrick Spears

1. **Roll Call and Pledge of Allegiance**
2. **Discussion and possible action to recommend that the VNNC Board approve the August 2026 MER (Monthly Expenditure Report). See attached pages 5 - 6 and link below:**

   https://vnnc.org/wp-content/uploads/2026/10/VNNC_MER_August2026.pdf

3. **Discussion and possible action of updating the VNNC Budget to include rollover funds in the amount of $8,776.60. See attached page 7**
4. **Discussion and possible action to recommend that the VNNC Board approve an NPG application from Valley Intercommunity Council for up to $5,000 to support the distribution of up to 500 home-delivered meals to low-income, homebound older adults residing in Van Nuys. See link below:**

   https://vnnc.org/wp-content/uploads/2026/10/Updated-NPG-App_Valley-Intercommunity-Council.pdf

5. **General Public Comment on Non-Agenda Items (2 min per stakeholder). Note that topics discussed must be within the jurisdiction of the VNNC.**
6. Identification of topics Committee members would like to discuss at a future meeting.
7. Adjournment

**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://lacity.gov/government/subscribe-agendas

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be

scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website http://www.vnnc.org

**Notice to Paid Representatives -** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at: https://ethics.lacity.gov/lobbying/

For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

# Monthly Expenditure Report

**Reporting Month: August 2026** **Budget Fiscal Year: 2026-2027**

**NC Name: Van Nuys Neighborhood Council**

| Monthly Cash Reconciliation | | | | | |
|---|---|---|---|---|---|
| **Beginning Balance** | **Total Spent** | **Remaining Balance** | **Outstanding** | **Commitments** | **Net Available** |
| $33372.81 | $1963.15 | $31409.66 | $561.63 | $0.00 | $30848.03 |

| Monthly Cash Flow Analysis | | | | | |
|---|---|---|---|---|---|
| **Budget Category** | **Adopted Budget** | **Total Spent this Month** | **Unspent Budget Balance** | **Outstanding** | **Net Available** |
| Office | $23415.00 | $1620.46 | $21048.06 | $561.63 | $20486.43 |
| Outreach | | $342.69 | | $0.00 | |
| Elections | | $0.00 | | $0.00 | |
| Community Improvement Project | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 |
| Neighborhood Purpose Grants | $1585.00 | $0.00 | $1585.00 | $0.00 | $1585.00 |
| Funding Requests Under Review: $0.00 | | Encumbrances: $0.00 | | Previous Expenditures: $403.79 | |

| Expenditures | | | | | | |
|---|---|---|---|---|---|---|
| **#** | **Vendor** | **Date** | **Description** | **Budget Category** | **Sub-category** | **Total** |
| 1 | RALPHS #0047 | 08/04/2026 | Snacks for VNNC Table at August 4 National Night Out event on Van Nuys Civic Center plaza. | General Operations Expenditure | Outreach | $63.05 |
| 2 | VBS VONAGE BUSINESS | 08/05/2026 | Monthly Vonnage phone bill. Budgeted line item. | General Operations Expenditure | Office | $48.55 |
| 3 | PY ALL RIGHT STORAGE | 08/10/2026 | Monthly payment for VNNC storage space. Budgeted line item. | General Operations Expenditure | Office | $195.00 |
| 4 | FEDEX OFFICE 1902 VNYK | 08/12/2026 | Printed materials for August 12 VNNC GBMeeting. Budgeted line item. | General Operations Expenditure | Office | $116.60 |
| 5 | NAPOLIS PIZZA KITCHEN | 08/12/2026 | Food for August 12 VNNC GBMeeting. Budgeted line item. | General Operations Expenditure | Office | $141.19 |
| 6 | RALPHS #0702 | 08/12/2026 | Food for 8/12 VNNC GBMeeting. Budgeted line item. | General Operations Expenditure | Office | $21.98 |
| 7 | STICKERAPP | 08/14/2026 | Stickers with VNNC auto logo. Promotion items for use in Outreach events. | General Operations Expenditure | Outreach | $185.48 |
| 8 | SMART AND FINAL 374 | 08/21/2026 | Snacks for VNNC table at 8/22 "Saluting Our Fire Fighting Heroes" appreciation breakfast. | General Operations Expenditure | Outreach | $94.16 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 9 | WENDY L. MOORE / MOORE BUSINESS RESULTS | 08/04/2026 | Web Admin. and Posting Services for June 2026 | General Operations Expenditure | Office | $507.21 |
| 10 | WENDY L. MOORE / MOORE BUSINESS RESULTS | 08/05/2026 | Web Admin. & Posting for July 2026 | General Operations Expenditure | Office | $589.93 |
| | **Subtotal:** | | | | | **$1963.15** |

| **Outstanding Expenditures** | | | | | | |
|---|---|---|---|---|---|---|
| **#** | **Vendor** | **Date** | **Description** | **Budget Category** | **Sub-category** | **Total** |
| 1 | WENDY L. MOORE / MOORE BUSINESS RESULTS | 09/02/2026 | Web Admin. and Posting for August 2026 | General Operations Expenditure | Office | $561.63 |
| | **Subtotal:** Outstanding | | | | | **$561.63** |

**Van Nuys Neighborhood Council**
**Annual Budget for Fiscal Year 2025-2026 v2**

| | Approved 07/22/2026 | Proposed Changes | Revised Budget |
|---|---|---|---|
| **Annual Budget Funds** | $25,000.00 | | $25,000 |
| **Rollover Funds** | | | $8,776.60 |
| **Total Annual Budget Funds** | $25,000.00 | | $33,776.60 |
| | | | |
| **Office/Operational Funds** | | | |
| Storage Locker (All Right Storage) | $2,340 | | $2,340 |
| Printing and Photocopies for Meetings | $1,250 | | $1,250 |
| Food, Refreshments for General Board Meetings | $1,500 | | $1,500 |
| Zoom Licenses | $525 | | $525 |
| Canva License | $130 | | $130 |
| Note-taker for Meetings | $3,000 | | $3,000 |
| Administrative Support/Bridgegap | $3,000 | | $3,000 |
| Office Supplies | $400 | | $400 |
| Web Hosting and Maintenance, E-blasts, Agenda-Posting (Moore Business Results) | $5,000 | | $5,000 |
| GoDaddy web hosting, email addresses, and software utilities | $1,350 | | $1,350 |
| Mailbox at Van Nuys USPS | $350 | | $350 |
| Board Retreats | $400 | | $400 |
| Councilmember Bus. Cards/Nameplates/Nametags | $100 | | $100 |
| Facility Rental for Meetings | $0.00 | | $0.00 |
| Telephone service | $600 | | $600 |
| | | | |
| Total Office and Operational Expenditures | **$19,945.00** | | **$19,945.00** |
| | | | |
| **Outreach Expenditure Category** | **$2,470.00** | | **$2,470.00** |
| **Election Expenditures Category** | **$1,000.00** | | **$1,000.00** |
| **Neighborhood Purposes Grant (NPG) Expenditure Category** | **$1,585.00** | **$8,776.60** | **$10,361.60** |
| **Community Improvement Project (CIP) Expenditure Category** | **$0.00** | | **$0** |
| | | | |
| **Total Expenditures for the Fiscal Year** | **$25,000.00** | | **$33,776.60** |