

# Van Nuys Neighborhood Council

[www.VNNC.org](http://www.VNNC.org)



General Board Meeting Agenda  
September 12, 2018  
7:00PM – 9:00PM

NOTE LOCATION  
Marvin Braude Constituent Center  
6262 Van Nuys Blvd.  
Van Nuys, CA 91401



Van Nuys

Neighborhood Council  
Board of Directors

President  
GEORGE CHRISTOPHER THOMAS  
Industrial #2

Vice President  
MARLIN MEDRANO  
At-Large Representative

Parliamentarian  
JOSEF LAZAROVITZ  
Commercial #2

Treasurer  
VERONICA MARIN  
Commercial #1

Secretary  
JEANETTE HOPP  
Non-Profit Org #2

Sergeant At Arms  
JEFFREY LYNN  
Resident at Large #2

RICHARD HOPP  
At-Large Representative

MICHAEL BROWNING  
At-Large Representative

JOHN CAMERA  
Resident Zone 3

JERRY MARTIN  
Stakeholder At-Large

PENNY MEYER  
Resident Zone 4

MARIA SKELTON  
Renter At-Large #2

STEVE FRIEDMANN  
Commercial #4

JAKLEN KESHISHYAN  
At-Large Representative

KATHLEEN PADDEN  
Senior Representative

STACY RAINS  
School Representative

JASON ACKERMAN  
Renter At-Large #1

JOHN HENDRY  
Resident Zone 3

KATHY SCHREINER  
Resident Zone 2

ASHLEY NEYRA  
Youth

GLENN EPSTEIN  
At-Large Representative

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Neighborhood Council  
P.O. Box 3118  
Van Nuys, CA 91407

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the facilitator.

1. Call to Order, Pledge of Allegiance to the United States of America and Roll Call
2. Officer’s Report
  - A. President’s Report
  - B. Vice President’s Report
  - C. Secretary’s Report Discussion and possible action to discuss the email from the City Clerk concerning missing documents and signatures dated 08/29/2018. The email had the following concerns:
    - i. November MER has a Sizzler Transaction that also may require a BAC and a description of what the transaction was about. It does need an Itemized receipt.
    - ii. In December 2017, Vatican Banquet Hall needs an Itemized receipt what is uploaded in the Portal does not have Vendor Info., date or what you were charged for. Please attach any supporting documentation with what you have in the Portal.
    - iii. March BAC is not signed in the MER Portal.
    - iv. April through June BAC is missing or has not been uploaded, have you had a meeting to approve those MER's?
    - v. Also, July MER for this FY has not been generated. Please advise when you can submit the missing documents?
    - vi. Discussion and possible action to place on the 09/12/2018 General Board Meeting the missing MERS reports.
    - vii. Discussion and possible action to approve proxy payments for the month.

- D. Treasurer’s Report MERS- Discussion and possible action to approve the August 2018 MERS for the VNNC.

3. Discussion and possible action to create outreach plan for events sponsored or co-sponsored by the VNNC. Motion to approve a change to the Van Nuys Neighborhood Council Standing Rules that In order for the Van Nuys NC to sponsor or co-sponsor any event, the Event Form must be submitted 30 days prior to the event. Exception will not be honored.
4. Reports from Public Officials/Departments/Community Agencies (two minute per office due to agenda.)
5. Consent Calendar
  - A. Discussion and possible action to have a "Call to Action" for all current Van Nuys Councilmembers. The CTA to include each VNNC member picking a council file to attach a Community Impact Statement to, picking a place for a new mural, and becoming affiliated with a local community organization. A spreadsheet will be created to track the CFs and Councilmembers.
  - B. Discussion and possible action to reimbursement of George Christopher Thomas for \$93.00 for popcorn from Smart & Final. The VNNC partnered with Los Angeles City Councilwoman Nury Martinez for the "Movies in the Park" event on August 10th. The VNNC was requested to help staff the event, as well as provide individually wrapped popcorn bags for the attendees. This is an ongoing partnership and the VNNC sponsored this event last year as well. NTE \$93.00
  - C. Discussion and possible action to allocate \$1000 to each committee chair to spend on election outreach and committee business. The VNNC to request help in facilitating monthly committee meetings and procedure for setting up the agenda. The VNNC to empower the committee chairs and embrace "The Committee Constitution."
  - D. Discussion and Possible Action to create a document for tracking the work of the committees. This living document will show the time, date, and location of all committee meetings. Additionally having committee member information and pending items. This document shall be referred to as "The Committee Constitution." Mr. Gomes and City Hall staff shall facilitate the creation and implementation of document.
  - E. Discussion and possible action to submit a Community Impact Statement on Council File 13-0002-S145 calling for reform within the United States Postal Service (USPS). The VNNC to take additional steps by creating a "Call For Action" and request all postal vehicles come equipped with air conditioning, as to prevent dangerous health conditions for the employees delivering the mail. The CIS and CTA to be submitted to the Los Angeles City Council and Congressman Tony Cardenas.
  - F. Discussion and possible action To Approve sponsorship of Annual the VANC Mixer on March 14, 2019. NTE \$250.00.
  - G. Discussion and possible action to sponsor a Mid Valley YMCA Clean upon Saturday September 15, 2018 from 9am to 12pm by providing lunch for the volunteers. YMCA expects 75 volunteers. i.e. Van Nuys HS JROTC cadets NTE \$150.00
6. Discussion and presentation by Councilmember Hopp of the DONE proxy payment program. 5 mins
7. Discussion and possible action to obtain the DONE's report in regards to the Councilmember assault/harassment at the VNNC General Board meeting held on July 16, 2018.
8. Presentation: Brionna Thompson in the "Distinguished Speaker Series" The Victim Assistance Program provides direct services to victims of crime and their families. Some of the services we provide are

information on referrals to local and public agencies, counseling referrals, crisis intervention and emergency assistance, criminal case status, information on the Criminal Justice System and court escort/support. 10 mins

9. Discussion and possible action to Review and contingency approval of VNNC.org website, cost study, and Boardmembers emails. Presenter Wendy Moore from Moore Results NTE\$3500 The Contingency consist to present to the board prior to our General Meeting, the following supporting Documents: Statistics, traffic, and analytics for the past 2-months. To learn and discuss where 1600 registered emails from our old database are; and why have not been merge with the 275 emails in MailChimp currently and current ENS Status.
10. Presentation by Councilmember Glenn Epstein on the reimaged river to connect and serve the diverse communities of Los Angeles County continued from last month's meeting.
11. Committee Reports:
  - A. Executive
  - B. Budget and Finance
  - C. Outreach
  - D. Planning Land Use Management
  - E. Public Health and Safety
  - F. Government Relations and By-laws
  - G. Parks and Recreation
  - H. Education
  - I. Special Committee of Policy and Education
  - J. Transportation Committee
  - K. Beautification

2. General Public Comment on Non-Agenda Items within the Board's Jurisdiction
3. Board Member Comment on Non-Agenda Items
4. Adjournment

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>

**\*\*SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.