

Monthly Expenditure Report



Reporting Month: June 2020

Budget Fiscal Year: 2019-2020

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18864.28	\$8716.09	\$10148.19	\$0.00	\$0.00	\$10148.19


Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26900.00	\$4716.09	\$-5951.81	\$0.00	\$-5951.81
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$4140.00	\$0.00	\$4140.00	\$0.00	\$4140.00
Neighborhood Purpose Grants	\$10960.00	\$4000.00	\$1960.00	\$0.00	\$1960.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$33135.72	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ALL RIGHT STORAGE	06/10/2020	budget	General Operations Expenditure	Office	\$180.00
2	SQUARESPACE INC.	06/18/2020	budget	General Operations Expenditure	Office	\$26.00
3	MCCALLA COMPANY	06/18/2020	budget	General Operations Expenditure	Office	\$699.40
4	Los Angeles Police Department - FOD	05/21/2020	Department issuing proxy payment for outstanding invoice from LAPD for security provided to VNNC as a condition of release from exhaustive efforts. Payment is for services rendered March 13, 2019 and ...	General Operations Expenditure	Office	\$1462.62
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/22/2020	DISCUSSION AND POSSIBLE ACTION TO APPROVE OUSTANDING INVOICES FOR WENDY MOORE MOORE BUSINESS SERVICES FOR WEBMASTER SERVICE MAY 2020	General Operations Expenditure	Office	\$697.34

6	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/22/2020	DISCUSSION AND POSSIBLE ACTION TO APPROVE OUSTANDING INVOICE FOR WENDY MOORE BUSINESS WEBMASTER SERVICE DECEMBER 2019	General Operations Expenditure	Office	\$662.75
7	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/22/2020	discussion and possible action to approve outstanding invoices for Wendy Moore business services for webmaster services.	General Operations Expenditure	Office	\$448.89
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/22/2020	discussion and possible action to approve outstanding invoices for Wendy Moore Moore Business Services for Webmasters services April 2020	General Operations Expenditure	Office	\$539.09
9	NATIONAL COUNCIL OF ALCOHOLISM AND DRUG DEPENDENCE OF THE SAN FERNANDO VALLEY	06/08/2020	NPG NATL COUNCIL OF ALCOHOLISM SF VALLEY TO CREATE BAGS OF SELF CARE ITEMS TO PASS OUT DURING EMERGENCY NTE \$4000	Neighborhood Purpose Grants		\$4000.00
Subtotal:						\$8716.09

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Receipts:



6856 Van Nuys Blvd. Van Nuys, CA 91405
818.786.2125 Fax.782.6731

COUNTER SALE

INVOICE DATE: 06/18/20 INVOICE NO. 1321523

JP

BILL TO JUN23
JANE
6856 VAN NUYS BLVD
VAN NUYS, CA 91405

SHIP TO JUN23
VN NEIOBOR COUNCIL
6856 VAN NUYS BLVD
VAN NUYS, CA 91405

CUST. ACCT NO.	P.O. NO.	SALES CODE	TERMS	REQ'D SHIP DATE	ORDER DATE
JUN23		99 HOUSE	NEXT DAY	06/18/20	06/18/

SPECIAL INSTRUCTIONS: SHIP VIA 1 WALK IN

ORDERED	SHIPPED	B/O	U/M	PRODUCT CODE / DESCRIPTION	PRICE U/M	PRICE	EXTENSION	TAX
6	6		BOX	MITPS TIDE DETERGENT PODS 104/BOX	BOX	32.50	195.00	
1	1		CS	P433 4035 PREMIER VIRGIN TISSUE 96/ROLL	CS	32.00	32.00	
1	1		CS	FZ1PG ZIP LOCK PKG GALLON BAGS	CS	15.00	15.00	
3	3		EA	M1BB BOUNCE LAUNDRY SHEETS 160/EA	EA	8.49	25.47	
99	99		PKG	WIAPW ALCOHOL ALL PURPOSE WIPES 50/PKG/CS 24	PKG	3.75	371.25	

SEKID MSDS SHEET

99 99

[Handwritten signature]

