

## Board Members

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Janos Ackerman	Kathy Shriner
Glenn Epstein	

## Van Nuys Neighborhood Council



**General Board Meeting Agenda**  
**Wednesday, November 14th, 2018**  
**7:00 PM – 11:59 PM**

**Marvin Braude Constituent Center**  
**6262 Van Nuys Blvd.**  
**Van Nuys, CA 91401**



Van Nuys Neighborhood  
Council

P.O. Box 3118  
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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the facilitator.

1. Call to Order, Pledge of Allegiance to the United States of America and Roll Call
2. Officer’s Report
  - a. President’s Report (Discussion on being the #1 Council in Los Angeles)
  - b. Vice President’s Report
  - c. Secretary’s Report
    - i. Discussion and possible action to approve all outstanding General Board Meeting Minutes.
  - d. Treasurer’s Report
    - i. Discussion and possible action to approve the MER’s for all outstanding and pending paperwork.

3. Discussion of items for Consent Calendar.

**3a~Discussion and Possible Action:** Proposed opening of “Perfect Kush Cooperative” cannabis distribution center located at 16770 Stagg St, Van Nuys, CA 91406. Applicant: Eugene Marshall, President of Perfect Kush Cooperative Corporation.

**3b~Discussion and Possible Action:** Proposed new construction of a sub-division located at 14401 Valerio Street. Applicant: Ana Rodriguez of GM Engineering. Planning Dept: TBD

**3c~Discussion and Possible Action:** Secondary review of proposed new construction consisting of 11 apartment units located at 14822 W. Delano Street, Van Nuys. Applicant: Hamid Dehghan of HRD Architects, Inc. (DIR-2018-3460/3461) Planning Dept. TBA

4. Additional items on the VNNC Agenda.

- a. The VNNC to upload and submit MER from July 2018. The VNNC to upload and submit MER from August 2018. The VNNC to upload and submit MER from September 2018. The VNNC to upload and submit MER from October 2018. The VNNC to Address the final reminder that the July MER was due on Sept. 10th, 2018 and August MER was due October 10, 2018, now September MER will be due on November 10, 2018. Your BAC for the MER has not been uploaded. Any NC missing two or more consecutive BAC's for the MER can be subject of having their funds frozen. **Your BAC for the MER has not been uploaded and will be due on or before November 15th before end of business day according to your next Board Meeting.** If you are having any Portal issues that may be causing a delay please let us know. You may contact us at 213-978-1058 if you have any questions or concerns.
- b. The VNNC to discuss the following letter from LADOT. "As part of the City's commitment to safe streets, we are ensuring that speed limits can be enforced citywide. The attached letter is to inform you that a speed survey was recently conducted within your neighborhood and the survey has resulted in a proposed speed limit change. The letter further describes the process behind setting speed limits and conducting radar-based speed enforcement. The letter also contains the contact information should you have any questions on the matter." **See attachments and supplements at end of the agenda.**
- c. Discussion on VNNC Committee Membership. Per the DONE representatives, "**Committee Membership** -- According to your bylaws (Article V, Section 1 and 2), you have 21 Board members and your quorum is 11. Quorum is the minimum number of Boardmembers needed to be present for the Board to take action. Because your quorum is 11, the maximum number of Boardmembers a committee can have is 5. (If you have 6 committee members, at the Board meeting, the 6 can be the majority vote if 11 people show up to the Board meeting). Now, more details about committees. See Article VII of Van Nuys NC's bylaws. According to Article VII, section 3 B, all standing committees shall be comprised of at least three (3) Directors but no more than five (5) Directors and may include any interested Stakeholders. There is a way you can have more than 5 committee members but that means you will have to agendize your meeting as a "Joint Board and Public Safety Committee Meeting." Take a look at West Hills NC's Budget and Finance Committee. <http://www.westhillsnc.org/budget-committee.php> You'll be able to see sample agendas. In other words, if you have more than a majority of a quorum of your Board on or attending a Neighborhood Council committee, then you need to notice that meeting as a "Joint Board and XYZ Committee meeting" in order for all the board members to speak at the meeting. Either state on the agenda or state at the meeting, "out of an abundance of caution, this committee meeting is noticed as a joint board meeting, but will be making recommendations for the Neighborhood Council board to take action at a later meeting."
- d. The VNNC to host a continued "Distinguished Speaker Series" on a reoccurring monthly basis. The VNNC to allocate 20 minutes for speech and question/answer session. The VNNC to welcome Assemblyman Adrin Nazarian to speak at the November 14<sup>th</sup> council meeting. Mr. Nazarian to discuss his work in Sacramento

