

Monthly Expenditure Report



Reporting Month: March 2019

Budget Fiscal Year: 2018-2019

NC Name: Van Nuys Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30101.28	\$3634.18	\$26467.10	\$3108.07	\$750.00	\$22609.03

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$33323.00	\$748.71	\$17790.10	\$2358.07	\$14682.03
Outreach		\$2885.47		\$750.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3677.00	\$0.00	\$3677.00	\$0.00	\$3677.00
Neighborhood Purpose Grants	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$750.00		Previous Expenditures: \$11898.72	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ALL RIGHT STORAGE	03/12/2019	(Credit card transaction)	General Operations Expenditure	Office	\$180.00
2	FEDEXOFFICE 00019026	03/12/2019	(Credit card transaction)	General Operations Expenditure	Office	\$25.62
3	VIP PRINTING	03/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$62.41
4	FEDEXOFFICE 00019026	03/18/2019	(Credit card transaction)	General Operations Expenditure	Office	\$0.99
5	FEDEXOFFICE 00019026	03/20/2019	(Credit card transaction)	General Operations Expenditure	Office	\$0.29
6	DNH GODADDY.COM	03/21/2019	(Credit card transaction)	General Operations Expenditure	Office	\$479.40
7	LAS CEBOLLITAS	03/13/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$135.47
8	Southern California Preparedness Foundation	02/28/2019	IT WAS MOVED BY MR. THOMAS 2ND BY MS. MARIN TO APP...	General Operations Expenditure	Outreach	\$2500.00

All Right Storage - Van Nuys
6900 Van Nuys Blvd
Van Nuys, CA 91405

(818) 786 4335

Payment Receipt

Tenant Van Nuys Neighborhood Council
Company c/o: Jeanette M Hopp
Address PO Box 3118
City, State, Zip Van Nuys CA 91407

Date Printed March 24, 2019
Payment Date March 12, 2019 4:40 PM
Unit 2370
Available Credit 0.00
Current Balance 0.00
Paid Thru April 9, 2019
Receipt Number **99705** **By MV**

<u>Date</u>	<u>Unit</u>	<u>Description</u>	<u>Charge</u>	<u>Discount</u>	<u>Tax</u>	<u>Total</u>	<u>Payment</u>	<u>Method</u>
03/10/19	2370	Rent 3/10-4/9	180.00	0.00	0.00	180.00	180.00	Master Card
		Taxes					0.00	
		Payment (less tax)					180.00	
		Payment Subtotal					180.00	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					180.00	
		Current Account Balance					0.00	
		Paid By					Master Card *****6849	
		Paid Thru Date					April 9, 2019	

Transaction Type Sale
Authorization 058961
Reference 61612652252

I agree to pay the above amount according to the card issuer statement.

x _____



March 12, 2019 21:22
Receipt #: 1902228409
MasterCard #: XXXXXXXXXXXX6849
Reference : <PO not entered>
2019/03/12 21:09

Page: 1

Qty	Description	Amount
180	ES B&W S/S White 8.5 x11	23.40
SubTotal		23.40
Taxes		2.22
Total		25.62

The Cardholder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.

FedEx Office Print & Ship Centers

5810 SEPULVEDA BLVD.
VAN NUYS, CA 91411
(818) 780-2123
www.FedExOffice.com

Tell us how we're doing and receive
10% off your next \$25 print order
at fedex.com/welisten or 1-800-398-0242
Offer Code: _____ Offer expires 06/30/19

Get your message out in a big way with
everything from full-color banners to
photo-quality posters, yard signs,
auto magnets and more.

