

Executive Committee Agenda (VNNC)

Van Nuys Neighborhood Council

January 22nd, 2018 (Monday 5:30pm - 6:30pm)

6250 Sylmar Avenue -- Van Nuys, CA 91401

Van Nuys Public Library



Van Nuys
Neighborhood Council
Board of Directors

President
GEORGE CHRISTOPHER THOMAS
Industrial #2

Vice President
HOWARD BENJAMIN
Industrial #1

Parliamentarian
JOSEF LAZAROVITZ
Commercial #2

Treasurer
VERONICA MARIN
Resident Zone #1

Secretary
JEANETTE HOPP
Resident Zone #3

Sergeant At Arms
JEFFREY LYNN
Resident at Large #2

RICHARD HOPP
At-Large Resident Representative #1

MICHAEL BROWNING
Resident At Large #1

JOHN CAMERA
Religious #1

JERRY MARTIN
Stakeholder at Large

PENNY MEYER
Resident Zone 4

MARIA SKELTON
Renter at Large #2

MARLIN MEDRANO
Commercial #4

STEVE FRIEDMANN
COMMERCIAL #4

MARCELA RODRIGUEZ
Non-Profit #10commercial #3

KATHLEEN PADDEN
Senior Representative

STACEY RAINS
School Representative

JASON ACKERMAN
At Large #4

JOHN HENDRY
Commercial Residential #3

VACANT
Non-Profit Org #1, Youth

P: 818-533-VNNC (8662)
INFO@VNNC.ORG

Mailing Address:
Van Nuys
Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407

1. Call to Order & Pledge of Allegiance to the United States of America
2. Roll Call (Quorum Call)
3. Comments from the Chair (President) of the Van Nuys Neighborhood Council
4. Secretary's Report -- Jeanette Hopp
5. Treasurer's Report -- Veronica Marin and/or Second Signatory
6. Committee Chairperson's Reports, Budget Advocate's Report, Elected Officials' Reports & Election Chair's Report
7. New Business
 - a. The VNNC to begin to generate and brand the Van Nuys area to create a specific identity and neighborhood feel. The VNNC to establish the "Official Sport of Van Nuys" as well as the "Official Dinosaur Of Van Nuys" and the "Official Color of Van Nuys."
 - b. The VNNC to completely and official review the bylaws and the amended changes. The VNNC to discuss once again all bylaws and amended changes. The VNNC to vote on and accept the current bylaws before the council, and all amended changes.
 - c. The VNNC to discuss and take possible action on the proposed language. "Under Article V Governing Board 1) Section 7: Absences, (the language was changed to) {(Any Director who misses three (3) unexcused consecutive regular board meetings in any six (6) month period may be subject to removal by majority vote of the Board.)}"
 - d. The VNNC to discuss and take possible action on the proposed language. "2) Under Article V Governing Board Section 3: Selection of Officers (the language was changed to)

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be requested by emailing info@vnnc.org. Members of the public are invited to address the council on any items on the agenda prior to any action by the Council on that specific item. Member of the public may also address the board on any matter within the committee's matter jurisdiction of the Council. The council will entertain such comments during the public comment period(s). Public comment will be limited to 10 minutes with 2 minutes per individual for each item addressed. The aforementioned limitation may be waived by the chairperson of the meeting. (Pursuant to Government Code Section 54954.3(b)) Members of the public who wish to address the council are urged to complete a speaker card and submit it to the President or Secretary prior to commencement of an agenda item. Cards are available at the back of the room. However, should a member of the public feel the need to address a matter while discussion of the item is in progress, a card may be presented to the President or Secretary prior to final consideration of the matter. In the interest of time, All Board & Public Comments will be limited to no more than 2-minutes unless otherwise adjusted at the discretion of the President. It is requested that individuals who require the services of a translator contact the Department of Neighborhood Empowerment 24 hours prior to the meeting. Whenever possible, a translator will be provided. SI REQUIERE SERVICOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 24 HORAS POR ANTICIPADO. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listen device, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make you request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Semee Park, Neighborhood Council Advocate at (213) 978-1551.

