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Van Nuys Neighborhood Council



Van Nuys Neighborhood Council Executive Committee Meeting Minutes

Wednesday March 29, 2023

Zoom meeting
online or by telephone

Please click the link below
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In Conformity with The September 16, 2021 Enactment of California Assembly Bill 361 (Rivas) And Due to Concerns Over Covid-19, General Board Meeting of Van Nuys Neighborhood Council Will Be Conducted Telephonically and Internet Based Via Zoom.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499 use Meeting ID No. **876 0975 7252** then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing *9, when called on to talk, you can mute/unmute by pressing *6.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to dial *9 if participating by phone or "Raise Hand" if participating by computer, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board. **Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration**

- 1. Roll Call – Pledge of Allegiance-** Meeting was called to order at 8:10 OPM.

VNNC ITEM 1. Roll Call	
Present –04	Absent-01
Schreiner, Vijayan, Hendry, Bolla	Febre (Arrived 8:46PM)

- 2. Executive Reports-** Schreiner, Vijayan, Hendry, Bolla on “Bylaws” having errors, syntax, flow issues,
- 3. General Public Comment on Non-Agenda Items**
 - Richard Hopp
- 4. Discussion of minutes deferred to the next meeting.** Minutes will be posted—put up to date.
- 5. Planning for in-person meetings of the VNNC at the Braude Center Conference Room** Planning the return to “in person meetings”. Discussion of all possible issues in meeting (supplies, set up of audio, security)
- 6. Use of new agenda templates from DONE** Show as approved per DONE.

Febre joined the meeting at 8:46PM.

- 7. LADWP-NC MOU-** Discussion and possible action to recommend participation by the VNNC in the renewed Memorandum of Understanding between the Department of Water and Power and the Neighborhood Councils.

Background: In February, the LADWP-NC MOU Renewal was approved by DWP. According to Tony Wilkinson, long-time member of the Panorama City NC and Chair of the NC-DWP MOU Oversight Committee, “This longstanding MOU is the ONLY formal agreement between a city department and individual Neighborhood Councils for transparent two-way communications, advance information, and local representation.” Each Neighborhood Council is requested to agendize its own participation in the MOU and submit its action to LADWP on a Board Action Certificate (BAC). Each Neighborhood Council should also name its own DWP Representative (who does not necessarily need to be a Board member), along with an Alternate Representative. The NC can choose the way to name a representative (e.g., by Board action or by appointment by the President or by the executive committee)..

Motion that the Executive Committee recommend that the VNNC Board be asked to approve the VNNC’s participation in the LADWP-NC MOU.

Public Comment: Mr. Hopp

Motion: Passed

VNNC. Agenda Item 7. Motion to Approve LADWP MOU Moved: Vijayan Seconded: Hendry				
Yes-05	No-00	Abstain-00	Ineligible-00	Absent-00
Schreiner, Vijayan, Febre, Hendry, Bolla	None	None	None	None

- 8. VNNC elections – key dates** Elections—calendar. Discussion, posting of deadlines.
 - andidate filing started on **February 22, 2023** and ends **April 8, 2023**. (Candidates can submit an application online via the City Clerk’s Portal or by submitting a paper application.)

- b. Vote by Mail (VBM) applications can be submitted through the online portal or by paper application from April 23, 2023 to June 3, 2023.
- c. The VNNC in-person voting will take place on **June 22, 2023 from 11:00AM to 5:00PM.**
- d. VBM ballots will be mailed out on May 18, 2023 and must be returned and postmarked by election day and received no later than July 2, 2023 in order to be counted.

Public Comment: Mr. Hopp

9. Items for April General Board Meeting (4/12) Shaping the April meeting. Items to be discussed. One NPG, Minutes, financial reports, etc.

- a. No planned guest speaker
- b. Approval of minutes of Feb. 8th and March 8th meetings
- c. Announcement of Youth Rep vacancy
- d. Discussion and possible action on motions from the Budget & Finance Committee (including recommendation on one NPG application and approval of Feb MER)
- e. Discussion and possible action on motions from the Parks, Open Space, and Environment Committee (including motions to approve two CIS documents)
- f. Discussion and possible action on motions from the Outreach Committee.
- g. Discussion and possible action on motions or report from the Government Affairs and Bylaws Committee.
- h. Discussion and possible action to approve participation in the LADWP-NC-MOU
- i. Discussion and possible action on preference for a method of holding committee meetings in the future.
- j. Share information about the 2023 VNNC Board Member Election process.
 - i. Key dates on the calendar for the various elements of the process.
 - ii. Filing to be a candidate closed April 8th.
 - iii. Report on outreach plans.

10. Adjournment Moved: Vijayan Seconded: Hendry

Respectfully submitted.

John M. Hendry
VNNC Secretary

April 1, 2023