NON-TAX AMT.	TAXABLE AMOUNT	SALES TAX	FREIGHT	LABOR / DELIVERY	INVOICE AMOUNT \$
0.00	638.72	60.68			699.40

All Right Storage - Van Nuys
6900 Van Nuys Blvd
Van Nuys, CA 91405

(818) 786 4335

Payment Receipt

Tenant Van Nuys Neighborhood Council
Company c/o: Jason Akerman
Address PO Box 3118
City, State, Zip Van Nuys CA 91407

Date Printed July 2, 2020
Payment Date June 10, 2020 9:37 AM
Unit 2370
Available Credit 0.00
Current Balance 0.00
Paid Thru July 9, 2020
Receipt Number **108288** **By PG**

<u>Date</u>	<u>Unit</u>	<u>Description</u>	<u>Charge</u>	<u>Discount</u>	<u>Tax</u>	<u>Total</u>	<u>Payment</u>	<u>Method</u>
06/10/20	2370	Rent 6/10-7/9	180.00	0.00	0.00	180.00	180.00	Master Card
		Taxes					0.00	
		Payment (less tax)					180.00	
		Payment Subtotal					180.00	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					180.00	
		Current Account Balance					0.00	
		Paid By					Master Card *****7415	
		Paid Thru Date					July 9, 2020	

Transaction Type Sale
Authorization 091891
Reference 62398005055

I agree to pay the above amount according to the card issuer statement.

x _____



Invoice

Thursday, June 18, 2020

ISSUED TO:

Sam Woolfe

ISSUED BY:

Squarespace, Inc.
225 Varick Street, 12th Floor
New York, NY 10014

Charges

Subscription: Business (Monthly) - rose-frog-wsbe.squarespace.com

6/17/2020 – 7/17/2020

\$26.00

Card ending in:	7415	All prices in US Dollar.
Subtotal:	\$26.00	
Discount:	--	
Due:	\$0.00	
Paid:	\$26.00	

All prices in US Dollar.

LOS ANGELES POLICE DEPARTMENT

MICHEL R. MOORE
Chief of Police



ERIC GARCETTI
Mayor

P.O. Box 30158
Los Angeles, CA 90030
Telephone: (213) 486-8590
TTY: (877) 275-5273
Ref #: 3.5

March 11, 2020

Los Angeles Department of Neighborhood Empowerment
200 North Spring Street, 20th Floor
Los Angeles, CA 90012
Attention: Jose Galdamez

Invoice No: 19SECSD114

Dear Mr. Galdamez:

The Los Angeles Police Department (LAPD) has completed the billing for the overtime costs associated with the Van Nuys Neighborhood Council Meeting held at the Marvin Braude Constituent Service Center on March 13, 2019. The total amount being billed is \$732.44.

Enclosed is a summary of overtime hours worked by the officers and a copy of your request for security services for the meetings. Please transfer funds to the LAPD, referencing Invoice No. 19SECSD114, as follows:

Fund	Department	Revenue Source Code	Amount
100	70	5161	\$732.44

If you have any questions regarding this matter, please contact Management Assistant Jaymee Dyke, Fiscal Operations Division, Budget Section, at (213) 486-8550.

Respectfully,

MICHEL R. MOORE
Chief of Police

A handwritten signature in blue ink, appearing to read "Thom Brennan".

THOM BRENNAN, Police Administrator II
Commanding Officer
Fiscal Operations Division

Enclosures

Los Angeles Police Department
Report: Van Nuys Neighborhood Council Meeting
Invoice#: 19SECSD114
Period: 3/13/2019 - 3/13/2019

Dept	Div	EmployeeName	Serial#	Class	Varcode	Vardate	Hours	OT HourlyRate	Amount	CAP Rate	Total	ActCode
4302	310	OROZCO, ANTONIO	47008	MUNICIPAL POLICE OFFICER III	PA	03/13/2019	4.5	\$73.0267	\$328.62	\$23.79	\$352.41	77
							4.5				\$352.41	
Sub-Total												
4302	310	SOLANO, EVELYN	47023	MUNICIPAL POLICE OFFICER III	PA	03/13/2019	4.5	\$78.7489	\$354.37	\$25.66	\$380.03	77
							4.5				\$380.03	
Sub-Total												
							Grand Total		9.0			
										\$732.44		

**CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE**

October 23, 2018

**To: Captain Gina Sanders
Los Angeles Police Department
Security Services Division**

**From: Jose Galdamez
Neighborhood Council Advocate
Department of Neighborhood Empowerment**

**Subject: REQUESTING FOR SECURITY SERVICES FOR VAN NUYS
NEIGHBORHOOD COUNCIL MEETING**

The Department of Neighborhood Empowerment (DONE) is requesting security services from the Security Services Division of the Los Angeles Police Department (LAPD) for the protection of City of Los Angeles staff and board members for the Van Nuys Neighborhood Council meeting. DONE requests two Sworn Officers.

Schedules of the meetings are as follows:

Van Nuys Neighborhood Council Meeting - (2 Sworn Officers)

Date: 2nd Wednesday of the month for 8 months (November 14, December 12, January 9, February 13, March 13, April 10, May 8, June 12)

**Time: 6:30pm to 9:30pm
(End time is approximate depending on agenda items)**

**Location: Marvin Braude Constituent Service Center
6262 Van Nuys Blvd,
Van Nuys, CA 91401**

The cost of deploying the officer(s) for these meetings will be covered by the Van Nuys Neighborhood Council. Please send invoices to the following address:
Los Angeles Department of Neighborhood Empowerment
200 North Spring Street, 20th Floor
Los Angeles, CA 90012
Attention: Jose Galdamez

You may also email invoices to Jose.Galdamez@lacity.org, who will coordinate with the Department Accounting staff to ensure timely payments.

Thank you in advance for your attention in this matter. If you have questions please contact me at (818)-374-9895.

LOS ANGELES POLICE DEPARTMENT

MICHEL R. MOORE
Chief of Police



ERIC GARCETTI
Mayor

P.O. Box 30158
Los Angeles, CA 90030
Telephone: (213) 486-8590
TTY: (877) 275-5273
Ref #: 3.5

March 11, 2020

Los Angeles Department of Neighborhood Empowerment
200 North Spring Street, 20th Floor
Los Angeles, CA 90012
Attention: Jose Galdamez

Invoice No: 19SECSD112

Dear Galdamez:

The Los Angeles Police Department (LAPD) has completed the billing for the overtime costs associated with the Van Nuys Neighborhood Council Meeting event held at the Marvin Braude Constituent Service Center on June 12, 2019. The total amount being billed is \$730.40.

Enclosed is a summary of overtime hours worked by the officers and a copy of your request for security services for the meetings. Please transfer funds to the LAPD, referencing Invoice No. 19SECSD112, as follows:

Fund	Department	Revenue Source Code	Amount
100	70	5161	\$730.40

If you have any questions regarding this matter, please contact Management Assistant Jaymee Dyke, Fiscal Operations Division, Budget Section, at (213) 486-8550.

Respectfully,

MICHEL R. MOORE
Chief of Police

A handwritten signature in blue ink, appearing to read "Thom Brennan", is written over a blue circular stamp.

THOM BRENNAN, Police Administrator II
Commanding Officer
Fiscal Operations Division

Enclosures

Los Angeles Police Department
Report: Van Nuys Neighborhood Council Meeting
Invoice#: 19SECSD112
Period: 6/12/2019 - 6/12/2019

Dept	Div	EmployeeName	Serial#	Class	Varcode	Vardate	Hours	OT HourlyRate	Amount	CAP Rate	Total	ActCode
4302	310	OROZCO, ANTONIO	47008	MUNICIPAL POLICE OFFICER III	PA	06/12/2019	4.0	\$82.2200	\$328.88	\$23.81	\$352.69	77
							4.0				\$352.69	
							Sub-Total				\$352.69	
4302	310	SOLANO, EVELYN	47023	MUNICIPAL POLICE OFFICER III	PA	06/12/2019	4.0	\$88.0525	\$352.21	\$25.50	\$377.71	77
							4.0				\$377.71	
							Sub-Total				\$377.71	
							Grand Total				\$730.40	

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

October 23, 2018

To: Captain Gina Sanders
Los Angeles Police Department
Security Services Division

