

Van Nuys Neighborhood Council

www.VNNC.org



General Board Meeting Agenda
October 10, 2018
7:00PM – 9:00PM

NOTE LOCATION
Marvin Braude Constituent Center
6262 Van Nuys Blvd.
Van Nuys, CA 91401



Van Nuys

Neighborhood Council
Board of Directors

President
GEORGE CHRISTOPHER THOMAS
Industrial #2

Vice President
MARLIN MEDRANO
At-Large Representative

Parliamentarian
JOSEF LAZAROVITZ
Commercial #2

Treasurer
VERONICA MARIN
Commercial #1

Secretary
JEANETTE HOPP
Non-Profit Org #2

Sergeant At Arms
JEFFREY LYNN
Resident at Large #2

RICHARD HOPP
At-Large Representative

MICHAEL BROWNING
At-Large Representative

JOHN CAMERA
Resident Zone 3

JERRY MARTIN
Stakeholder At-Large

PENNY MEYER
Resident Zone 4

MARIA SKELTON
Renter At-Large #2

STEVE FRIEDMANN
Commercial #4

JAKLEN KESHISHYAN
At-Large Representative

KATHLEEN PADDEN
Senior Representative

STACY RAINS
School Representative

JASON ACKERMAN
Renter At-Large #1

JOHN HENDRY
Resident Zone 3

KATHY SCHREINER
Resident Zone 2

ASHLEY NEYRA
Youth

GLENN EPSTEIN
At-Large Representative

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Neighborhood Council
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Van Nuys, CA 91407

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the facilitator.

1. Call to Order, Pledge of Allegiance to the United States of America and Roll Call
2. Officer’s Report
 - A. President’s Report
 - i. Discussion and possible action to create outreach plan for events sponsored or co-sponsored by the VNNC. Follow up.
 - ii. Item 19-Discussion and possible action to have the PLUM committee create an overall principles guideline that incorporate the goals, strategies, action steps, and their detailed tasks for planning that can be used by the VNNC.
 - iii. Item 20-Discussion and possible action to fund banner maintenance and possible additional banner locations. The VNNC to pick additional locations and purchase additional banners. (NTE \$8,000) Back to B&F, Outreach
 - iv. Item 21-Discussion and possible action to create the process to approve and post photos on VNNC’s website and/or social media sites. Back to Outreach
 - v. Item 24-Discussion and possible action to purchase a popcorn machine and supplies for outreach events. (NTE \$600) Popcorn Maker Back to B&F
 - vi. Discussion and possible action to create outreach plan for events sponsored or co-sponsored by the VNNC. Follow up.
 - B. Vice President’s Report
 - i. Discussion and possible action to form an Ad Hoc committee to review updates of the VNNC website and the creation of an indexing and document management system to be led by Ms. Medrano.
 - C. Treasurer’s Report- SECOND UPDATE discussion and possible action to discuss the email from the City Clerk concerning missing documents and signatures dated 08/29/2018. The email had the following concerns:
 - i. November MER has a Sizzler Transaction that also may require a BAC and a description of what the transaction was about. It does need an Itemized receipt.
 - ii. In December 2017, Vatican Banquet Hall needs an Itemized receipt what is uploaded in the Portal does not have Vendor Info., date or what you were charged for. Please attach any supporting documentation with what you have in the Portal.
 - iii. March BAC is not signed in the MER Portal.

