

## Van Nuys Neighborhood Council

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**(RETREAT AGENDA – GENERAL  
BOARD MEETING)  
Saturday, October 27th, 2018  
8:00 AM - 4:00 PM**

**Hampton Inn & Suites  
5638 Sepulveda Blvd.  
Van Nuys, CA 91411**



Van Nuys Neighborhood  
Council

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the Council President or facilitator.

1. Call to Order, Pledge of Allegiance to the United States of America and Roll Call
2. Comments from the Chair
3. General Public Comment on Non-Agenda Items within the Board’s Jurisdiction (up to two minutes per speaker)
4. Schedule for the Van Nuys Neighborhood Council bi-annual retreat. Official date set as Saturday the 27<sup>th</sup> of October from 8am to 4pm. (10-27-2018) Location: 5638 Sepulveda Blvd. Sherman Oaks, CA 91411

8:00am – 9:00am -- Coffee and tea, eating breakfast and milling around chatting about this and that. Computer and seating chart set up. Sign in and receive training materials and review retreat agenda.  
9:00am – 10:00am – Community Impact Statement (CIS) workshop and discussion on being #1 in the City of Los Angeles. VNNC to make effort to debate CIS motions on agenda and pass as many as possible within hour timeframe.  
10:00 am – 10:30am – BREAK SESSION  
10:30am – 11:15am – Releasing tension and stress diffusion yoga session. How to release tension and breathing exercises that can be used at council meetings.  
11:15am – 12:15pm – Training from the City Attorney’s Office. How to behave at a council meeting. How to host and run a committee meeting. Question and Answer session on any and all things City Attorney related.  
12:15pm – 1:15pm – LUNCH BREAK (Vatican Banquet Hall)

1:15pm – 2:00pm – Additional training from the City Attorney’s Office. Additional session passing Community Impact Statements (CIS). Additional Q and A session.

2:00pm – 3:00pm PLUM Chairman Steve Friedmann will be running a mock committee meeting. Councilman Friedmann will also be training the other Committee Chairs in how to create an agenda, how to post according to the Brown Act, how to run a committee meeting etc.

3:00pm – 4:00pm Director of Neighborhood Council Operations Seme Park will be hosting a training session and Q & A to better assist the VNNC. Ms. Park will touch upon the upcoming elections, how to reach more constituents through outreach, and additional items.

5. Discussion and possible action to agree to the following agenda items at the retreat.

- a. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File #08-2584. The VNNC to support creating a vibrant “Farmer’s Market” and partnering with the Optimists International Van Nuys Chapter and the Lake Balboa Neighborhood Council. The VNNC to solicit ideas and advice from well known and established farmer’s markets for proper government procedure and permits. Moreover, the VNNC to consider making the farmer’s market a monthly San Fernando Valley-wide farmer’s market that every neighborhood council could support. [http://clkrep.lacity.org/onlinedocs/2008/08-2584\\_mot\\_09-23-2008.pdf](http://clkrep.lacity.org/onlinedocs/2008/08-2584_mot_09-23-2008.pdf)
- b. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 99-1604. The VNNC to support creating an annual Van Nuys & San Fernando Valley Auto Show. The VNNC to recruit all auto brokers on auto row to participate. Moreover, there shall be an auto parade ending at the Civic Center in Van Nuys, followed by a large festival and party. The VN/SFV Auto show to be an annual event with every neighborhood council allowed to have a booth free of charge and one auto or float entry in the parade. <https://cityclerk.lacity.org/m.clerkconnect/#CFIResult&ui-state=dialog>
- c. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 06-0170. The VNNC to take the position of extremely concerned about unattended property in Van Nuys, especially around the government center and offices at the civic center. The VNNC to understand about potential security issues, and also the possibility of unattended property being a fire hazard. The VNNC to also work with the American Civil Liberties Union (ACLU) to come up with a solution and new approach to this every growing problem in Los Angeles. [http://clkrep.lacity.org/onlinedocs/2006/06-0170\\_mot\\_1-25-06.pdf](http://clkrep.lacity.org/onlinedocs/2006/06-0170_mot_1-25-06.pdf)
- d. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 10-0993. The VNNC to request more is done about the homeless situation in Van Nuys. The VNNC to propose an ordinance that there is no loitering around government buildings after dark. The VNNC to also propose a “Dawn To dusk” referendum for people using the Civic Center in Van Nuys. [http://clkrep.lacity.org/onlinedocs/2010/10-0993\\_mot\\_6-8-10.pdf](http://clkrep.lacity.org/onlinedocs/2010/10-0993_mot_6-8-10.pdf)
- e. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 99-1571-s3. The VNNC to support bring back the Van Nuys community Court. The VNNC to also create a directory of attorneys in Van Nuys that can offer PRO BONO work for the community. [http://clkrep.lacity.org/onlinedocs/1999/99-1571-S3\\_mot.pdf](http://clkrep.lacity.org/onlinedocs/1999/99-1571-S3_mot.pdf)