Please Recycle This Receipt



Printers, Thermographers, Copy Center
Banners, Full Color, Engineering Prints & more..
14518 Sylvan St., Van Nuys, California 91411

Tel: (818) 994-2216 • Fax: (818) 989-4928

email: vipvannuys@gmail.com • www.vipprintingvannuys.com

Sold to Van Nuys Neighborhood Council

Address _____

Tel: 818 533-8662

ORDER # 4626 & INVOICE

Date in 3-13-19

Date out 3-13-19

Time: _____ AM _____ PM

Price: 57.00

Tax: 5.41

SubTotal: _____

Freight: _____

Total: 62.41

Deposit: 0

Balance: 62.41

Date of Pick-up: _____

Signature at pick-up : _____

ITEM	QTY	SIZE	STOCK	COLOR	PRICE
Copies	950	8 1/2 x 11	—	Black	
			W/staple		

By accepting delivery for the printing and/or by signing a copy of this work order, buyer agrees that delinquent invoices bear interest on the unpaid sum at the rate of 10% per annum. or delivery. V.I.P. Printing shall not be responsible for late delivery of printing. If an action is commenced to enforce payment hereon, V.I.P. Printing shall be entitled to recover reasonable attorney's fees and costs. 50% in advance is necessary to start. Any deposit/payment can not be refunded.



March 18, 2019 18:55

Page: 1

Receipt #: 1902230338

MasterCard #: XXXXXXXXXXXX6849

Reference : <PO not entered>

2019/03/18 18:52

Qty	Description	Amount
7	ES B&W S/S White 8.5 x11	0.91
SubTotal		0.91
Taxes		0.08
Total		0.99

The Cardholder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.

FedEx Office Print & Ship Centers

5810 SEPULVEDA BLVD.
VAN NUYS, CA 91411
(818) 780-2123
www.FedExOffice.com

Tell us how we're doing and receive
10% off your next \$25 print order
at fedex.com/welisten or 1-800-398-0242
Offer Code: _____ Offer expires 06/30/19

Get your message out in a big way with
everything from full-color banners to
photo-quality posters, yard signs,
auto magnets and more.

Please Recycle This Receipt



March 20, 2019 14:46 Page: 1
Receipt #: 1902230956
MasterCard #: XXXXXXXXXXXX6849
Reference : <PO not entered>
2019/03/20 14:43

Qty	Description	Amount
2	ES B&W S/S White 8.5 x11	0.26
SubTotal		0.26
Taxes		0.03
Total		0.29

The Cardholder agrees to pay the Issuer of the charge card in accordance with the agreement between the Issuer and the Cardholder.

FedEx Office Print & Ship Centers

5810 SEPULVEDA BLVD.
VAN NUYS, CA 91411
(818) 780-2123
www.FedExOffice.com

Tell us how we're doing and receive
10% off your next \$25 print order
at fedex.com/welisten or 1-800-398-0242
Offer Code: _____ Offer expires 06/30/19

Get your message out in a big way with
everything from full-color banners to
photo-quality posters, yard signs,
auto magnets and more.

Please Recycle This Receipt



GoDaddy.com, LLC
14455 N. Hayden Rd.
Suite 219
Scottsdale, AZ 85260
(480) 505-8877

Receipt

Date: Mar 21, 2019 10:22 AM

Receipt #: 1465117757

Customer #: 57862627

Bill To:

Van Nuys Neighborhood Council .
Van Nuys Neighborhood Council

PO Box 3118
Van Nuys, CA 91407
+1.8185338662

Payment Information:

Jeanette Hopp

MasterCard #####6849

Paid: \$479.40

Items

Starter Managed WordPress Renewal
vnnc.org

Item Number: 32778

Quantity: 1

Term: 5

List Price: \$479.40
Purchase Price: \$479.40
ICANN Fee: \$0.00
Discount: \$0.00
Subtotal: \$479.40
Tax: \$0.00
Total: \$479.40

	Subtotal: \$479.40
	Fees: \$0.00
	Taxes: \$0.00
	Total: \$479.40 USD



3/23/19

Recibo de pedido de comida el dia miercoles marzo 6 de 2019. Por ende se recogio la orden a las 6:00 pm del dia mencionado.

