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Glen Makiri  
Danielle Rouillard  
Suju Vijayan  
Kibwe Trim  
Haille Trimboli  
Matt Wayne

## Van Nuys Neighborhood Council



## Van Nuys Neighborhood Council Retreat Meeting

Saturday, February 12, 2022  
9:00AM – 12:30PM

Zoom meeting online or by  
telephone

Please click the link below  
to join the Meeting:

<https://us02web.zoom.us/j/83366296988>

Dial **(669) 900-6833** to join the meeting

Enter Meeting ID: **833 6629 6988**

Press#

877 853 5257 US Toll-free

888 475 4499 US Toll-free

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Email: [info@vnnc.org](mailto:info@vnnc.org)  
[www.vnnc.org](http://www.vnnc.org)

In Conformity With The September 16, 2021 Enactment Of California Assembly Bill 361 (Rivas) And Due To Concerns Over Covid-19, **Retreat Meeting** Of Van Nuys Neighborhood Council Meeting Will Be Conducted Telephonically And Internet Based Via Zoom.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499 use Meeting **ID No. 833 6629 6988** then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing \*9, when called on to talk, you can mute/unmute by pressing \*6.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9 if participating by phone or "Raise Hand" if participating by computer, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the

issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board. **Speakers shall limit their comments to matters relevant to the item on the agenda. The Chair may rule that the speaker is out of order if the comments are not germane to the item under consideration.**

#### **AB 361 Updates -**

Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned

### **1. Roll Call – Pledge of Allegiance**

**2. Welcome/Team building:** Mike and Suju Vijayan **45 mins** (name one thing that needs improvement in Van Nuys. New council members, tell us one VNNC goal that you have for the next 12 months.)

**3. General Public Comment on Non-Agenda Items (2 min per stakeholder)** A stakeholder who wishes to provide public comment may indicate to the Chair before providing public comment whether they wish to provide one minute or two minutes of public comment.

### **4. VNNC Training:**

- a) **Serial Meetings** – Terrence Gomes and Michael Browning **15 mins**
  - <https://empowerla.org/wp-content/uploads/2012/04/Brown-Act-Serial-Communications.pdf>
  - <https://www.bbklaw.com/bbk/media/library/pdf/major-provisions-and-requirements-of-the-brown-act.pdf>
  - [https://asccc.org/sites/default/files/10-2016-Annual\\_Carney\\_Sanchez\\_Avoiding-the-Perils-and-Pitfalls-of-Serial-Meetings-in-the-Digital-Age%20%281%29.pdf](https://asccc.org/sites/default/files/10-2016-Annual_Carney_Sanchez_Avoiding-the-Perils-and-Pitfalls-of-Serial-Meetings-in-the-Digital-Age%20%281%29.pdf)
- b) **Parliamentarian Session** - Dr. Thela Thatch (Meeting climate expectation, VNNC diversity/inclusion) **30 mins**
- c) **Vice President** – Kathy Schreiner - City information, Priority areas of focus for NPGs, and Areas of focus for Community Improvement Projects (CIPs) - **15 mins**
  - <https://vnnc.org/wp-content/uploads/2022/02/City-Clerk-Neighborhood-Funding-2021- CIP-workshop.pdf>
  - <https://vnnc.org/wp-content/uploads/2022/02/VP-Topics-for-Feb-2022-Board-Retreat.pdf>
- d) **Budget Update** - Jenifer Febre **15 mins**
- e) **VNNC Bylaws** - Lillian Macias, Chair/Mike Browning **60 mins**

- <https://vnnc.org/wp-content/uploads/2020/11/VNNC-Bylaws-Approved-111220.pdf>
- <https://vnnc.org/wp-content/uploads/2020/01/VNNC-Standing-Rules0405181.pdf>
- <https://vnnc.org/wp-content/uploads/2022/02/Neighborhood-Council-Bylaws-Template-October-2021.pdf>

## 5. Adjournment

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: [info@vnnc.org](mailto:info@vnnc.org)

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

## Neighborhood Council Board Member Oath

We pledge to represent my neighborhood with dignity, integrity, and pride.  
I will encourage other points of view, even when they differ from my own.  
I will respect, value, and consider everyone's opinion.  
I will find the good in my neighborhood and praise it and promote it.

To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.