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Dr. Thelá Thatch  
Kibwe Trim  
Haille Trimboli

## Van Nuys Neighborhood Council



## Van Nuys Neighborhood Council

### Fall Retreat Meeting

Saturday, October 2, 2021  
9:00AM – 12:30PM

Zoom meeting online or by  
telephone

Please click the link below  
to join the Meeting:

<https://us02web.zoom.us/j/83366296988>

Dial (669) 900-6833 to join the meeting

Enter Meeting ID: **833 6629 6988**

Press#

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Van Nuys  
Neighborhood Council  
P.O. Box 3118  
Van Nuys, CA 91407-3118

Email: [info@vnnc.org](mailto:info@vnnc.org)

[www.vnnc.org](http://www.vnnc.org)

In Conformity With The Governor's Executive Order N-29-20 (March 17, 2020) And Due To Concerns Over Covid-19, **Fall Retreat** Meeting of Van Nuys Neighborhood Council Meeting Will Be Conducted Telephonically And Internet Based Via Zoom.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276 use Meeting ID No. **833 6629 6988** then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing \*9, when called on to talk, you can mute/unmute by pressing \*6.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9 if participating by phone or "Raise Hand" if participating by computer, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

1. **Roll Call – Pledge of Allegiance**
2. **General Public Comment on Non-Agenda Items (2 min per stakeholder)** A stakeholder who wishes to provide public comment may indicate to the Chair before providing public comment whether they wish to provide one minute or two minutes of public comment.
3. **Activity** - What did you like best about your childhood? What do you like best about Van Nuys? Recommend one place that everyone should try in Van Nuys – Mike Browning
4. **Discussion about the Expectations of VNNC Board Members** – Mike Browning/Kathy Schreiner
  - a) Stay engaged/check email regularly
  - b) Avoid serial meetings/what is a serial meeting?
  - c) Mutual Support
  - d) Others
5. **Discussion and Overview of VNNC Committees** - Mike Browning/Kathy Schreiner
  - a) Obligation of Council members to serve on at least one committee
  - b) Review of volunteers for committees and request for volunteers for 3 additional committees  
<https://vnnnc.org/wp-content/uploads/2021/09/Draft-info-about-VNNC-Committees.pdf>
  - c) Tips about connecting committee issues and current City of LA activities/resources
6. **Discussion about Making Our VNNC Meetings Productive** - Mike Browning/Kathy Schreiner/Dr, Thela Thatch
  - a) Setting up meetings (agenda template, posting requirements)
  - b) Establishing a quorum
  - c) Overview of procedures for making a motion and amending a motion
  - d) How votes are counted (e.g., what does it mean to abstain?)
  - e) Robert Rules overview  
[https://vnnnc.org/wp-content/uploads/2021/09/Roberts\\_Rules\\_of\\_Order\\_VNNC.pdf](https://vnnnc.org/wp-content/uploads/2021/09/Roberts_Rules_of_Order_VNNC.pdf)  
[https://vnnnc.org/wp-content/uploads/2021/09/RRMS\\_CheatSheet.pdf](https://vnnnc.org/wp-content/uploads/2021/09/RRMS_CheatSheet.pdf)
  - f) Special topics: holding a joint meeting of a committee and the Board; cancelling a meeting after it has been posted, others
7. **Discussion about Using our VNNC Funds to Benefit the Community** - Jennifer Febre/Kathy Schreiner
  - a) Overview of budget funds available  
[https://vnnnc.org/wp-content/uploads/2021/09/VNNC-Budget-FY-2021\\_2022-Summary.pdf](https://vnnnc.org/wp-content/uploads/2021/09/VNNC-Budget-FY-2021_2022-Summary.pdf)
  - b) Overview of Neighborhood Purpose Grants/NPGs (agencies that are eligible, application procedure)  
<https://vnnnc.org/wp-content/uploads/2021/09/NPG-NC-Information-Packet-02-2018.pdf>  
<https://vnnnc.org/wp-content/uploads/2021/09/NCFP107NPGApplicationrev3.pdf>
  - c) Review/revise priorities for types of services VNNC wants to fund with NPGs and assign priorities to committees for outreach <https://vnnnc.org/wp-content/uploads/2021/09/List-of-focus-areas-for-potential-funding-by-VNNC.pdf>
  - d) Overview of Community Improvement Projects (CIPs)

8. **Brainstorm Ideas for Community and Stakeholder Outreach to Get More Van Nuys Stakeholders Engaged With VNNC and community activities** - Ash Martinez/Mike Browning/Kathy Schreiner

- a) Potential VNNC-sponsored events (e.g. cleanups)

<https://vnnc.org/wp-content/uploads/2021/09/NCFP-106-Event-Approval-Form.pdf>

<https://vnnc.org/wp-content/uploads/2021/09/NCFP-114-NC-Community-Event-Risk-Planning-Checklist.pdf>

- b) Potential agency partners  
c) Potential in-person events where VNNC members could share outreach materials  
d) Virtual/digital outreach strategies and optimizing use of social media  
e) Active outreach to Latino community members and stakeholders

9. **Adjournment**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by via email at: [info@vnnc.org](mailto:info@vnnc.org)

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at <https://ethics.lacity.org/lobbying/>. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

## **Neighborhood Council Board Member Oath**

We pledge to represent my neighborhood with dignity, integrity, and pride.  
I will encourage other points of view, even when they differ from my own.  
I will respect, value, and consider everyone's opinion.  
I will find the good in my neighborhood and praise it and promote it.  
To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.