

# Van Nuys Neighborhood Council

[www.VNNC.org](http://www.VNNC.org)



SPECIAL Executive Board Meeting Agenda

August 6, 2018

6:00PM – 8:00PM

Marvin Braude Constituent Center

6262 Van Nuys Blvd.

Van Nuys, CA 91401



## Van Nuys Neighborhood Council Board of Directors

President  
GEORGE CHRISTOPHER THOMAS  
Industrial #2

Vice President  
MARLIN MEDRANO  
At-Large Representative

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VERONICA MARIN  
Commercial #1

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JEANETTE HOPP  
Non-Profit Org #2

Sergeant At Arms  
JEFFREY LYNN  
Resident at Large #2

RICHARD HOPP  
At-Large Representative

MICHAEL BROWNING  
At-Large Representative

JOHN CAMERA  
Resident Zone 3

JERRY MARTIN  
Stakeholder At-Large

PENNY MEYER  
Resident Zone 4

MARIA SKELTON  
Renter At-Large #2

STEVE FRIEDMANN  
Commercial #4

JAKLEN KESHISHYAN  
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Senior Representative

STACY RAINS  
School Representative

JASON ACKERMAN  
Renter At-Large #1

JOHN HENDRY  
Resident Zone 3

KATHY SCHREINER  
Resident Zone 2

ASHLEY NEYRA  
Youth

GLENN EPSTEIN  
At-Large Representative

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the facilitator.

1. Call to Order, Pledge of Allegiance to the United States of America and Roll Call
2. Officer’s Report
  1. President’s Report- Update of website and communications.
  2. Vice President’s Report
  3. Secretary’s Report- Approval of the Executive Meeting Minutes
  4. Treasurer’s Report- Discussion and possible action to place MERS on General Board Meeting.
3. Presentation by Councilmember Hendry on what a “poet laureate” is and the requirements to have a person fill the role. Discussion and possible action to create a motion based on the presentation by Councilmember Hendry.
4. Discussion and possible action to complete the Funding, Election Stipulation Worksheet, and Self-Assessment Worksheets.
5. Discussion and possible action of items for placement at the 08/06/2018 General Board Meeting.
  1. Discussion and possible action to actively support the Van Nuys Arts Festival at the end of September. The VNNC to partner with Nury Martinez and CD6 staff to execute a well-planned event. The VNNC to participate in art contest with the winner being selected to work with a famous artist to do a mural near Van Nuys City Hall.
  2. Discussion and possible action to organize and execute the first Van Nuys Community Clean Up. The VNNC to actually clean up the Civic Center on August 10th before the Movies in the Park event with Nury Martinez. The VNNC clean up to encompass the entire Government Center. Clean up equipment to be requested from Sanitation through the Council Office.
  3. Discussion and possible action to reimburse George Christopher Thomas \$150.00 for personally funding the "Taste of Van Nuys" for the month of July. As is prescient, the Executive Committee shall decide on the restaurant being featured the week before the general meeting. NTE \$150.00

4. Discussion and possible action to appoint one person to attend in collaboration with Mayor Eric Garcetti's Office, EmpowerLA will host Civic U: Resilient Los Angeles on Tuesday, August 14, 2018 from 6:30 – 8:30 pm, at Ronald F. Deaton Auditorium, located at 100 W 1st St, Los Angeles, CA 90012. Los Angeles is part of 100 Resilient Cities, <https://www.100resilientcities.org>, a worldwide effort pioneered by the Rockefeller Foundation (100RC) that is dedicated to helping cities around the world become more resilient to the physical, social, and economic challenges that are a growing part of the 21st century.
5. Discussion and possible action of working with the Sherman Oaks NC to explore the feasibility of removing "Van Nuys" from the name of the Van Nuys/Sherman Oaks Park to reflect the reality that the park is solely located in Sherman Oaks and the current name may impact the ability of Van Nuys to establish its own Park and Rec identity and establish local facilities in Van Nuys on a par with other communities.
6. Discussion and possible action to feature Enrique Velasquez in the "Distinguished Speaker Series" Mr. Velasquez in the Field Coordinator for the EveryoneinLA Campaign serving the San Fernando Valley. The campaign serves to focus on ending homelessness across Los Angeles County by providing critical services to those who need it the most and helping transition people experiencing long-term homelessness with short term and permanent housing solutions.
7. Discussion and possible action to host a Community Forum within an identified precinct to host a Community Forum all voting precincts within the borders of Van Nuys Neighborhood Council. The intention of the forum is to allow the community to raise areas of concern to drive the focus of the future events. It will also serve as an opportunity to inform community members in that area of upcoming events. To be supported and hosted by the Committee NTE \$1000 per event
8. Discussion and Possible Action: The Van Nuys Neighborhood Council (VNNC) to submit a letter of support to Paul Koretz Right to Counsel Program [See Attachment 1]. CF# CF 18-0610 The VNNC recognizes the rising numbers of renters faced with eviction. The Van Nuys Neighborhood Council supports the Tenants Right to Counsel Program proposed by Councilmember Paul Koretz. The committee to draft a letter and a Community Impact Statement in support to be approved by the general board.
9. Discussion and possible action to support Housing and Homelessness town hall to discuss and consider supporting Housing and Homeless town hall taking place in Van Nuys on September 9th. We support a community discussion event to hear about groups and activists working locally to implement tangible solutions to address homelessness while also lobbying for increased local, state, and federal support for these services.
10. The VNNC to host an Informative Forum for Rent Control Proposition 10 in Van Nuys in October 2018. The VNNC understand that increased rent affects renters and contributes to people unable to continue to afford their rent. An Informative Forum will help inform and encourage community members to participate in the November 2018 elections. To be hosted by the Committee and co-hosted with the PLUM Committee NTE \$1500.
11. Discussion and possible action The VNNC to actively solicit bids for leasing office space. The VNNC to ask assistance from City Hall in shepherding the paperwork through the process. The VNNC to allow ALL elected Councilmembers unfettered access to Council Office during normal business

