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Vice President

John Hendry  
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Veronica Marin  
Treasurer

Board

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Lillian Macias  
Richard Marks  
Ashley Nicole Martinez  
Rigwey Mercado  
Kathleen Padden  
Thelá Thatch  
Sam Woolf

Van Nuys Neighborhood Council



Van Nuys Neighborhood Council  
Special Executive Committee Meeting  
February 4, 2021 7:00 PM

Zoom meeting online or by telephone:

<https://us02web.zoom.us/j/86295110992>

Dial **(669) 900-6833** to join the meeting  
Enter Meeting ID: 862 9511 0992 Press#

Toll free numbers:

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Van Nuys  
Neighborhood Council  
P.O. Box 3118  
Van Nuys, CA 91407-3118

Email: [info@vnnc.org](mailto:info@vnnc.org)  
[www.vnnc.org](http://www.vnnc.org)

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE EXECUTIVE COMMITTEE OF VAN NUYS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) use Meeting ID No. 862 9511 0992 and then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing \*9, when called on to talk, you can mute/unmute by pressing \*6.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

1. Roll Call – Pledge of Allegiance
2. General public comment on non-agenda items (2 min per stakeholder)
3. Executive Reports:

- a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
  - e. Outreach
4. Discussion and possible action to increase funds set aside for election budget from \$2000 to \$5000. Possible expenditures can include mailing a postcard, elevating postings on social media, outreach materials for candidates to use to encouraging eligible residents and stakeholders to apply for mail-in ballots etc.
  5. Discussion and possible action regarding Inventory report regarding previous VNNC computer equipment.
  6. Discussion and possible action to create the final agenda items for the February 13, 2021 VNNC Board retreat. [https://vnnc.org/wp-content/uploads/2021/01/VNNC\\_retreat\\_Draft-1.pdf](https://vnnc.org/wp-content/uploads/2021/01/VNNC_retreat_Draft-1.pdf)
  7. Discussion and possible actions on Board administration items for the VNNC
    - a. Update on creation of a contact list for all council members for internal use.
    - b. Share list of current committees and ask Board members to declare at least one committee at the VNNC February General Board Meeting.
    - c. Identify the current CIS submitters. If there are vacancies, the item will be placed on the February VNNC General Board meeting to fill those vacancies.
    - d. Discussion and possible action to pay BridgeGap \$500 for administrative services provided for January 2021. [https://vnnc.org/wp-content/uploads/2021/01/VNNC\\_Invoice\\_Form\\_02012021.pdf](https://vnnc.org/wp-content/uploads/2021/01/VNNC_Invoice_Form_02012021.pdf)
  8. Discussion and possible action on Budget and Finance items:
    - a. Discussion and possible action to review the status of VNNC 's December's and January's MERS
    - b. Discussion and possible action to place on the February General Board Meeting agenda to approve outstanding invoices for Moore Business Results for November 2020-\$490.28; December 2020 - \$587.86; January 2021-\$487.90 <https://vnnc.org/wp-content/uploads/2021/02/Dec-Feb.pdf>
  9. Discussion and possible action to transition to a new Treasurer at the February General Board Meeting.
  10. Discussion and possible action to place on the February General Board Meeting agenda to appoint 1-3 NC Data Liaisons for the VNNC. <https://empowerla.org/data/>
  11. Discussion and possible action to draft a comment from the VNNC on the BONC Draft Digital Media Policy. <https://empowerla.org/wp-content/uploads/2020/09/Draft-Digital-Media-Policy-for-BONC-on-9.29.2020.pdf>
  12. Adjournment

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)