as well as present the VNNC with certificates for being #1 in the City of Los Angeles.

- e. The VNNC to propose a playground and health station circuit to be installed at the pergola in front of the LAPD Van Nuys Station. The VNNC to work with CD6 and Councilwoman Nury Martinez to make this happen, as well as establish the motto “Health Is Wealth” in Van Nuys and throughout the Valley. The VNNC to also reach out to Councilman Paul Krekorian. Funding NTE \$10,000.
- f. The VNNC leadership to assign 3 CIS reports to be filed to each committee. The VNNC leadership to follow up and continually assist the committee chairs in their government duties. The VNNC to be the #1 council in Los Angeles for two consecutive years.
- g.** The VNNC to support each and every recommendation made by the budget advocates and the “White Paper.” The VNNC to submit a CIS on each department and their proposed recommendations thereof. Supporting documents to come along with Council File #'s. **The VNNC to request a new motion and council file be created and add additional supplemental applications.**
  - a. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0600 and 06-0092. Recommendations: Continue researching and studying innovations for City Departments. • Expand the use of performance metrics to assess and improve response time for City Services. • Contract out cybersecurity systems while evaluating alternatives for updating technology city-wide. • Make City operations transparent to all residents of the City online. • Evaluate budget requests to determine whether a current investment would ultimately be more cost effective than deferring the item. • Allow two or three Budget Advocates to work with the CAO staff next year throughout the entire budget process. • Advocate for a linkage fee to assure a permanent source of funding to be used only for affordable housing. • Make certain the Department of Housing and Community Investment (HCID) can monitor affordable units built. • Conduct expansive outreach and education in communities before advancing homeless housing projects. • Expedite additional permanent housing, storage facilities and services for the homeless population.  
[http://clkrep.lacity.org/onlinedocs/2006/06-0092\\_mot\\_1-11-06.pdf](http://clkrep.lacity.org/onlinedocs/2006/06-0092_mot_1-11-06.pdf)
  - b. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0600 and 18-1046. Recommendations: Expand the training program on risk management with the CAO's office, City departments, the Mayor's office, and LAPD. • Establish a Liability Task Force to investigate and provide steps to address the City's skyrocketing liability claims. • Set up accountability procedures to encourage City departments to take significant steps to address liability claims. • Increase staffing to support the added attorneys. • Increase funding to proactively solicit grants for program enhancement, especially in the fields of risk mitigation and criminal justice reformation. • Fund a homeless coordinator

