

Van Nuys Neighborhood Council



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Budget and Finance Committee

Van Nuys Neighborhood Council VNNC Budget and Finance Committee Agenda

Wednesday,
November 4, 2026 5:30 PM

Van Nuys
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Derrick Spears
Francois Verin

**Click Link for Zoom Meeting
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**or By Telephone
Dial (+16694449171 US) to Join
the Meeting
Then Enter This Webinar ID:
(81081618471) and Press #**

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE VAN NUYS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must join the meeting using the following weblink:

<https://us02web.zoom.us/j/81081618471>

Or dial **(+16694449171 US)**, and enter **(81081618471)** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting, the public will be requested **to dial *9 or use the Raise Hand option**, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option,

the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board/Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board. **Actual time for each comment will be recorded in 30 second increments (i.e., 30 sec., 1 min., 90 sec., 2 min.).**

Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration.

Speakers shall direct their comments to the Committee (not to an individual).

Chair of Budget and Finance Committee: David Harari
Members: Pam Bingham, Kathy Schreiner, Derrick Spears

1. **Roll Call and Pledge of Allegiance**
2. **Discussion and possible action to recommend that the VNNC Board approve the September 2026 MER (Monthly Expenditure Report). See attached pages 5 - 6 and link below:**
https://vnnc.org/wp-content/uploads/2025/11/VNNC_MER_September2026.pdf
3. **Presentation by representative from Hand4Hope LA**
4. **Discussion and possible action to hire Three Blind Mice, LLC DBA Bridgegap Temporary Staffing and Services Agency (Bridgegap) for the 2026-2027 fiscal year to provide minute-taking services for a maximum of \$250 per month and administrative services for a maximum of \$250 per month.**
5. Identification of topics Committee members would like to discuss at a future meeting.
6. Adjournment

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd., Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://lacity.gov/government/subscribe-agendas>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters

related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at:

<https://ethics.lacity.gov/lobbying/>

For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Monthly Expenditure Report



Reporting Month: September 2026 Budget Fiscal Year: 2026-2027

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$31409.66	\$993.23	\$30416.43	\$1330.61	\$0.00	\$29085.82

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$23415.00	\$993.23	\$20054.83	\$1330.61	\$18724.22
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$10361.60	\$0.00	\$10361.60	\$0.00	\$10361.60
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2366.94	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VBS VONAGE BUSINESS	09/05/2026	Month Vonnage phone bill. Budgeted line item.	General Operations Expenditure	Office	\$48.71
2	FEDEX OFFICE 1902 VNYK	09/09/2026	1st Fed Ex receipt for printed materials for Sept. 9 VNNC Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$43.47
3	FEDEX OFFICE 1902 VNYK	09/09/2026	2nd Fed Ex receipt for printed materials for Sept. 9 VNNC Board Meeting. Budgeted line item.	General Operations Expenditure	Office	\$6.85
4	NAPOLIS PIZZA KITCHEN	09/09/2026	Food for Sept 9 VNNC GBM.	General Operations Expenditure	Office	\$137.57
5	PY ALL RIGHT STORAGE	09/10/2026	Monthly VNNC storage fee. Budgeted line item.	General Operations Expenditure	Office	\$195.00
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	09/02/2026	Web Admin. and Posting for August 2026	General Operations Expenditure	Office	\$561.63
Subtotal:						\$993.23

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Kathy Schreiner	09/15/2026	Reimbursement for out-of-pocket charges relating to FedEx printing of Agenda Materials for the VNNC General Board Meeting on July 8th, 2026.	General Operations Expenditure	Office	\$96.80
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/01/2026	Agenda posting and web admin. support for September 2026	General Operations Expenditure	Office	\$403.04
3	City of Los Angeles - Department of Neighborhood Empowerment	10/14/2026	Canva license reimbursement for 2026-27	General Operations Expenditure	Office	\$66.67
4	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	10/15/2026	Admin Support for September 2026	General Operations Expenditure	Office	\$254.70
5	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	10/15/2026	Admin. Services for August 2026	General Operations Expenditure	Office	\$254.70
6	BRIDGEGAP TEMPORARY STAFFING AND SERVICES AGENCY	10/15/2026	Admin. Services for July 2026	General Operations Expenditure	Office	\$254.70
Subtotal: Outstanding						\$1330.61