- f. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 11-1981. The VNNC to install year round wreaths with a changing theme quarterly. The local community to decide and decorate and vote on the ever-changing wreaths in Van Nuys. Van Nuys to become the decorated wreath capital of America. [http://clkrep.lacity.org/onlinedocs/2011/11-1981\\_MOT\\_11-23-11.pdf](http://clkrep.lacity.org/onlinedocs/2011/11-1981_MOT_11-23-11.pdf)
- g. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 99-1925. The VNNC to partner with 10 different charities to host and plan the 1<sup>st</sup> annual San Fernando Valley wide charity golf tournament. The VNNC to partner with the Van Nuys Golf Course, as it's layout and location are ideal for golfing and raising money for charity. (Marilyn Monroe's home as a youth is right across the street from the golf course, and that could be part of the charity golf tournament lure). <https://cityclerk.lacity.org/m.clerkconnect/#CFIResult&ui-state=dialog>
- h. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 02-2327 & 06-2690. The VNNC to propose a walking holiday parade through the Civic Center. The parade to represent all the cultures of Los Angeles and Van Nuys and will be designed to create community unity. [http://clkrep.lacity.org/onlinedocs/2006/06-2690\\_mot\\_8-14-07.pdf](http://clkrep.lacity.org/onlinedocs/2006/06-2690_mot_8-14-07.pdf)
- i. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 04-0134. The VNNC to propose ALL the government offices at the Civic Center get earthquake retrofitted. Moreover, the VNNC to also propose all government buildings install solar energy panels, and become self sufficient buildings in the event of a disaster. Additionally, the government buildings should also have ample emergency and energy supplies, and first aid kits able to accommodate numerous people. <http://clkrep.lacity.org/onlinedocs/2004/04-0134.pdf>
- j. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 03-1733. The VNNC to work with other levels of government to create a Business Improvement district (BID). The BID to be along the entire length of Van Nuys Boulevard. Additionally, a special focus on areas around the new light rail stations. <http://clkrep.lacity.org/onlinedocs/2003/03-1733.PDF>
- k. The VNNC to submit a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 05-0422. The VNNC to request 1000 square feet of office space from City Hall. The VNNC to also request help in acquiring some city office space. The VNNC to be vigilant in trying to get office space and will be happy to work with General Services or whomever. [http://clkrep.lacity.org/onlinedocs/2005/05-0422\\_rpt\\_gsd.pdf](http://clkrep.lacity.org/onlinedocs/2005/05-0422_rpt_gsd.pdf)
- l. The VNNC to file a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0563. The VNNC to support the following "Fund an assessment of the needs of seniors and individuals with disabilities, categorized by primary purpose, and the implementation of strategic planning. • Expand nutrition programs by developing new program models to serve all of those in need. • Increase the budget for the Department to address the unmet need for housing counseling and adequacy, availability of housing subsidies, and the opportunity to collaborate with other City departments to serve homeless seniors. • Provide services that mitigate isolation among seniors. • Designate additional funding for support of caregivers and advocacy for older adults. • Implement gerontology-focused training for current staff so that they can develop the skill set required to assist the aging community. • Implement diversity training for the purpose of equity and to prevent disparities, to serve

minority communities and for racial, ethnic, and cultural enrichment.”

[http://clkrep.lacity.org/onlinedocs/2018/18-0563\\_rpt\\_DOA\\_06-14-2018.pdf](http://clkrep.lacity.org/onlinedocs/2018/18-0563_rpt_DOA_06-14-2018.pdf)

