

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Van Nuys Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Women Crowned in Glory Inc. DBA Safe Passages 954808038 CA 04/12/00  
**Organization Name** **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 7120 Havenhurst Ave Suite 314 Van Nuys CA 91406  
**Organization Mailing Address** **City** **State** **Zip Code**

1c) Same     
**Business Address (If different)** **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**  
Patricia J Steele (818) 232-7472 trish@safepassagelives.org  
**Name** **Phone** **Email**

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)* **or**  501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Grant Request on School Letterhead** **Attach IRS Determination Letter**

3)      
**Name / Address of Affiliated Organization** **City** **State** **Zip Code**  
*(If applicable)*

**SECTION II - PROJECT DESCRIPTION**

- 4) **Please describe the purpose and intent of the grant.**  
 To provide 200 copies of the book, "Random Acts of Kindness are Changing the World" to Women Crowned in Glory, Inc. DBA Safe Passage that is dealing with the increase in domestic abuse as a result of the mandated home lock down due to the pandemic of the Corona Virus on a daily basis with very limited funds in Van Nuys. They serve families dealing with domestic issues. in order to prevent the cycle of violence from reoccurring, this book will provide a daily tool to restore faith in humanity to help families navigate through the emotional turmoil we continue to face/
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**  
 The book "Random Acts of Kindness are Changing the World" is based on the premise of helping others. Research has shown in giving to others we increase the endorphins which help us feel good. In the current pandemic, research on coping with emotional aspects suggest that giving gratitude daily will help prevent long term PTSD. The gratitude and kindness are intimately connected. We are distributing these books in conjunction with free counseling offered by Women Crowned in Glory, Inc. DBA Safe Passages in the City of Van Nuys to deal with those most in need. In addition, we will be coordinating a media campaign with with celebrities and major sponsors to address the issue of "Random Acts of Kindness stories" to highlight the results from the recipients of the books and provide a healing message for all those in the city of Van Nuys and the surrounding communities.



**SECTION III - PROJECT BUDGET OUTLINE**

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Books, Printing, Distribution, Taxes & Shipping		\$ 922.00
	Media awareness and event platform, webcast and public relations, video editing		\$ 778.00
	and personnel. Internal expenses		\$ 200.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No      Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs)      No      Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \_\_\_\_\_ \$ 2,000.00

10a) Start date: 05/15/20     10b) Date Funds Required: 05/31/20

10c) Expected completion date: 06/30/20 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?  
 No      Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?      Yes      No \*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Patricia J. Steele     CEO     \_\_\_\_\_     \_\_\_\_\_  
 PRINT Name     Title     Signature     Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Janet Cano     V.P. - Secretary     \_\_\_\_\_     \_\_\_\_\_  
 PRINT Name     Title     Signature     Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form