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Section 12: Selection of Officers {The Board will elect its Officers every two (2) years by simple majority vote by the Directors present at the General Board meeting. The selection of Officers will take place in July of that year.(starting in 2019, then 2021, followed by 2023 etc.////The wording “The selection of Officers will take place in July of every odd number year.” was also acceptable)} (there already is a Section 3 in Article V).

d1. The VNNC to discuss and take possible action on the proposed language.
“3) Under Article V Governing Board Section 4: Officer Terms (the language was changed to) Section 13: Officer Terms {(The Officers shall serve a term of two (2) years. There are no term limits.)} (there already is a Section 4 in Article V).”

e. Refunds and over-payments returned to the Board. Procedure to return an overpayment of a boardmember reimbursement to the City of Los Angeles, its agency, section or department pursuant to a Court decision. The above wording complies with Cal. Gov Code, § 54954.2(a).

f. The VNNC to discuss and debate the advice and rules of having Standing and Ad Hoc Committees. The VNNC to go over and review the Department Of Neighborhood Empowerment (DONE) handout and flyer. The VNNC to once again discuss committee goals and assignments. The VNNC also to go over the PDF “Tips On Chairing A Meeting.”

g. The VNNC to discuss and debate the step by step guide on how to file a Community Impact Statement. The VNNC to elect those Councilmembers than can file a Community Impact Statement, The VNNC to become the most prolific council in Los Angeles in regards to filing CIS statements.

h. The VNNC to discuss the requirements of Committee Chairs in regards to the Ralph M. Brown Act. The VNNC to officially train the Committee Chairs in how to run a meeting, how to post the agenda, and all other requirements that come with being a VNNC Committee Chairperson.

i. The VNNC to discuss coming up with a handful of “actions” that we know the Board will most likely utilize (e.g. amending a motion, tabling a motion, postponing a motion, referring to committee) and providing clear step-by-step guidelines that VNNC members can follow. If these modified sets of parliamentary procedures work for the Board, perhaps the VNNC can adopt it into the VNNC Standing Rules.

j. The VNNC to discuss the Strategic Plan, Self Assessment, Outreach Survey and Budget Packet. The VNNC to address NPGs - Establish application period for Board to accept applications (quarterly? 2 times a year?) Once the application period has closed, the Board can review at one meeting and approve. The VNNC to discuss Outreach Events - Establish calendar of events for Board to sponsor and co-sponsor. By pre-identifying, you’re able to prioritize and also there’s clarity for the Board on which events to support and recruit volunteers for in the future. The VNNC to address CIS - Identify Council Files / legislation. Have a committee identify, review, and formulate follow up questions/positions/actions. At the Board meeting you can have respective elected offices follow up and/or field questions from the Board. The VNNC to address Community Advocacy - Have the Board agree upon 4 issues in the community for the Board to tackle for the year. Once issues have been identified, list which City Departments are responsible, assign Boardmember and/or committee and refer all stakeholder inquires re: topic to Committee/ designated person.



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COMMITTEES

Executive: 1st Monday of every month (or 9 days prior to the meeting at 6:30 P.M.) -- (Unless there is a Holiday etc.)

△ Sets the agenda for board meetings, receives requests, and assigns tasks.

GEORGE CHRISTOPHER THOMAS, CHAIRMAN

HOWARD BENJAMIN, VICE PRESIDENT

JEANETTE HOPP, SECRETARY

VERONICA MARIN, TREASURER

JOSEF LAZAVORITZ, PARLIAMENTARIAN

Location: 6250 Sylmar Street, Van Nuys Public Library, Van Nuys, CA 91401

Public Safety & Health: 2nd Wednesday of every month prior to VNNC general board meeting at 6:00 P.M.

△ Deals with community safety issues within the Van Nuys Neighborhood Council area.

Location: Braude Center, 6262 Van Nuys Blvd, Room 1-A

Parks & Recreation: 2nd Wednesday of every month prior to VNNC general board meeting at 6:00 P.M. or TBA

△ Deals with issues concerning children and youth, park programs, facilities and playgrounds in the VNNC area.

