

## Van Nuys Neighborhood Council



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### Members

**Samuel Apikyan**  
**Hakop 'Jack' Azatyan**  
**John Camera**  
**Josue Chavez**  
**David Harari**  
**Ann Kalb**  
**Yena Kim**  
**David Kopelev**  
**Britt Vaughan**  
**Cyle Zezotarski**

## Van Nuys Neighborhood Council Special Executive Committee Meeting AGENDA

Thursday, July 20, 2023  
6:30PM

Van Nuys Branch Library  
Community Room  
6250 Sylmar  
On the Civic Center Plazs

Van Nuys  
Neighborhood Council  
P.O. Box 3118  
Van Nuys, CA 91407-3118

Email: [info@vnnc.org](mailto:info@vnnc.org)  
[www.vnnc.org](http://www.vnnc.org)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

**Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. Speakers shall direct their comments to the Board (not to an individual).**

## 1. Roll Call and Pledge of Allegiance

## 2. Planning of Agenda for GBM (General Board Meeting) on July 27th

- a. Completion of agenda items remaining from 7/12/23 meeting
  - \* Approval of MERs (Monthly Expenditure Reports) for May 2023 and June 2023
  - \* Discussion and possible action to complete and approve 2023/24 Administrative Packet for submission to City Clerk Neighborhood Funding section.
    - FY 23/24 Budget
    - Fiscal Officer Roles to be appointed – must have completed Fiscal Officer Training.
      - ✓ Second Signer (currently held by Kathy Schreiner)
      - ✓ Alternate Signer
      - ✓ First Bank Cardholder
      - ✓ Second Bank Cardholder (currently held by Kathy Schreiner)
  - \* Discussion and possible action about whether to post vacant Board positions and invite application by individuals who meet the qualifications for each position.
  - \* Discussion and possible action to approve a CIS to support Council File (CF) 23-1200-S130, regarding nomination by Controller Kenneth Mejia of Reseda NC member Jamie York to the Ethics Commission.
  - \* Discussion and possible action to appoint one or two Board members to be Budget Representatives.
- b. Identification of Key Issues for VNNC to address in 2023/24
- c. Overview of past committee structure and discussion about committees needed to address 2023/24 Key Issues
- d. Discussion of possible VNNC outreach events
- e. Discussion of possible retreat and/or Board training
- f. Other?

## 3. General Public Comment on Non-Agenda Items (2 min per stakeholder)

Note that topics discussed must be within the jurisdiction of the VNNC.

## 4. Identification of topics Board Officers would like to discuss at a future meeting.

## 5. Adjournment

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**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

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**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Neighborhood Council Board Member Oath**

I pledge to represent my neighborhood with dignity, integrity, and pride.  
I will encourage other points of view, even when they differ from my own.  
I will respect, value, and consider everyone's opinion.  
I will find the good in my neighborhood and praise it and promote it.  
To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.