- iv. April through June BAC is missing or has not been uploaded, have you had a meeting to approve those MER's?
 - v. Also, July MER for this FY has not been generated. Please advise when you can submit the missing documents?
 - vi. Discussion and possible action to place on the 09/12/2018 General Board Meeting the missing MERS reports.
 - vii. Discussion and possible action to approve proxy payments for the month.
 - D. Treasurer's Report MERS- Discussion and possible action to approve the July, August, and September 2018 MERS for the VNNC.
 - E. Secretary's Report- Discussion and possible approval of the September 2018 VNNC General Board meeting minutes.
- 3. Reports from Public Officials/Departments/Community Agencies (two minute per office due to agenda.)
- 4. Presentation: Distinguished Speaker's Series
- 5. Consent Calendar
 - A. Discussion and possible action for the Van Nuys Neighborhood Council to submit a Community Impact Statement (CIS) and Call To Action (CTA) on Council File 13-0867 in regards to the Sepulveda Pass Corridor Improvement Plan. The VNNC to support under and above ground light rail from Van Nuys to LAX. Moreover, the VNNC to request Federal and State funds, grants and monies to make project come to fruition.
 - B. Discussion and possible action for the VNNC to support and plan a "Safety First" Holiday themed party for the December General Board Meeting (GBM). The VNNC to work with myriad departments and first responders to create family gift bags to make our community more prepared for disasters. The VNNC to couple this party with an ongoing effort to capture data for election and voter outreach.
 - C. Discussion and possible action for the VNNC to take the lead and establish an all-encompassing "Operational Handbook" for local governments specific to the neighborhood council system. The VNNC to reach out to all current leadership throughout the 99 certified councils for stories, articles, guidance and ditties for the handbook. The Outreach committee will take the lead.
 - D. Discussion and Possible Action: Proposed new construction consisting of a Retail Center located at 5805 Sepulveda Blvd, Van Nuys (CPC-2018-3091). Applicant: Brad Rosenheim of Rosenheim & Associates, Inc. [Link](#)
 - E. Discussion and Possible Action: Proposed new construction consisting of 11 apartment units located at 14822 W. Delano Street, Van Nuys (DIR-2018-3460). Applicant: Hamid Dehghan of HRD Architects, Inc. [Link](#) [Link](#)
 - F. Discussion and Possible Action: Proposed new construction consisting of 6 single family dwelling units located at 6830 Hazeltine Ave, Van Nuys. Applicant: Alon Gamliel of All California Construction. [Link](#)
 - G. Discussion and Possible Action: Conditional Use Permit for a proposed Congregate Living Health Facility (CLHF) of more than 6 beds located at 6854 Tyrone Ave (CPC-2017-3892-

CV2017). A CLHF is a residential home that provides short-term, in-patient care and rehabilitation for mentally alert, physically disabled patients who are temporarily unable to care for themselves. CLHF's are not mental institutions, drug rehabilitation institutions or hospice institutions. Applicant: Benjamin Fiss of Pacific Zoning. Planning Dept: Lucy Martinez. [Link](#)

6. Funding Motions:

- A. Discussion and possible action to approve the purchase of Halloween Candy for our table at Delano Park on October 31, 2018 NTE \$300.00
- B. Discussion and possible action to approve an Anti-Bullying Town hall meeting at Delano Park on October to Provide Outreach materials, refreshments NTE \$1000.00
- C. Discussion and possible action to approve the Honoring our Military Event with Dinner at Sizzlers on November 3rd at 7:00pm NTE \$1500.00
- D. Discussion and possible action to approve a Thanksgiving Event held at Van Nuys Recreation Center on November 17th at 3:00pm NTE \$2000.00
- E. Discussion and possible action to approve a Holiday Event at Delano Recreation Center on December 19th 2018 NTE \$2499.00
- F. Discussion and possible action to approve obtaining branded items for the VNNC as outreach materials such as but not limited to pens, pencils, banners, tote bags, flyers.
- G. Discussion and possible action to provide refreshments at the Mayor's Youth Council meetings each month NTE\$90.00

7. Committee Reports:

- A. Executive
- B. Budget and Finance
- C. Outreach
- D. Planning Land Use Management
- E. Public Health and Safety
- F. Government Relations and By-laws
- G. Parks and Recreation
- H. Education
- I. El Pueblo
- J. Special Committee of Policy and Education
- K. Transportation Committee
- L. Beautification

8. General Public Comment on Non-Agenda Items within the Board's Jurisdiction

9. Board Member Comment on Non-Agenda Items

10. Adjournment

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3

business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: info@vnnc.org

****PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at www.vnnc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

****RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>

****SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.