- position to assist with the rising homeless crisis. • Fund technology upgrades. [http://clkrep.lacity.org/online/docs/2018/18-1046\\_mot\\_11-06-2018.pdf](http://clkrep.lacity.org/online/docs/2018/18-1046_mot_11-06-2018.pdf)
- c. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0600 and 13-0832. Recommendations: Continue training the Neighborhood Councils on policies and procedures regarding funding their operations. • Make sure that newly established policies and procedures are efficient and effective. [http://clkrep.lacity.org/online/docs/2013/13-0832\\_MOT\\_06-20-13.pdf](http://clkrep.lacity.org/online/docs/2013/13-0832_MOT_06-20-13.pdf)
- d. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0600 and 09-0299. Recommendations: Provide increased funding for inspectors due to the expanding workload of wage enforcement. • Provide additional funding to hire and training additional inspectors needed. • Further expand the use of “smart” mobile technology to assist inspectors in field work. • Support the Bureau’s work with local educational institutions to expand vocational training opportunities in the Southland both in primary and secondary education levels. [http://clkrep.lacity.org/online/docs/2009/09-0299\\_mot\\_2-10-09.pdf](http://clkrep.lacity.org/online/docs/2009/09-0299_mot_2-10-09.pdf)
- e. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0600 and 17-0263. Recommendations: Adopt the DOD’s FY 2018-2019 proposed budget as is. • Update and expand the Citywide 2000 ADA Self Evaluation and Transition Plan. • Fund an efficiency software package to improve client, data, and risk management, to provide more accurate metrics and to pay contract services on time as stipulated by State law. • Fund and update the mandated Title II training for all City departments. • Continue funding for HIV and AIDS programs which are housed at the DOD. • Hire a full-time in-house Certified Access Specialist [CAsp] to manage a pool of contract technical experts (CAsps). • Continue and expand the Title III program helping small businesses become accessible using low cost ADA consulting and tax incentives. • Create an app that provides crowd sourced information rating the accessibility of Title II and Title III venues throughout Los Angeles. [http://clkrep.lacity.org/online/docs/2017/17-0263\\_mot\\_03-08-2017.pdf](http://clkrep.lacity.org/online/docs/2017/17-0263_mot_03-08-2017.pdf)
- h. The VNNC to purchase 21 laptops and/or Chrome Netbooks for each and every Councilmember. The VNNC to also purchase computer bags aka attaché cases for the computers. NTE \$8,000.
- i. The VNNC to finally purchase a timer to be used during public comment and throughout the council meeting. The VNNC to purchase the Rogue Timer and the Echo Gym remote attachment, as well as the stand. NTE \$400
- j. The VNNC to purchase a battery for the camera that we use to film the council meetings. Background: “Hi all, the battery we need is a cannon BP-718. I've found it at Best Buy for 70.99 <https://www.bestbuy.com/site/canon-bp-718-lithium-ion-battery/5084975.p?skuld=5084975> at B&H photo for

\$59.99 [https://www.bhphotovideo.com/c/product/838795-REG/Canon\\_6055B002\\_Battery\\_Pack\\_BP\\_718.html](https://www.bhphotovideo.com/c/product/838795-REG/Canon_6055B002_Battery_Pack_BP_718.html) at staples for \$77.99 [https://www.staples.com/Canon-6055B002-BP-718-Lithium-Ion-Camcorder-Battery-Pack-1840-mAh/product\\_896671](https://www.staples.com/Canon-6055B002-BP-718-Lithium-Ion-Camcorder-Battery-Pack-1840-mAh/product_896671) There seem to be cheaper 3rd party alternatives, but I'm very cautious when it comes to camera batteries. Thanks, -Jason Ackerman” NTE \$200