From: Jose Galdamez
Neighborhood Council Advocate
Department of Neighborhood Empowerment

Subject: REQUESTING FOR SECURITY SERVICES FOR VAN NUYS
NEIGHBORHOOD COUNCIL MEETING

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Schedules of the meetings are as follows:

Van Nuys Neighborhood Council Meeting – (2 Sworn Officers)

Date: 2nd Wednesday of the month for 8 months (November 14, December 12, January 9, February 13, March 13, April 10, May 8, June 12)

Time: 6:30pm to 9:30pm
(End time is approximate depending on agenda items)

Location: Marvin Braude Constituent Service Center
6262 Van Nuys Blvd,
Van Nuys, CA 91401

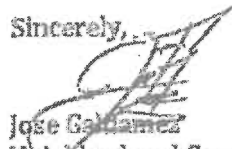
The cost of deploying the officer(s) for these meetings will be covered by the Van Nuys Neighborhood Council. Please send invoices to the following address:

Los Angeles Department of Neighborhood Empowerment
200 North Spring Street, 20th Floor
Los Angeles, CA 90012
Attention: Jose Galdamez

You may also email invoices to Jose.Galdamez@lacity.org, who will coordinate with the Department Accounting staff to ensure timely payments.

Thank you in advance for your attention in this matter. If you have questions please contact me at (818)- 374-9895.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jose Galbamez", written over the printed name.

Jose Galbamez
Neighborhood Council Advocate
Department of Neighborhood Empowerment



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For Van Nuys Neighborhood Council

Date: May 20, 2020

Motion/Action: _____

Department issuing proxy payment for outstanding invoice from LAPD for security provided to VNNC as a condition of release from exhaustive efforts. Payment is for services rendered March 13, 2019 and June 12, 2019.

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
LAPD SSD	19SECSD112	March 11, 2020	\$730.40
LAPD SSD	19SECSD114	March 11, 2020	\$732.22
Total			

Reason for Proxy Authorization: _____

Service already rendered

Department Authorizing Payment:

- ☐ Office of the City Clerk
- ☒ Department of Neighborhood Empowerment

Staff Name: Jasmine Elbarbary

Title: Neighborhood Empowerment Advocate

Signature: Jasmine Elbarbary Digitally signed by Jasmine Elbarbary
Date: 2020.05.20 15:15:59 -0700 Date: May 20, 2020

Authorization: Semee Park

Title: Director of Neighborhood Council Operations

Signature: Semee Park Digitally signed by Semee Park
Date: 2020.05.20 15:05:16 -0700 Date: May 20, 2020



Invoice #VNNC 2020 0501
Number

Date May 1, 2020

Please remit to:

Ms. Veronica Marin
Van Nuys Neighborhood Council
PO Box 3118
Van Nuys, CA 91401

Wendy Moore
Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
wmoore@moorebusinessresults.com
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communication services	697.34
Total Amount Due:	\$697.34

Thank you for your business. We appreciate working with you.
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Service	Hours
4/1/2020	Water eblast draft	0.17
4/2/2020	Face masks, grab & go resources	0.67
4/3/2020	Safer at home on site news. Update eblast draft.	0.42
4/10/2020	Mask required on news, eblast. Facebook.	1.00
4/13/2020	Revise and send eblast.	0.17
4/14/2020	Angeleno fund on news, Facebook, eblast.	0.34
4/20/2020	Drive through testing on news, pantry and concert on calendar. Eblast. Facebook.	1.34
4/22/2020	Immigration event on calendar. Facebook	0.25
4/29/2020	Update plugins. Diaper on calendar. Food on news. Eblast. Facebook.	1.00
4/30/2019	Oxnard safe parking and emergency funds use on news	0.50
	Total	5.86



Invoice #VNNC 2019 1201
Number

Date December 1, 2019

Please remit to:

Ms. Veronica Marin
Van Nuys Neighborhood Council
PO Box 3118
Van Nuys, CA 91401

Wendy Moore
Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
wmoore@moorebusinessresults.com
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communication services	560.05
Developer services	17.50
Late fee for 10/1 invoice	25.00
Interest on 10/1 invoice	18.12
Late fee for 11/1 invoice	25.00
Interest on 11/1 invoice	17.08
Total Amount Due:	\$662.75

