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Van Nuys Neighborhood Council



Van Nuys Neighborhood Council Joint Board & Outreach Committee Meeting AGENDA

Tue. April 26, 2022 6:00PM
Zoom meeting online or by telephone
Please click the link below
to join the Meeting:

<https://us02web.zoom.us/j/87609757252>

Dial **(669) 900-6833** to join the meeting
Enter Meeting ID **876 0975 7252**
Press#

877 853 5257 US Toll-free

888 475 4499 US Toll-free

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In Conformity With The September 16, 2021 Enactment Of California Assembly Bill 361 (Rivas) And Due To Concerns Over Covid-19, **Joint Board and Outreach Committee Meeting** Of Van Nuys Neighborhood Council Will Be Conducted Telephonically And Internet Based Via Zoom.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499 use Meeting **ID No. 876 0975 7252** then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing *9, when called on to talk, you can mute/unmute by pressing *6.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to dial *9 if participating by phone or "Raise Hand" if participating by computer, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes

total per meeting, unless adjusted by the presiding officer of the Board. Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration. **Public Comment for the Outreach Committee meeting: Two (2) minutes for general public comment on Outreach Committee related issues not on the agenda; One (1) minute public comment on agenda items.**

AB 361 Updates -Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Members: Michael Browning, Kibwe Trim, Danielle Rouillard, Glen Makiri, David Harari

- 1. Roll Call – Pledge of Allegiance**
- 2. General Public Comment on OUTREACH COMMITTEE Non-Agenda Items (2 min per stakeholder)**
- 3. Discussion and possible action related to the 2023 Elections.**
- 4. Discussion and possible action on a proposed VNNC new logo and branding.**
NC Funding Representative: VNNC can vet different companies/vendors that provide such services i.e graphic design, logo and printing. Please keep in mind that a contract would have to be drafted by our office. NC Contracts a. Expenditures will require a contract if the expenditure falls under one of the criteria listed below: i. Owner of the location/business requires a contract ii. Expenditure for the service exceeds \$5,000 within a fiscal year iii. Expenditure for the service exceeds three months (exceptions may include subscription services) iv. The risk and liability exposure to the City, as determined by the NC Funding Program, is excessive I'm also including our link to our Policies and Guidelines [here](#) for your convenience and reference. Page 37 covers in detail NC Contracts. It might require a contract depending on the scope of service and vendor's needs. We also review the vetted vendor for any risk and liability to the City. Once VNNC has decided on a vendor for such services, we would review if a contract is needed. In addition, if VNNC is having their NC logo re-designed (as an example), an Assignment of Rights agreement must be executed. Once the VNNC has vetted the vendor and approves the project, we can provide additional advice as to what may be needed and required. In addition, I would recommend for VNNC to vet vendors that can provide the following (In the event that a contract is needed).
 1. Vendor's W-9 Form
 2. Vendor's Certificate of Insurance
 3. Vendor's Business Tax Registration Certificate
 4. Vendor's scope of work/invoice
- 5. Discussion and possible action to brainstorm ideas for ideas for collateral materials to distribute at events in the future in the amount not to exceed \$4,000.**
 - a) Slow down signs
City Clerk Funding:
Neighborhood Watch Signs

Neighborhood Councils seeking to support local neighborhood watch associations with the purchase of neighborhood watch signs, please refer to the LAPD website on neighborhood watch associations and their process to design and install the signs. The website is:

<https://www.lapdonline.org/neighborhood-watch/> If your NC wants to purchase the signs directly, your NC may pursue obtaining the necessary permits, issued to your NC, from the LAPD and DOT offices following their guidelines for the signs, and work with the approved vendors they advise to work with. Another possible option to support neighborhood watch efforts is for the neighborhood watch association to partner with a 501(c)3 nonprofit organization to request NPG funds from your NC for such efforts. The neighborhood watch association and partner nonprofit would need to obtain the necessary permits from LAPD/DOT as part of the NPG request.

- b) T-shirts, key chains, lip balm, pens, tote bags, water bottles, note pads, calendars, shopping bags, Pop-up Phone Gripper
- c) Others:

6. Discussion and possible action on the VNNC social media and general outreach April 1, 2022 – June 30, 2023.

- a) VNNC Website revamp: Danielle. Ideas : <https://www.losfeliznc.org/> <https://wattsnc.org/> <https://winnetkanc.com/>
- b) Social media calendar: Danielle
- c) VNNC E-blast Outreach: Danielle
- d) Community clean-ups: Glen
- e) Vallet Pres Health Fair, Oct. 2022: Mike
- f) There are quarterly LAPD events: Mike
- g) NPG events: All
- h) City Council Events: All
- i) LAUSD events and sports: Education committee
- j) Others

7. Other agenda items to be considered for future meeting

8. Adjournment

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: info@vnnc.org

PUBLIC POSTING OF AGENDAS – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at www.vnnc.org. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In

addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

SERVICIOS DE TRADUCCION - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at <https://ethics.lacity.org/lobbying/>. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Neighborhood Council Board Member Oath

We pledge to represent my neighborhood with dignity, integrity, and pride.
I will encourage other points of view, even when they differ from my own.
I will respect, value, and consider everyone's opinion.
I will find the good in my neighborhood and praise it and promote it.
To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.