5. General Public Comment on Non-Agenda Items within the Board's Jurisdiction (up to two minutes per speaker)

6. Adjournment

## ATTACHMENTS AND SUPPLEMENTS

<http://ncbala.com/wp-content/uploads/2017/06/2018-White-Paper-complete.pdf>

~a. October 29, 2018 Van Nuys Neighborhood Council George Thomas, President P.O. Box 3118 Van Nuys, CA 91404 Email: george.thomas@vnnc.org Dear Mr. Thomas: RE: PROPOSED SPEED LIMITS ON CHANDLER BOULEVARD BETWEEN COLDWATER CANYON AVENUE AND VAN NUYS BOULEVARD The Los Angeles Department of Transportation (LADOT) and the Los Angeles Police Department (LAPD) are working together to ensure that speed limits can be enforced citywide. LADOT has determined that a street with a proposed speed limit change is within your neighborhood. For LAPD to enforce speed limits on surface streets using radar technology, those streets must have a traffic speed survey that was conducted by LADOT within the past seven years. If the speed survey expires, LAPD can no longer enforce the speed limit. California Vehicle Code Section 21400 mandates the use of the 85th-percentile rule for setting speed limits, whereby the speed limit on a road reflects the speed of approximately 85 percent of the vehicles traveling on that road, determined by surveying the speeds at least 100 cars. As a result of this state mandated law, LADOT is recommending the following proposed speed limit revision so that radar enforcement may be used: Revise the speed limit on Chandler Boulevard between Coldwater Canyon Avenue and Van Nuys Boulevard from 35 miles per hour to 40 miles per hour. Any posted "SCHOOL ZONE, 25 MILES PER HOUR, WHEN CHILDREN ARE PRESENT" speed limit signs adjacent to the school(s) will also continue to be in effect and will be enforceable by radar. The updated speed limit will allow LAPD to resume enforcing speeding laws, which will make Los Angeles streets safer. The role of LADOT is to ensure that the process is objective, that the speed limit is enforceable and, that the speed limit does not compromise traffic safety. The City is actively working with the State of California to re-evaluate the 85th-percentile methodology. Chandler Boulevard Speed Limit - 2 - October 29, 2018 AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER AB 2363, signed September 2018, will establish a state task force to review this policy. Learn more about the current efforts around the City's Vision Zero Initiative at <http://visionzero.lacity.org/> We are processing this proposed radar-enforced speed limit for consideration by the Transportation Commission, the Transportation Committee and the City Council. If you have any questions regarding this matter, please contact Jaclyn Garcia, Transportation Planning Associate, at [jaclyn.garcia@lacity.org](mailto:jaclyn.garcia@lacity.org). Sincerely, TIM CONGER Senior Transportation Engineer LADOT Traffic Surveys C: Councilmember David Ryu, 4th Council District, Attn: Nikki Ezhari

~b. Motion - Charter Section 508 ( e), relative to the appointment and removal of chief administrative officers, provides that the Mayor may remove most chief administrative officers without Council confirmation. However, this Section further provides that the chief administrative officer may appeal the removal to the Council within ten calendar days of the removal. The Council may then reinstate the chief administrative officer by a two-thirds vote, within ten Council meeting days of receipt of the appeal. Failure of the Council to reinstate the chief administrative officer during this time period would constitute a denial of the appeal. The City Attorney advises that Charter Section 508 (e) requires that the Council must agendaize any such appeal for ten consecutive Council meeting dates, regardless of whether the Council has taken an action to approve or deny the appeal prior to the 10th Council meeting. The appeal should only be agendaized until such time the Council has taken a definitive action, and that if this should occur prior to the 10th consecutive meeting of the Council, the appeal need not be further agendaized. To avoid this unnecessary burden, a section must be added to the Administrative Code to establish the procedure to be followed in the application of Charter Section 508 (e), which would eliminate any redundant actions, while remaining consistent with the intent of the Charter. THEREFORE MOVE that the City Council request the Chief Legislative Analyst, with the assistance of the City Attorney, to prepare an Ordinance to the Los Angeles Administrative Code to establish the procedure that shall be followed for Council consideration of appeals submitted in accordance with Charter Section 508 (e), relative to the removal of chief administrative officers, to eliminate any redundant or unnecessary agendaizing of the matter for Council meetings. FURTHER MOVE that the Chief Legislative Analyst and the City Attorney present the above requested Ordinance to the Council for consideration within 30 days.