Thank you for your business. We appreciate working with you.
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Service	Hours
11/1/2019	LAFD opening eblast.	0.50
11/1/2019	Call GoDaddy re: link problem.	0.42
11/2/2019	Caching issue.	0.42
11/5/2019	News: Bridge housing, LAFD 39 with gallery. Calendar: BRT Workshop. Facebook.	1.00
11/8/2019	Agenda. Posting photos. Veterans Day LA.Eblast.	0.92
11/12/2019	Mobile pantry on calendar.	0.17
11/13/2019	Recycling Campaign on Facebook	0.34
11/20/2019	Facebook Thanksgiving and news	0.25
11/20/2019	Update plugins, TOD on calendar. Food pantry on Facebook.	0.34
11/25/2019	Meeting on calendar. PSH on news	0.34
11/26/2019	Meeting cancellation notice	0.17
	Communications total	4.87
11/2/2019	Developer troubleshoots agenda display across browsers	0.25

NCFP 101 BAC Rev020118



Invoice #VNNC 2020 0301
Number

Date March 1, 2020

Please remit to:

Ms. Veronica Marin
Van Nuys Neighborhood Council
PO Box 3118
Van Nuys, CA 91401

Wendy Moore
Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
wmoore@moorebusinessresults.com
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communication services	317.40
Late fee for 12/1 Invoice	25.00
Interest for 12/1 Invoice	29.83
Late fee for 1/1 Invoice	25.00
Interest for 1/1 Invoice	13.00
Late fee for 2/1 Invoice	25.00
Interest for 2/1 Invoice	9.66
Total Amount Due:	\$448.89

Thank you for your business. We appreciate working with you.
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Service	Hours
2/1/2020	Revise and send eblast.	0.17
2/7/2020	Safe parking & voting on news. Eblast draft. Agenda. Calendar: renter's rights, Neighborhood Clean Up	0.83
2/11/2020	Agenda	0.17
2/11/2020	Revised agenda. Clear firewall cache.	0.25
2/17/2020	DA Forum on calendar. Eblast draft.	0.50
2/25/2020	Facebook	0.17
2/27/2020	Calendar: Exec, Board Meetings, NextGen, Housing Element, St. Baldrick's, Everyone In. Finance Agenda	0.42
2/28/2020	Eblast	0.25
	Total	2.76

NCFP 101 BAC Rev020118



Invoice #VNNC 2020 0401
Number

Date April 1, 2020

Please remit to:

Ms. Veronica Marin
Van Nuys Neighborhood Council
PO Box 3118
Van Nuys, CA 91401

Wendy Moore
Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
wmoore@moorebusinessresults.com
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communication services	497.42
Interest for 12/1 Invoice	9.94
Late fee for 3/1 Invoice	25.00
Interest for 3/1 Invoice	6.73
Total Amount Due:	\$539.09

Thank you for your business. We appreciate working with you.
Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25.
We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Service	Hours
3/3/2020	Update Human Services on committees. Add meetings.	0.25
3/4/2020	Bridge Home on news.	0.25
3/6/2020	Update meeting on calendar. Eblast draft. Facebook. Calendar: VA entry, Census Ambassador.	0.83
3/13/2020	COVID-19 meeting cancelations announcement across all platforms	0.42
3/19/2020	Resources eblast draft and on news	1.34
3/21/2020	Send eblast.	0.17
3/27/2020	Census on news. Update resources news. Eblast. Facebook.	0.58
3/30/2020	Update plugins	0.17
3/30/2020	Water donation on news.	0.17
	Total	4.18

NCFP 101 BAC Rev020118


Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Van Nuys

SECTION I - APPLICANT INFORMATION

- 1a) National Council on Alcoholism and Drug Dependence of the  95-3374623 CA 1979
Organization Name San Fernando Valley *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 6166 Vesper Ave Van Nuys CA 91411
Organization Mailing Address *City* *State* *Zip Code*
- 1c) *Business Address (if different)* *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
 Janelly Juarez 818-997-0414 jjuares@ncadd-sfv.org
Name *Phone* *Email*
- 2) Type of Organization- Please select one:
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Grant Request on School Letterhead Attach IRS Determination Letter
- 3) *Name / Address of Affiliated Organization* *City* *State* *Zip Code*
 (if applicable)