- m. The VNNC to file a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 16-0043. The VNNC to support the following “Fund the no-kill policy for healthy adoptable animals, which the City shelters have adopted, and more spay/neuter surgeries, free or reduced cost vouchers, and enforcement of spay/neuter laws. • Fund professional behavior training for the dogs and cats to make them more adoptable, and to provide outreach and marketing specifically for pet adoptions. • Fund physical improvements to existing shelters, and to pay for more Animal Control Officers and Animal Care Technicians. • Increase salary scales for Animal Control Officers and Animal Care Technician. • Continue to offer Requests for Proposals for Private-Public Partnerships to build or renovate shelters that meet the needs of the community. • Partner with non-traditional markets to advertise licensing events and to recruit volunteers for public counters and community services, such as the Gift a License campaign, where pet owners can gift a license to another person. • Launch an online campaign, at community counters and with pet technology companies such as dog walking. • Utilize Neighborhood Councils, schools and other nonprofits to create Pet Education Programs (PEP) that visit schools, churches, grocery stores and malls to engage and share pet education. Partner with community college(s) instructors to recruit and coordinate volunteers. 3 • Establish a volunteer track with various volunteer positions with the ability to move up or laterally based on length of volunteer service. Host annual volunteer dinner and present year of service pins. • Continue with background checks, but use the advances in technology software or outsource to private company/ies to conduct background checks to be completed within 3- 5 days. • Continue to expand the usage of the ACE (Administrative Citation Enforcement) program. [http://clkrep.lacity.org/onlinedocs/2016/16-0043\\_mot\\_01-12-2016.pdf](http://clkrep.lacity.org/onlinedocs/2016/16-0043_mot_01-12-2016.pdf)
- n. The VNNC to file a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 08-1087. The VNNC to support the following “Study and eliminate the overlap in functions and duties between this Board and other City Departments. • Prioritize the cleanup of homeless encampments, working together with law enforcement. • Study and determine whether outside services should be eliminated, or increased, for repair of streets, sidewalks, potholes, etc.” [http://clkrep.lacity.org/onlinedocs/2008/08-1087\\_mot\\_4-29-08.pdf](http://clkrep.lacity.org/onlinedocs/2008/08-1087_mot_4-29-08.pdf)
- o. The VNNC to file a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 15-1212. The VNNC to support the following “Expedite the permit and inspection processes to facilitate development in the City. • Reduce response and resolution times for code enforcement cases, which can increase revenue to the City in fees and penalties imposed and collected. • Expand the use of retirees on temporary contracts as substitute inspectors to offset the potential loss of staff through retirements. • Expand the Targeted Local Hiring Program and Summer Youth Employment Program and provide opportunities for employment. • Implement the Youth Employment Program as the Department’s primary transition plan to train and maintain an adequate number of employees.” [http://clkrep.lacity.org/onlinedocs/2015/15-1212\\_mot\\_10-09-2015.pdf](http://clkrep.lacity.org/onlinedocs/2015/15-1212_mot_10-09-2015.pdf)
- p. The VNNC to file a Community Impact Statement (CIS) & Call To Action (CTA) on Council File # 18-0002-s100. The VNNC to support the following “Cannabis Regulation • Fund 15 additional staff to process cannabis applications, enforce penalties, and monitor the social equity component. • Set up a special fund within the General Fund to track the fees and fines collected by this Department. • Allocate Excess Cannabis Revenues (see below) back into communities where cannabis businesses are in operation. • Allocate a portion of the Excess Cannabis Revenues to Neighborhood Councils where cannabis businesses are located, to be used for neighborhood specific problems. • Set up a system for Neighborhood Councils to file official complaints against cannabis businesses that are in violation. 4 • Create and manage an interactive website to monitor retailer activity and compliance, including

taxes paid, and to help potential retailers locate viable locations and connect with the appropriate Neighborhood Councils. • Fund a committee with law enforcement, cannabis regulation and community members to establish and recommend cannabis regulations and applications, taking into account the need to prevent racial profiling while still enforcing the law. • Fund a transparent training program for license owners, with a contact person designated to clarify training and to track training of employees. • Monitor the social equity program to ensure these applicants adhere to all requirements and that all applicants are treated equitably.

[http://clkrep.lacity.org/onlinedocs/2018/18-0002-s100\\_reso\\_08-03-2018.pdf](http://clkrep.lacity.org/onlinedocs/2018/18-0002-s100_reso_08-03-2018.pdf)

- q. The Van Nuys Neighborhood Council strongly supports [CF 12-1549-S12](#) (Ryu/Harris-Dawson) to study, and hopefully construct a Permanent Supportive Housing facility at 15314 W. Dickens Street, (Department of Transportation Lot #762 and an adjacent property owned by the California Department of Transportation), and a Crisis and Bridge Housing "A Bridge Home" facility at 5161 Sepulveda Boulevard, (owned and/or occupied by the United States Department of the Army. )

The Van Nuys Neighborhood Council understands the need to house those who are currently homeless and that the vast majority of those who are currently homeless in Los Angeles County are people who lived here before becoming homeless and who are in the circumstances they are in because of economic reasons, not because they suffer from mental health and/or substance abuse issues, but the longer they remain on the streets without reliable shelter or support, the more likely they are to develop such issues. Van Nuys is more than willing to do its part to help address the homelessness crisis, but we and the handful of other communities that have stood up to do the right thing cannot and should not have to do it alone. We commend CM Ryu for his courage and leadership in dealing with this pressing issue and encourage our neighbors and colleagues on the Sherman Oaks Neighborhood Council to do the same. If we are not here to help those in need, why bother enduring the slings, arrows and multi-hour meetings we as Neighborhood Council Board Member do? [http://clkrep.lacity.org/onlinedocs/2012/12-1549-s12\\_mot\\_08-03-2018.pdf](http://clkrep.lacity.org/onlinedocs/2012/12-1549-s12_mot_08-03-2018.pdf)  
[http://www.laist.com/2018/06/19/la\\_explained\\_homelessness.php](http://www.laist.com/2018/06/19/la_explained_homelessness.php)

6. Discussion and debate and vote on following funding items.
  - a. The VNNC to purchase the MailChimp program to expand the outreach of the newsletter. The VNNC to aim to have 10,000 subscribers by the end of the year, and additionally constantly expand our database for general reasons and election outreach. NTE \$100 a month.
  - b. VNNC to hire a professional grant writer to seek out funds and grants that can help benefit the Van Nuys community. The grant writer to focus on early childhood education, afterschool programs, and having our youth choose a trade school or a traditional education. The VNNC to focus on making Van Nuys the most educated community in Los Angeles. NTE \$2499
7. Presentation by Council President on LEADERSHIP and the art of dealing with other governments.
8. Requests for future agenda items
9. Adjournment

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

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