~c. In the wake of federal retrenchment in the area of consumer protection, the need for local enforcement has become increasingly important. The Los Angeles City Attorney's Office has aggressively pursued large financial institutions cheating their customers, hospitals dumping their patients on the streets, employers stealing their workers' hardearned wages, and others who engage in anti-consumer practices. It is important that this work continue, and expand. Nearly all California law enforcement offices with authority bring lawsuits to enforce consumer protection laws have administrative subpoena power, which allows for effective investigation of suspected wrongdoing before filing a lawsuit in court. The California Attorney General and the 58 district attorneys have administrative subpoena power. The San Francisco City Attorney also has subpoena power, as created by local ordinance. The Los Angeles City Attorney's Office does not currently have administrative subpoena power. Thus, the City Attorney's Office must make decisions about whether to file enforcement actions based solely in information from victims, or public sources of information. In many instances, vulnerable victims are afraid to come forward; and public sources of information are nonexistent, incomplete or inaccurate. The lack of subpoena power thus often impedes the City Attorney's ability to protect vulnerable populations. While the City Attorney should have administrative subpoena power to assist in investigations of violations which they have the authority to enforce, that power should not extend to investigations of City offices, departments, officers or employees, or to compel the production of documents or testimony from City offices, departments, officers or employees. I THEREFORE MOVE that the City Council REQUEST the City Attorney to prepare an ordinance

establishing a program that would give the City Attorney subpoena power, except that the ordinance shall not include the power to investigate City offices, departments, officers or employees, or to compel the production of documents or testimony from City offices, departments, officers or employees.

~d. The City Clerk has incurred two expenses in the 2012-13 Fiscal Year that were~::~~  
~|~"t~be'':::L~'."----1 paid with budgeted 2012-13 funds prior to the year-end closing of the City's books. The 2013-14 Budget does not include an appropriation to pay for these expenses, and it is now necessary to reappropriate 2012-13 funds for the purpose of paying for these expenses. First, the City Clerk - Election Division is responsible for paying over 7,000 community volunteers that serve as pollworkers for City Municipal Elections. During the printing of the pollworker stipend checks for General Municipal and Special Elections held on May 21, 2013, 89 checks totaling \$15,000 were rejected from the FMS system and not printed. When it was discovered that the checks would need to be reprinted, the Controller's deadline to print the checks had passed. Second, the City Clerk- Election Division's Budget included a \$17,000 appropriation in 2012-13 for its part of a Citywide licensing agreement for ESRI Geographic Information Systems software that is required for the conduct of City elections. Subsequently, a Citywide Enterprise license agreement was signed on June 6, 2013 to become effective July 1, 2013, and payment is now due. The CAO is establishing an account where departments will transfer funds to pay for the Citywide license, but the account was not established in time for the City Clerk to transfer its budgeted funds into the account prior to the end of the Fiscal Year. I THEREFORE MOVE that Council APPROVE the following recommendations, subject to the approval of the Mayor, a total of \$32,000 be transferred from the Reserve Fund to the Unappropriated Balance Fund No.1 00-58 and be appropriated therefrom to the City Clerk Fund No. 100-14, as follows: \$15,000 to Account No. 1070 (Salaries - As Needed), and \$17,000 to account No. 4170 (Election Expense) in order to reappropriate FY 2013 Election Funds to meet City Clerk 2013 election obligations. I FURTHER MOVE that the City Clerk be authorized to make any technical corrections to the above fund transfer instructions in order to effectuate the intent of this Motion.

~e. The Los Angeles World Airways (LAWA), Port of Los Angeles (POLA) and Department of Water and Power (DWP), have indicated their desire to enter into a Memorandum Of Understanding with the Bureau of Contract Administration to reimburse the Bureau for dedicated staff positions and actual costs of the administration, enforcement and reporting services of the Living Wage Ordinance (LWO), Service Contract Worker Retention Ordinance (SCWRO), Affirmative Action/Equal Employment provisions (AAIEEO) and Equal Benefits Ordinance (EBO). These MOUs' allow the Bureau to recover full actual costs of their services, including all incidentals and benefit costs. On February 20, 2008, the Bureau of Contract Administration (BCA) and the Community Redevelopment Agency (CRA) entered into a Cooperation Agreement whereby the BCA provides services for CRA's project labor and local hire agreements, living wage policies and other labor compliance requirements related to construction and permanent jobs created by the CRA's projects (Council File 07- 3238). This Cooperation Agreement provides funding for the appropriate level of service and that the CRA will defer to the BCA on the type of positions required to provide for continuity and retention of a