15 flautas de pollo \$28.35

15 flautas de res \$28.35

32 tacos de asada \$47.68

25 tacos de pollo \$37.25

Taxes \$13.13

Total \$154.74

Cualquier pregunta pueden llamar a los telefonos 818-386-8264, con Karen Ayala.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Van Nuys

SECTION I - APPLICANT INFORMATION

- 1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/2015
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins, Jr. 818-835-5384 Bill.Hopkins@SoCalPrep.us
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

Participation in the 12th Annual Valley Disaster Preparedness Fair on or about Saturday, October 12, 2019, sponsored by the Southern California Preparedness Foundation. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils to assist with NC Outreach efforts. Venue is ADA compliant.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)

This Emergency and Disaster Preparedness Fair, which had attendance averaging 6,000 over the last two years, benefits the Neighborhood Council stakeholders and surrounding communities by increasing family and neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness Starter Kits, informative presentations, displays and basic trainings, in a family-friendly and accessible environment.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 2500.00	\$ 54,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2500.00

10a) Start date: 01 / 18 / 19 10b) Date Funds Required: 06 / 05 / 19 10c) Expected Completion Date: 10 / 12 / 19
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

William J. Hopkins, Jr.

President & Director

William J. Hopkins, Jr.
Signature

1/23/19

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Linda M. Pruett

Corporate Secretary & Director

Linda M. Pruett
Signature

1/23/19

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2019



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 12, 2019 9:00 am – 1:30 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

FASTER FAIR CHECK-IN WITH ONLINE REGISTRATION • OPENS JULY 1
REGISTRATION ALSO AVAILABLE AT THE FAIR

Northridge Fashion Center—Pacific Theaters Parking Lot
([9400 Shirley Ave., south of Plummer St.](#))

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR
LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**



**Exhibits • Demonstrations • Displays • Speakers • Special Events • Bloodmobile
Pet Preparedness • Free Parking • Free Admission • Free Lunch* • It's All Free!**

Complimentary Family Emergency Preparedness (EP) Starter Kit* for registered families
attending the Fair. One kit per registered family. (While supplies last.)



*While supplies last. EP Kits to attending registered families only.
Events, exhibitors, and features subject to availability and may change.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JAN 21 2015

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

Tamera Rippenda

Director, Exempt Organizations

Letter 5436



**Southern
California
Preparedness
Foundation**

January 21, 2019

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 12th Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Logistics and Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member

Please direct any questions to William Hopkins at Bill.Hopkins@SoCalPrep.us.

Sincerely,

William J. Hopkins, Jr.
President and Director

NCFP 101 BAC Rev020118

JCS Catering Company

Carla's Cafe' at CBS Studio Center
4024 Radford Avenue
Studio City, CA 91604

Invoice #

1827B

Date:

2/13/2019

Bill to:

Van Nuys Neighborhood Council

The Neighborhood Council Supports:

AMOUNT

Please check BOX

Valley Alliance of Neighborhood Councils (VANC)

VANC Election Forum October 11, 2018

☐

Valley Alliance of Neighborhood Councils (VANC)

VANC Anniversary MIXER March 14, 2019

☒

If you opt to contribute to this event NOW,
your MER will show this amount as OUTSTANDING
until the check is cut

DESCRIPTION

Food and beverages for Valley Alliance of
Neighborhood Councils (VANC) Event

This amount is inclusive and includes hot and
cold refreshments, silverware, linens, coffee,
tea and desserts, kitchen staff and use of the
facility.

TOTAL DUE

\$250

THANK YOU

Please make check payable to: **JCS Catering Company**

City Clerk will DELIVER checks to: **JCS Catering Company**

Please be sure to attach your Board's
Board Action Certification (BAC) for
each event, even if you vote on both at
the same time.

If your check is **received** no later than
one week before the event, your NC
will be listed as a sponsor on the program

Please send an email to vanc.fund@gmail.com to advise that your NC will be contributing - Thank You !

VIANC (VALLEY ALLIANCE
OF NEIGHBORHOOD COUNCILS)
3/14/19 ^{WIDER}



Agenda Item No: 4 d

NITE \$ 2.50

Agenda Item No: 4 d
A MOTION TO APPROVE \$250 FOR FOOD AT THE VANC MIXER 3/14/19 WAS MADE BY MR. THOMAS AND 2ND BY MR. ACKERMAN AND CARRIED WITH A VOTE OF 15 YAYES, 0 NAYS, 0 ABS.

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

[illegible]

Board Quorum:

Total:

15

5

Ex

7

100

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Date:

Date:

Veronica J. Marin
2-13-2019

Janette Hopp
JEANETTE HOPP