

**VAN NUYS NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE MEETING
August 6, 2018**

MEMBERS PRESENT:

George Thomas, President
Marlin Medrano, Vice-President
Veronica Marin, Treasurer
Jeanette Hopp, Secretary

ABSENT MEMBERS:

Josef Lazarovitz, Parliamentarian

The meeting was called to order by the Vice-President at 6:01 p.m. **FLAG SALUTE:** The Pledge of Allegiance was led by Mr. Gomes. **ROLL CALL:** When the meeting began, there were only three members present constituting a quorum. Ms. Marin arrived approximately 5 minutes into the meeting.

2) OFFICER'S REPORTS:

- a) **President's Report:** Mr. Thomas stated that Wendy is doing a fine job. Our new posting deadline is 5:00 p.m. on the Wednesday prior to the meeting.
 - b) **Vice-President's Report:** Ms. Medrano would like to begin a flash media campaign as a way to get maximum community turn out.
 - c) **Secretary's Report:** I have the minutes for last month to be approved, along with minutes for Mr. Galdamez to have posted for February and October, 2017 in compliance with missing minutes on-line required to exit EE. Mr. Thomas made a motion to approve the minutes for July, February and October, 2nd by Ms. Medrano and carried unanimously.
 - d) **TREASURER'S REPORT:** Ms. Marin advised the only MER's requiring approval are the ones while we have been in EE. The ones requiring approval are March, April, May and June. She did express a concern regarding proxy payments. A motion was made by Mr. Thomas, 2nd by Ms. Medrano and carried to place them on the agenda.
- 3)** A motion was made by Mr. Thomas, 2nd by Ms. Medrano to adopt the language in item 3. The Taste of Van Nuys is to be ordered from L-Cafetal not to exceed \$ 150.00. Since it is Los Angeles' 237th birthday we are also getting a cake from Rose Bakery not to exceed \$ 50. 00..
- 4)** Discussion and possible action to complete the Funding, Election Stipulation Worksheet and Self-Assessment Worksheets. Following a brief discussion, I was asked to type the information although Mr. Thomas had provided same in a somewhat difficult to read format.

5) Discussion and possible action on items for the agenda of the General Board Meeting 8/15/18.

- 1) Discussion and possible action to actively support the Van Nuys Arts Festival at the end of September. The VNNC to partner with Nury Martinez and CD6 staff to execute a well-planned event. The VNNC to participate in an art contest with the winner being selected to work with a famous artist to do a mural near Van Nuys City Hall. (consent call)
- 2) Discussion and possible action to organize and execute the first Van Nuys Community Clean-up. The VNNC to actually clean-up the Civic Center before the Arts Festival event with Nury Martinez. The VNNC clean-up is to encompass the entire Government Center. Clean-up equipment to be requested through the CD6 office from The Clean and Green team.
- 3) Discussion and possible action to reimburse George Christopher Thomas in the amount of \$ 150.00 for personal payment of the Taste of Van Nuys for the month of July. A motion was made by Ms. Medrano, 2nd by Ms. Hopp and carried unanimously, unless there is irrefutable proof that it has been paid already. A proxy request was submitted.
- 4) Discussion and possible action to appoint one person to attend in collaboration with Mayor Garcetti's Office. Empower LA will host Civic U resilient Los Angeles on Tuesday, August 14, 2018 from 6:30 to 8:30 p.m. at Ronald F. Deaton Auditorium located at 100 W. 1st Street, Los Angeles, CA. 90012. Los Angeles is part of 100 Resilient Cities, a Worldwide effort pioneered by the Rockefeller Foundation that is dedicated to helping cities around the world become more resilient to the physical, social and economic challenges that are a growing part of the 21st century. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to place on the agenda as a regular item for discussion and possible approval. The motion carried unanimously.
- 5) This item pertaining to removing our name from the Van Nuys/Sherman Oaks Park was to be referred back to Mr. Browning's committee with a request for more information. A memo is to be written to the council member explaining the situation. What are the actual costs of such a venture? If there is a fiscal impact, who will bear the burden?
- 6) Discussion and possible action to feature Enrique Velasquez in the Distinguished Speaker Series. Mr. Velasquez is the Field Coordinator for the Everyone in LA Campaign serving the San Fernando Valley. The Campaign serves to focus on ending homelessness across Los Angeles County by providing critical services to those who need it the most and helping transition people experiencing long-term homelessness with short-term and permanent housing solutions. A motion to place this on the regular agenda was made by Mr. Thomas, 2nd by Ms. Medrano and carried unanimously.
- 7) The idea to host a community forum within an identified district was referred back to the Budget and Finance Committee reference the funds being requested to support the event. It was moved by Ms. Medrano, 2nd by Ms. Marin and carried.
- 8) Discussion and possible action: The VNNC to submit a letter of support to Paul Koretz' Right to Counsel program (CF18-0610). The VNNC recognizes the rising numbers of Renters faced with eviction. The VNNC supports the Tenant's Right to Counsel Program.

It was determined with a motion made by Mr. Thomas, 2nd by Ms. Medrano to file a CIS Instead. Motion carried unanimously. Ms. Medrano to draft CIS.