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.
 The purpose of this request is to seek grant funding to facilitate the distribution of COVID-19 resources to the Van Nuys community. With the funding, NCADD-SFV intends to provide accessibility to necessary tools during this global pandemic while also presenting informational resources to bring awareness on the importance of positive coping mechanisms rather than utilizing drugs and alcohol.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)
 By providing funds for this grant, NCADD-SFV will be capable of providing a resource supply bag which will include items recommended for staying safe during this time of uncertainty. This is beneficial to the community given that many families have lost their mean of income due to job furloughs and layoffs therefore are unable to obtain the items. Additionally, NCADD-SFV will be including bilingual resources on how to stay drug-free during a pandemic, a guide for parents on how to speak to their children regarding substances, and informational cards.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Face masks, hand sanitizer, facial tissue	\$4,000.00	\$4,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$4,000.00

10a) Start date: 5/30/2020 10b) Date Funds Required: 6/15/2020

10c) Expected completion date: 6/30/2020 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED

Robert T. Dorris, Jr.

President Board Dir./CEO

PRINT Name

Title

Signature

Date

5/12/20

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Shelley E. Klipp

Corporate Secretary

PRINT Name

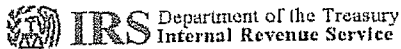
Title

Signature

Date

5/11/20

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form



CINCINNATI OH 45999-0038

In reply refer to: 0248188043
Nov. 05, 2019 LTR 4168C 0
95-3374623 000000 00
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BODC: TE

NATIONAL COUNCIL ON ALCOHOLISM AND
DEPENDANCE OF THE SAN FERNANDO VL
6166 VESPER AVE
VAN NUYS CA 91411-2851

020326

Employer ID number: 95-3374623
Form 990 required: Yes

Dear Taxpayer:

We're responding to your request dated Oct. 25, 2019, about your tax-exempt status.

We issued you a determination letter in July 1979, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Section 509(a)(2).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific

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NATIONAL COUNCIL ON ALCOHOLISM AND
DEPENDANCE OF THE SAN FERNANDO VL
6166 VESPER AVE
VAN NUYS CA 91411-2851

time).

Thank you for your cooperation.

Sincerely yours,



Kim A. Billups, Operations Manager
Accounts Management Operations 1

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: VNNC

Meeting Date: MAY 28, 2020 VNNC SPECIAL

Budget Fiscal Year: 2019-2020

Agenda Item No: -55

Board Motion and/or Public Benefit Statement (CIP and NPG):

⑤ NPG - (NEIGHBORHOOD PURPOSE GRANT) NATL COUNCIL ON ALCOHOLISM - SF VALLEY - TO CREATE BAGS OF SELF CARE ITEMS TO PASS OUT DURING EMERGENCY, NTE \$400.00

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
SAM WOLF	PRESIDENT	X					
MIKE BROWNING	VICEPRESIDENT	X					
VERONICA MARIN	TREASURER						
JOHN HENRY	SECRETARY	X			X		
JASON ACKERMAN	PARLIAMENTARIAN	X					
MARLIN MEDRANO							
RICHARD MARKS		X			X		
JENNIFER FEBRE		X					
THELA THATCH		X					
KATHY SCHREINER		X					
BRIAN EDELMAN		X					
ASHLEY NICOLE MARTINEZ		X					
JOHN CAMERA		X					
RIGUEY MERCADO		X					
RACHEL REILLY VILLEGAS							
JASON CORREA		X			X		
KATHLEEN PADDEN					X		
<div style="border: 1px solid black; border-radius: 50%; padding: 20px; text-align: center;"> MOTION TO VOTE FEBRE EDELMAN </div>							
Board Quorum:		Total:	13	0	0	4	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Sam Woolf

Authorized Signature:

Jennifer Febre

Print/Type Name:

Sam Woolf

Print/Type Name:

Jennifer Febre

Date:

6/4/20

Date:

6/4/2020