

Van Nuys Neighborhood Council

Committee Members:

Kathy Schreiner
Jennifer Febre
Britt Vaughan
Matt Wayne
Hakop 'Jack' Azatyan



Van Nuys Neighborhood Council
Budget and Finance Committee
Tuesday, January 31, 2023
6:00 p.m.
Virtual Meeting



Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407-3118

Email: info@vnnc.org

Web: www.vnnc.org

Minutes of the Budget & Finance Committee

Chair of Budget and Finance Committee: **Jennifer Febre, Treasurer**

Members of Budget and Finance Committee: **Kathy Schreiner, President; Hakop Azatyan, Matt Wayne, Britt Vaughan**

1. Welcome, Pledge of Allegiance, and Roll Call.
 - a. Meeting called to order by Treasurer Febre at 6:02pm
 - b. Treasurer Febre reviewed the governor's executive order
 - c. Pledge of Allegiance
 - d. Roll Call

VNNC Item 1. Roll Call		
Present – 5	Absent – 0	Excused – 0
Febre, Schreiner, Wayne, Vaughan and Azatyan		

2. General Public Comment on Non-Agenda Items (2 min per stakeholder).
 - a. None.
3. Discussion and possible action to approve minutes from November 1, 2022 Meeting <https://vnnc.org/wp-content/uploads/2023/01/Budget-and-Finance-Committee-Minutes-11.01.22.pdf>
 - a. Committee members reviewed the minutes.
 - b. President Schreiner made motion to approve minutes and Mr. Wayne seconded motion.
 - c. No public comment.
 - d. Unanimous vote for approval.

VNNC Item 3. Motion to approve November 2022 Minutes. Moved: Schreiner Seconded: Wayne			
Yes – 5	Abstain – 0	Ineligible – 0	Absent – 0

Febre, Schreiner, Wayne, Vaughan and Azatyan	None	None	Vaughan
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4. Discussion and possible action to recommend that the VNNC vote to acknowledge a fraudulent charge made to a VNNC credit card and subsequently reversed by the vendor to eliminate the charge. Neither the bank nor the City Clerk can remove these two transactions from the records. The City Clerk needs a BAC from the VNNC that acknowledges these two transactions, so that the December MER can be generated and formally reviewed by the VNNC.

<https://vnnc.org/wp-content/uploads/2023/01/City-Clerk-email-regarding-two-transactions-missing-receipts.pdf>

- a. Committee discussed the fraudulent charge made from Avis on the council’s credit card which was held by Mike Browning. Mr. Browning immediately called the credit card company and reversed the charges.
- b. President Schreiner made motion to that the VNNC vote to acknowledge fraudulent charge made to a VNNC credit card and subsequently reversed by the vendor to eliminate the charge and Mr. Wayne seconded.
- c. No public comment.
- d. Unanimous vote for approval.

VNNC Item 4. Motion to approve September 2022 MER. Moved: Azatyan Seconded: Wayne			
Yes – 4	No – 0	Ineligible – 01	Absent - 0
Febre, Schreiner, Wayne and Vaughan	None	Hakop	Vaughan

5. Discussion and possible action regarding NPG Application from Granada Hills Charter High School Robotics Program for funding in the amount of \$5,000. The purpose of the grant is to cover materials, registration fees, food and transportation for the students competing in the San Diego Regional Robotics Competition to be held in March 2023.

<https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Application-GHCHS-Application.pdf>

<https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Application-Robotics-Info.pdf>

<https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Application-GHCHS-Letter-on-School-Letterhead.pdf>

- a. Treasurer Febre recused herself since she was an instructor at Granada Hills High School for several years.
- b. Students from Granada Hills High School presented the purpose of the grant.
- c. Committee discussed
- d. Schreiner moved to deny funding for this NPG since it does not fulfill the need for the Van Nuys community and Ms. Vaughan seconded.
- e. Public Comment by Call-in User 1.
- f. Public comment by Goat Puppet.

- g. Unanimous vote for approval.

VNNC Item 5. Motion to deny funding for this NPG since it does not fulfill the need for the Van Nuys community. Moved: Schreiner Seconded: Vaughan				
Yes – 3	No – 0	Ineligible – 1	Recused – 1	Absent - 0
Schreiner, Vaughan and Wayne	None	Azatyian	Febre	None

6. Discussion and possible action regarding NPG Application from the Orange Cooler Project for funding in the amount of \$5,000. The purpose of the grant is to help cover the cost of orange coolers, ice water/lemonade, warm blankets and emergency survival items for unhoused people in Van Nuys awaiting housing.

<https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Application-OCProject-IRS-Letter-2023.pdf>

<https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Application-Budget-Breakdown-OCProject-2023.pdf>

https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Applicationiiin-OCProject-2021_Page1.pdf

https://vnnc.org/wp-content/uploads/2023/01/VNNC-NPG-Applicationiiin-OCProject-2021_Page2.pdf

- a. Committee discussion on the Orange Cooler Project.
- b. Representative from the Orange Cooler Project made a presentation on the program and the purpose of the grant.
- c. Treasurer Febre made a motion to recommend approval of this NPG for \$5,000 and Mr. Wayne seconded.
- d. Public comment by Call-in user 1.
- e. Public comment by Goat Puppet.
- f. Unanimous vote for approval.

VNNC Item 5. Motion to approve NPG Application from the Orange Cooler Project for funding in the amount of \$5,000. Moved: Febre Seconded: Wayne			
Yes – 4	No – 0	Ineligible – 1	Absent - 0
Febre, Schreiner, Vaughan and Wayne	None	Azatyian	None

7. New Business

- a. President Schreiner added that expenses for GoDaddy be discussed next meeting.

8. Adjournment at 6:55pm.

- a. Treasurer Febre made motion to adjourn meeting and President Schreiner seconded.