

**Michael Browning**  
President

**Kathy Schreiner**  
Vice President

**John Hendry**  
Secretary

**Veronica Marin**  
Treasurer

**Board**

**Hakop 'Jack' Azatyan**  
**John Camera**  
**Jason Correa**  
**Brian Edelman**  
**Jennifer Febre**  
**Damaris Macias**  
**Lillian Macias**  
**Richard Marks**  
**Ashley Nicole Martinez**  
**Rigüey Mercado**  
**Kathleen Padden**  
**Dr. Thelá Thatch**

**Van Nuys Neighborhood Council**



**Van Nuys Neighborhood Council**

General Board Meeting  
March 10, 2021 7:00PM

Zoom meeting online or by telephone  
Please click the link below  
to join the Meeting:

<https://us02web.zoom.us/j/83366296988>

Dial **(669) 900-6833** to join the meeting

Enter Meeting ID: 833 6629 6988

Press#

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

**Van Nuys**  
**Neighborhood Council**  
**P.O. Box 3118**  
**Van Nuys, CA 91407-3118**

**Email:** [info@vnnc.org](mailto:info@vnnc.org)  
[www.vnnc.org](http://www.vnnc.org)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, GENERAL BOARD OF VAN NUYS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED TELEPHONICALLY AND INTERNET BASED VIA ZOOM.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276 use Meeting **ID No.** 833 6629 6988 then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing \*9, when called on to talk, you can mute/unmute by pressing \*6.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9 if participating by phone or "Raise Hand" if participating by computer, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

1. Roll Call – Pledge of Allegiance
2. General public comment on non-agenda items (2 min per stakeholder)

3. Executive Reports:
  - a. President
  - b. Vice President
  - c. Secretary
  - d. Treasurer
  
4. Reports from Government officials: (2 min each)
  - a. LAPD Van Nuys Division
  - b. Council District 6 – Yvonne Perez (818) 778 4999
  - c. Council District 4 – Alexandria Naseef
  - d. Council District 2 – Nikki Ezhari - [nikki.ezhari@lacity.org](mailto:nikki.ezhari@lacity.org)
  - e. Mayor’s office - Caroline Menjivar (818) 689-2334
  - f. Assembly District 46 - Julissa Rodriguez (818) 376-4246
  - g. Senate District 18 – Anthony Garcia (818) 901-5588
  - h. California Congressional District 29 - Lea Gonzalez
  - i. Department of Neighborhood Empowerment (DONE)
  - j. LAUSD Board District 6 – Michael Menjivar 818-358-5042
  
5. Consent Calendar.
  - a. Discussion and possible action to pay Bridgegap \$1000 for administrative services provided for January 2021 (\$500) and February 2021 (\$500). [https://vnnc.org/wp-content/uploads/2021/02/VNNC\\_Invoice\\_Form\\_03012021.pdf](https://vnnc.org/wp-content/uploads/2021/02/VNNC_Invoice_Form_03012021.pdf) [https://vnnc.org/wp-content/uploads/2021/01/VNNC\\_Invoice\\_Form\\_02012021.pdf](https://vnnc.org/wp-content/uploads/2021/01/VNNC_Invoice_Form_02012021.pdf)
  - b. Discussion and possible action to approve outstanding invoices for Moore Business Results for \$1566.04 <https://vnnc.org/wp-content/uploads/2021/02/Dec-Feb.pdf>
    - i. Nov. services (12/1/20 invoice): \$490.28
    - ii. Dec. services (1/1/21 invoice): \$587.86
    - iii. January services (2/1/21 invoice): \$487.90
  - c. Discussion and possible action to **revise** the current CIS submitters. The current councilmembers registered with the City of Los Angeles are Woolf, Marin, Hendry, and Schreiner.
    - i. Discussion and possible action to replace Woolf by Browning as authorized CIS submitter. We thank Mr. Woolf for his service to the Van Nuys community.
  - d. Discussion and possible action to add the Outreach Chair as the fifth member of the Executive Committee as per the By-laws.
    - i. Article VI OFFICERS Section 1: Officers of the Board. The VNNC has four (4) officers of the Board (“Officers”): President, Vice President, Secretary and Treasurer, which together, comprise the Executive Committee. A fifth Director may be included to join the Executive Committee by the Officers.
  - e. Discussion and possible action to appoint Kathy Schreiner as an additional signer.
  - f. Discussion and possible action to approve outstanding GBM minutes.