hours. VNNC to seek 10 separate bids, put through committee in September, and then vote on a particular office. All 10 bids must be within VNNC boundaries.

12. Discussion and possible action to officially plan to partner and collaborate with all levels of government at least once but hopefully four times in FY 18-19. Partnerships shall be counted as continued sponsorship of events, co-sponsoring events, or community clean ups. VNNC to set the bar exceedingly high and create goal of 30 community partnerships this government year. (NTE \$10,500)
13. Discussion and possible action to approve new VNNC Website. Overview presented by Wendy Moore (Moore Business Results). Overall conceptual design options, goals and associated costs. Board to vote on design "look". (NTE \$3000)
14. Discussion and possible action to amend the standing rules and officially create four additional standing committees. The VNNC to make permanent the Special Committee on Policy & Education (SCOPE) as an official standing committee. The VNNC to make permanent the Legislative Information Committee (LIC) as an official standing committee. The VNNC to additionally create a permanent Transportation Committee as well as a permanent Beautification Committee.
15. Discussion and possible action to amend the standing rules to schedule Councilmembers to set up and breakdown the VNNC equipment and meeting room before and after each meeting.
16. Discussion and possible action to officially set time, date, and location of Bi-Annual Retreat to come up with new and different ways to engage the community. The VNNC to set aside a few hours for training of Committee Chairs in agenda formation and posting requirements. The VNNC to create a master document checklist for ALL Committee Chairs to better facilitate functions.
17. Discussion and possible action to officially appoint ONE Chairperson for the current standing committees. The VNNC to discuss and debate any contested election for Chair of any of the committees. The VNNC to hold next leadership and Committee Chair elections in July 2019, as per the By-laws.
18. Discussion and possible action to confirm Jeanette Hopp and Glen Epstein as the two VNNC Budget Representatives for the FY 2018-2019.
19. Discussion and possible action to have the PLUM committee create an overall principles guideline that incorporate the goals, strategies, action steps, and their detailed tasks for planning that can be used by the VNNC.
20. Discussion and possible action to fund banner maintenance and possible additional banner locations. The VNNC to pick additional locations and purchase additional banners. (NTE \$8,000)
21. Discussion and possible action to create the process to approve and post photos on VNNC's website and/or social media sites.
22. Discussion and possible action to determine the meeting food and speaker.
23. Discussion and possible action to include any additional action items or motions for the VNNC 08/06/2018 Executive Board Meeting.
24. Discussion and possible action to purchase a popcorn machine and supplies for outreach events. (NTE \$600) [Popcorn Maker](#)
25. Discussion and possible action to approve the NPG request for the Emergency Preparedness Fair

sent by Southern California Preparedness Foundation up to \$2500 on September 29, 2018.

5. General Public Comment on Non-Agenda Items within the Board's Jurisdiction (up to two minutes per speaker)
6. Board Member Comment on Non-Agenda Items
7. Adjournment

**\*THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at [www.vnnc.org](http://www.vnnc.org) You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**\*PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: [info@vnnc.org](mailto:info@vnnc.org)

**\*\*RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>

**\*\*SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a [info@vnnc.org](mailto:info@vnnc.org) por correo electrónico para avisar al Concejo Vecinal.