monitoring team that will be there for the duration of the projects. To realize the work set forth in the Memorandums of Understanding and Cooperation Agreement, the Bureau of Contract Administration will need additional resolution authority positions and front funded salaries and operational costs to be reimbursed, with applicable indirect costs, per each agreement. I THEREFORE MOVE, that the City Council instruct the CAO to report to the Budget and Finance Committee on the following recommendations: That the Council: 1. APPROVE resolution authority positions for the Bureau of Contract Administration per each Memorandum of Understanding as follows: a) Los Angeles World Airports - one new Management Analyst II position, one new Management Analyst I position, and one new Senior Clerk Typist; b) Port of Los Angeles - one new Management Analyst II position; c) Department of Water and Power - one new Management Analyst II position. 2. APPROVE resolution authority positions for the Bureau of Contract Administration as allowed by ,. the Cooperation Agreement with the Community Redevelopment Agency: a) One new Senior Management Analyst I position; b) Continue two Management Analyst II positions; c) One new Senior Clerk Typist. That the City Council, subject to the approval of the Mayor: 3. AUTHORIZE the Controller to increase appropriations to the Bureau of Contract Administration Fund 100, Department 76, Accounts 1010,1090,3040,6010, in the amount of\$373,414 for salaries and operating costs as set forth in the Memorandums of Understanding with the Los Angeles World Airports, Port of Los Angeles, and Department of Water and Power: AcctNo. 1010 1090 3040 6010 Acct Title Salaries, General Salaries, Overtime Contractual Services Office & Administrative TOTAL Amount \$346,932 7,500 6,071 12,911 \$373,414 4. Instruct the Controller to deposit a check in the amount of \$320,451 from the Community Redevelopment Agency to the Subventions and Grants Fund, Fund 305, Department 50, Revenue Source Code 4610, into a new account entitled "CRA Compliance" and transfer and appropriate therefrom as follows: Bureau of Contract Administration, Department 76, Fund 100 AcctNo. 1010 1090 3040 6010 Acct Title Salaries, General Salaries, Overtime Contractual Services Office & Administrative TOTAL Amount \$299,466 6,000 4,793 10,193 \$320,452 I FURTHER MOVE that the City Administrative Officer be authorized to make technical corrections as necessary to the transactions included in this motion to implement the Council's intentions.

~f. The Americans with Disabilities Act (ADA) requires that all programs, services, and activities be accessible to persons with disabilities. In coordination with other City agencies, the Department on Disability (Department) helps ensure accessibility ofsuch programs and services. In addition, online training on the ADA has been developed for City employees and is being updated as appropriate. It is appropriate that the City Council support the Department in its efforts to update the 2000 ADA Self-Evaluation and Transition Plan and provide training opportunities, among other efforts, to ensure continued accessibility by all. I THEREFORE MOVE that all City Departments and Offices conduct a review of their status as it relates to the 2000 ADA Self Evaluation and Transition Plan (Plan), and with the assistance ofthe Department on Disability update the Plan as may be necessary. I FURTHER MOVE that the Department on Disability, with the assistance of all relevant City Departments, be instructed to report to Council on a bi-annual basis on the status ofthe ADA Self-Evaluation and Transition Plan (Plan) and the implementation ofthat Plan. I FURTHER MOVE that the Department on Disability, with the assistance ofthe Personnel Department, Information Technology Agency, and any other City



Department as appropriate, be instructed to update existing online training programs regarding ADA compliance. I FURTHER MOVE that the Department on Disability, with the assistance of the Personnel Department, require the completion of its live and/or online ADA training module by all City employees on an annual basis. I FURTHER MOVE that the City Administrative Officer, with the assistance of the Department on Disability, be instructed to report within 90 days on the funding necessary to maintain compliance with ADA requirements.

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>

**\*\*SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.