- 9)** Discussion and possible action to support Housing and Homelessness townhall to discuss and consider supporting this townhall taking place in Van Nuys on September 9th (Sunday). We support a community discussion event to hear about groups and activists working locally to implement tangible solutions to address homelessness while also lobbying for increased local, state and federal support for these services. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to place this item on the regular agenda. The motion carried unanimously.
- 10)** The VNNC to host an informative forum for Rent Control (Proposition 10) in Van Nuys in October, 2018. The VNNC understands that increased rent affects renters and people unable to afford their rent. An informative forum will help inform and encourage community members to participate in the November, 2018 elections. This event is to be hosted by our committee and the Plum Committee. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to refer this item back to the Plum Committee for review and more information. The motion carried unanimously.
- 11)** Discussion and possible action concerning the VNNC actively soliciting bids for leasing office space. The VNNC to solicit assistance from City Hall (Jeff Brill) in shepherding the paperwork through the process. The VNNC is to allow ALL elected/appointed Council members unfettered access to the Council Office during normal business hours. The VNNC is to seek a minimum of three bids put through committee in September and then vote on a particular office. All bids must be within the boundaries of the VNNC. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to create an ad hoc committee to review. The motion passed unanimously.
- 12)** Discussion and possible action to officially plan to continue collaborating with all levels of government at least once, but hopefully four times in 2018-19. Partnerships shall be counted as continued sponsorship of events, co-sponsoring events, or community clean-ups. The VNNC is to set the bar exceedingly high and create a goal of 30 community partnerships. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to place this item on the consent calendar. The motion carried unanimously.
- 13)** Discussion and possible action to approve the new VNNC website. Overview presented by Ms. Wendy Mporé of (Moore Business Results). Overall conceptual design options, goals and associated costs will also be presented by Ms. Moore. The board is to vote on the design (look). NTE \$ 3,000.00. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to refer this item to the Budget and Finance Committee. The motion carried unanimously.
- 14)** Discussion and possible action to amend the standing rules and officially create four additional standing committees. The VNNC to make permanent the Special Committee on Policy and Education (SCOPE) as an official standing committee. The VNNC to make the Legislative Information Committee (LIC) as an official standing committee. The VNNC to additionally create a Transportation Committee, as well as a permanent Beautification Committee. A motion was made by Mr. Thomas, 2nd by Ms. Medrano and carried unanimously.

- 15) Discussion and possible action to amend the standing rules to schedule councilmembers to set-up and breakdown the VNNC equipment meeting room before and after each meeting. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to place this on the consent calendar. The motion passed unanimously.
- 16) Discussion and possible action to set time, date, and location of Bi-Annual Retreat to come up with new and different ways to engage the community. The VNNC to set aside a few hours for training of Committee Chairs in agenda formation and posting requirements. The VNNC to create a Master Document Checklist for ALL Committee Chairs to better facilitate functions. Set an agenda for the following month. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to place this on the consent calendar. The motion passed unanimously.
- 17) Discussion and possible action to officially appoint ONE Chairperson for the current standing committees. The VNNC to discuss and debate any contested election for Chair of any of the committees. The VNNC to hold the next leadership and Chair elections in July, 2019, as per the Bylaws. Mr. Thomas sent out an e-mail to all board members about this election. The individuals wishing to chair a committee will be given one minute to speak, field three questions and one-minute closing statement if they are running contested. A motion was made by Mr. Thomas, 2nd by Ms. Medrano and carried unanimously.
- 18) Discussion and possible action to confirm Jeanette Hopp and Glenn Epstein as the two VNNC Budget Representatives for the FY 2018-2019. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to place this on the Consent calendar. The motion passed unanimously.
- 19) Discussion and possible action to have the PLUM Committee create an overall principles guideline that incorporates the goals, strategies, action steps and their detailed tasks for planning that can be used by the VNNC. A motion was made by Mr. Thomas, 2nd by Ms. Medrano that this item be placed on the Consent calendar. The motion was carried unanimously.
- 20) Discussion and possible action to fund banner maintenance and possible additional banner locations. The VNNC to pick additional locations and purchase additional banners. NTE \$ 8,000.00. A motion was made by Mr. Thomas, 2nd by Ms. Marin to refer this item to the Budget and Finance and Outreach Committees. The motion passed unanimously.
- 21) Discussion and possible action to create the process to approve and post photos on the VNNC's website and/or social media sites. A motion was made by Mr. Thomas, 2nd by Ms. Medrano to forward this to the Outreach Committee to develop a plan. The motion passed unanimously.
- 22) Discussion and possible action to include any additional action items or motions for the VNNC 8/06/18 Executive Committee Meeting and Standing Committees. This is to review the attendance under Section 7 (Absences) for board meetings, committee meetings and special meetings, three in any six-month period that is not excused. Ms. Medrano to re-write this item. A motion was made by Mr. Thomas, 2nd by Ms. Hopp to refer this to her.

- 23) Discussion and possible action to purchase a popcorn maker and supplies for Outreach events. NTE \$ 600.00. This item was referred to the Budget and Finance Committee with a motion made by Mr. Thomas, 2nd by Ms. Medrano and carried unanimously.
- 24) Discussion and possible action to approve the NPG request for the Emergency Preparedness Fair sent by Southern California Preparedness Foundation NTE \$ 500.00 being held on September 29th. A motion was made by Mr. Thomas, 2nd by Ms. Medrano and carried.

There being no further business, the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jeanette Hopp, Secretary

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