Van Nuys Neighborhood Council Standing Rules

Standing rules supplement the official bylaws and may be revised at any time by a majority vote of the Board.

Standing Rule on Committees

Standing Committees address topics of continuing interest of the Board. They define goals, issues, and concerns for the board, investigate possible activities to help further those goals, select appropriate actions and propose those actions to the Board for approval and funding, and implement any official action the Board approves.

- 1. All Standing Committees shall be Chaired by a VNNC Director.
- 2. It is the responsibility of each Standing Committee to:
 - Monitor the proposed actions of the City Council or committees, and the proposed actions, programs, projects and performances of the City departments, boards and commissions for which each Standing Committee has subject matter jurisdiction;
 - Invite City officials and others to Committee meetings and hear presentations on topics germane to the subject matter jurisdiction of the Committee
 - Consider recommending to the Board on a regular basis positions on proposed actions of the City Council and proposed actions, programs, projects and performance of City departments
 - Unless otherwise stated in these Standing Rules, all Standing Committees shall meet at least once every quarter, with no less than four (4) meetings per year.
- 3. The Van Nuys Neighborhood Council shall consist of the following Standing Committees:

<u>Executive Committee</u> – Sets the agenda for regular and special Board meetings, receives requests and assign tasks. The Executive Committee meets 1st Monday of every month (or 9 days prior to the meeting at 6:00 pm)

<u>Government Relations and Bylaws Committee</u> – Oversees with City-wide issues, Council files, actions of City officials and department. Monitors and transmit pertinent information to the Board and the community. Reviews and recommends amendments to VNNC Bylaws, rules, policies and procedures. The Government Relations and Bylaws Committee meets on the 2nd Monday of every month.

<u>Education Committee</u> – Oversees educational issues, policies and programs, LAUSD and charter school.

<u>Budget and Finance Committee</u> – Reviews financial reports, create annual budgets. Receives, review and submit stakeholder grant applications to the Board for consideration. Meets 2nd Wednesday of every month at 6:00 pm.

<u>Outreach Committee</u> – Works to promote and inform the community about the activities of VNNC and encourage stakeholder participation. Develops and vets community outreach events, projects and initiatives to participate in and support. Meets last Thursday of every month.

<u>Planning and Land Use Management Committee</u> — Oversees planning, zoning and landuse, and transportations issues affecting the VNNC including proposals for new developments, zoning and planning, land entitlements, conditional use permits, special uses, alcohol license, design and policy. Meets the 3rd Wednesday of every month.

<u>Public Health and Safety Committee</u> – Deals with public health and safety issues within the VNNC area. Meets the 2nd Monday of every month.

<u>Parks and Recreation Committee</u> – Deals with issues concerning children and youth, park programs, facilities and playgrounds in the VNNC Area. Meets 2nd Wednesday of every month at 6:00 pm.

Special Committee of Policy and Education –