- i. [https://vnnc.org/wp-content/uploads/2021/02/VNNC\\_GBM\\_Draft\\_Minutes\\_08122020.pdf](https://vnnc.org/wp-content/uploads/2021/02/VNNC_GBM_Draft_Minutes_08122020.pdf)
- ii. [https://vnnc.org/wp-content/uploads/2021/02/VNNC\\_GBM\\_Draft\\_Minutes\\_09092020.pdf](https://vnnc.org/wp-content/uploads/2021/02/VNNC_GBM_Draft_Minutes_09092020.pdf)
- iii. [https://vnnc.org/wp-content/uploads/2021/02/VNNC\\_SGBM\\_Draft\\_Minutes\\_09242020.pdf](https://vnnc.org/wp-content/uploads/2021/02/VNNC_SGBM_Draft_Minutes_09242020.pdf)
- iv. [https://vnnc.org/wp-content/uploads/2021/03/VNNC\\_GBM\\_Draft\\_Minutes\\_12162020\\_revisions.pdf](https://vnnc.org/wp-content/uploads/2021/03/VNNC_GBM_Draft_Minutes_12162020_revisions.pdf)
- v. [https://vnnc.org/wp-content/uploads/2021/03/VNNC\\_GBM\\_Draft\\_Minutes\\_01132021\\_revisions.pdf](https://vnnc.org/wp-content/uploads/2021/03/VNNC_GBM_Draft_Minutes_01132021_revisions.pdf)

6. Discussion and possible action to revise current VNNC practice by allowing the public to speak at the beginning of the meeting for 2 minutes on 2 separate agenda items, and allow 1 additional minute for general public comment if desired with no further public comment to be allowed during the meeting.
7. Discussion and possible actions on Board administration items for the VNNC
  - a. Update on creation of a contact list for all council members for internal use.
  - b. Discussion and possible action to update the shared list of current committees and for Boardmembers to declare at least one committee at the VNNC March General Board Meeting. <https://vnnc.org/wp-content/uploads/2021/02/Committee-Listv2.pdf>
  - c. Discussion and possible action to appoint 1-3 NC Data Liaisons for the VNNC. <https://empowerla.org/data/>
8. Discussion and possible action on Budget and Finance items:
  - a. Discussion and possible action to review and approve the status of VNNC 's December's, January's, and February's MERS. [https://vnnc.org/wp-content/uploads/2021/03/VNNC\\_MERs\\_Dec\\_2020.pdf](https://vnnc.org/wp-content/uploads/2021/03/VNNC_MERs_Dec_2020.pdf)
  - b. Discussion and possible action to increase funds set aside for election budget from \$2000 to \$5000. Options for expenditures to encourage Van Nuys residents and stakeholders to request and complete vote-by-mail ballots will be presented (such as elevating postings on social media like Next Door, Facebook, and Instagram, producing one or more flyers to distribute in the community, providing outreach materials for candidates to use to encouraging eligible residents and stakeholders to apply for mail-in ballots etc. <https://vnnc.org/wp-content/uploads/2021/03/VNNC-Annual-Budget-FY-2020-2021-original.xlsx>
    - i. Revise the following budget items:
      1. Reduce "Website Hosting and Maintenance" from \$10,000 to \$9,000
      2. Reduce "Council Members Stationery (business cards, plate cards, pins) from \$2,500 to \$1,500
      3. Reduce "Outreach Fiscal Budget 2020-2021" from \$5,000 to \$4,000
      4. Increase "Election Fiscal Budget 2020-2021" from \$2,000 to \$5,000

- c. Discussion and possible action regarding the Inventory report regarding previous VNNC computer equipment.
  - d. Discussion and possible action to purchase masks for up to \$2,000 for outreach to help people in Van Nuys become more aware of the VNNC. Masks to be distributed to the Van Nuys Community through local organizations and events (such as LAUSD Food to Go sites, non-profit organizations, etc.). <https://vnnc.org/wp-content/uploads/2021/03/VNNC-OUTREACH-MASKS-purchase-info-Sheet1.pdf>
  - e. Discussion and possible action to transition to a new Treasurer at the March General Board Meeting. We would like to thank Ms. Marin for her years of service to the Van Nuys community.
9. Discussion and possible action to draft a comment from the VNNC on the BONC Draft Digital Media Policy. <https://empowerla.org/wp-content/uploads/2020/11/Draft-Digital-Media-Policy-for-BONC-on-9.29.2020.pdf>
  10. Discussion and possible action to create an Ad hoc committee for one month to create an implementation timeline that addresses function and security issues of the redesigned VNNC website. Draft website can be viewed at <https://rose-frog-wsbe.squarespace.com/>

## 11. Adjournment

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)