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Kathy Schreiner  
Vice President

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Veronica Marin  
Treasurer

Board

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Lillian Macias  
Richard Marks  
Ashley Nicole Martinez  
Rigüey Mercado  
Kathleen Padden  
Thelá Thatch  
Sam Woolf

Van Nuys Neighborhood Council



Van Nuys Neighborhood Council  
General Board Meeting  
Wed, January 13, 2021 7:00 PM  
Zoom meeting online or by telephone  
Dial **(669) 900-6833** to join the meeting  
Please click the link below to join the  
Meeting:

<https://us02web.zoom.us/j/82620577274>  
Enter Meeting ID: **826 2057 7274**  
Press#

For additional toll free numbers:

Find your local number:  
<https://zoom.us/j/adzNSCxqhi>  
877 853 5257 US Toll-free  
888 475 4499 US Toll-free  
833 548 0276 US Toll-free  
833 548 0282 US Toll-free

Van Nuys  
Neighborhood Council  
P.O. Box 3118  
Van Nuys, CA 91407-3118

Email: [info@vnnc.org](mailto:info@vnnc.org)  
[www.vnnc.org](http://www.vnnc.org)

IN CONFORMITY WITH THE GOVERNOR’S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE GENERAL BOARD OF VAN NUYS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED TELEPHONICALLY AND INTERNET BASED VIA ZOOM.

Members of the public who wish to listen to the meeting or participate in public comment to the Committee via telephone should call (669) 900-6833 or one of the following Toll-Free Telephone Numbers: (833) 548 0282, (888) 475 4499, (877) 853 5257, (833) 548 0276 use Meeting **ID No. 826 2057 7274** and then press #. Press # again when prompted for participant ID. When you have a question for the Host, you can Raise Hand by pressing \*9, when called on to talk, you can mute/unmute by pressing \*6.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to dial \*9 if participating by phone or “Raise Hand” if participating by computer, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to a maximum of 2 minutes per speaker per item with a maximum of 10 minutes total per meeting, unless adjusted by the presiding officer of the Board.

1. Roll Call – Pledge of Allegiance

2. General public comment on non-agenda items (2 min)
3. Executive Reports:
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
  - e. Any committee updates
4. Reports from Government officials: (2 min each)
  - a. Council District 6 – Yvonne Perez (818) 778 4999
  - b. Council District 4 –
  - c. Council District 2 –
  - d. Mayor’s office - Caroline Menjivar (818) 689-2334
  - e. Assembly District 46 - Julissa Rodriguez (818) 376-4246
  - f. Senate District 18 – Anthony Garcia (818) 901-5588
  - g. California Congressional District 29 - Lea Gonzalez
5. Update on the VNNC 2021 Election Process
  - a. DONE and City Clerk presentation about the steps in the election process.
  - b. Review of 2021 election timeline. [empowerla.org](https://empowerla.org)
  - c. Review of 2021 VNNC Election open seats:
    - i. At-Large Commercial Business Owner or Employee Representative Seat 3 (2021)
    - ii. At-Large Industrial Business Owner or Employee Representative Seat 1 (2021)
    - iii. At-Large Resident Renter Representative Seat 1 (2021)
    - iv. At-Large Resident Representative Seat 1 (2021)
    - v. At-Large Commercial Business Owner or Employee Representative Seat 1 (2021)
    - vi. Non-Profit Community Based Organization or Service Club Representative Seat 1 (2021)
    - vii. Religious Institution Representative (2021)
    - viii. Resident Representative Zone 1 (2021)
    - ix. Resident Representative Zone 3 (2021)
    - x. Senior Representative (2021)
    - xi. Youth Representative (2021)
  - d. Discussion and possible action to create a strategy for outreach for the 2021 VNNC election.
6. Presentation of the new VNNC website and discussion of timeline for launch (J. Febre).  
Draft version <https://rose-frog-wsbe.squarespace.com/>
7. Discussion and possible action to purchase a new laptop and software for the use by the VNNC secretary to create minutes and other documents not to exceed \$800.
8. Discussion and possible action on Budget and Finance items

- a. Discussion and possible action on the status of administrative packet, including BAC form.
  - b. Discussion and possible action on the status of the October and November BACs
  - c. Discussion and possible action of status of December MERS and vote to approve the December MERS if available.
  - d. Discussion and possible action on the status of current cardholders and to approve new cardholders if needed.
  - e. Discussion and possible action on the status of 2020-21 VNNC Budget. [cityclerk.lacity.org](http://cityclerk.lacity.org)
9. Discussion and possible action to create agenda items for the February 13, 2021 VNNC Board retreat.
10. Discussion and possible actions on Board administration items for the VNNC
- a. Create a contact list for all council members for internal use.
  - b. Per Article 5, Section 5: Duties and Powers of the VNNC By-laws, Each Director is required to be an active participating member of at least one (1) official Board Committee. At the February VNNC General Board meeting each council member must declare which committee(s) they are a member of.
  - c. Identify the current CIS submitters. If there are vacancies, the item will be placed on the February VNNC General Board meeting to fill those vacancies.
  - d. Review of current council members' trainings
11. Discussion and possible action to review and approve minutes from 01/08/2020, 09/09/2020, 09/24/2020, 12/16/2020. [vnnc.org](http://vnnc.org)
12. Adjournment

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this

Council, please consult the VNNC By-laws. The By-laws are available at our Board meetings and our website <http://www.vnnc.org>

**SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 72 horas antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)