Location: Delano Recreation Center, 14100 Erwin Street, Van Nuys, CA.

Budget & Finance: 2nd Wednesday of the month at 6:00pm (Right before the VNNC General Meeting)

△ Deals with Van Nuys Neighborhood Council (VNNC) budgetary issues.

Location: TBD

Planning & Land Use: 2nd Wednesday of every month prior to VNNC general board meeting at 6:00 P.M. or TBA

△ Deals with planning, zoning and land use issues that affect the VNNC community, including proposals for new projects, zoning changes and variances, proposals for tenant improvement (T.I.) construction, building improvements and special uses, development, development of new business e.t.c.

Location: Braude Center, 6262 Van Nuys Blvd, Room 2B, Van Nuys, CA.

Government Relations/Rules & Bylaws: Meetings held 2nd Wednesday of every month or TBA

△ Deals with citywide issues, council files, actions of city officials and departments, bylaws, rules and regulations, policies and procedures.

Outreach: Meetings held last Thursday of every month. (Or possibly the 2nd Tuesday of the month) or TBA

△ Deals with outreach to inform the VNNC community about board meetings, elections, committee meetings, projects and special events, e.t.c.



**All calls should be after 8:30 A.M. or before 8:00 P.M.
Monday through Saturday.**

For Non-Emergency City Issues Dial ~ 3 1 1



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k. The VNNC to consider the following Community Impact Statements. The VNNC to discuss and debate, then vote on the following Community Impact Statements. The VNNC to pass between 30-60 CIS statements at the retreat, thus making the VNNC #1 in the entire city in regards to submitting CIS statements.

k1. The VNNC to discuss and debate the VAN NUYS CENTRAL BUSINESS DISTRICT COMMUNITY DESIGN OVERLAY (Council File # 06-3189). Motion - Van Nuys Boulevard is a major corridor running through the heart of the San Fernando Valley. This Boulevard has always served as an important part of the economic growth of Van Nuys. Councilmember Miscikowski in 2000 introduced a motion to institute changes along the Boulevard that would eventually lead to the development of the Van Nuys Central Business District Community Design Overlay (CDO). Due to that motion, we have slowly started to see improvements in the quality of the buildings and the businesses along the portion of Van Nuys Boulevard that the CDO covers. The Van Nuys CDO covers the area on Van Nuys Boulevard from Calvert Street to Vanowen Street. There are a few gaps along Van Nuys Boulevard that would benefit from extending the CDO to cover those areas and star a uniform design and upgrade to Van Nuys Boulevard. THEREFORE MOVE that the City Planning Department be instructed to prepare an amendment to extend the Van Nuys Central Business District CDO to include the commercial areas south to Oxnard Street and north to the railroad tracks (north of Keswick Street). FURTHER MOVE that the City Planning Department be instructed to amend the guidelines/regulations on storefront signage, relating to sign square footage, on Van Nuys Boulevard to be comparable with the Ventura Boulevard Specific Plan. OLD COUNCIL FILE 01-2527 AND SUPPLEMENT -- The VNNC to submit a CIS in regards to this Council File.

k2. The VNNC to discuss and debate, assess and coordinate revitalization opportunities / Van Nuys Civic Center / Van Nuys Boulevard between Victory Boulevard and Oxnard Street. (Council File # 16-0411) -- The VNNC to submit a CIS in regards to this Council File.

k3. The VNNC to discuss and debate Council File # 11-1878. Van Nuys Airport / Management Structure / Airport Commission Creation / Privatization. The VNNC to submit a CIS in regards to this Council File.

k4. The VNNC to discuss and debate Council File # 10-1753. Downtown Van Nuys Public Safety Improvement Plan. The VNNC to submit a CIS in regards to this Council File.

k5. The VNNC to discuss and debate Council File # 17-0937. 6262 Van Nuys Boulevard / Pacoima Beautiful / Right of Entry (ROE) Permit. The VNNC to submit a CIS in regards to this Council File.

k6. The VNNC to discuss and debate Council File # 15-0367. Van Nuys Airport Quiet Jet Departure Program / Noise and Abatement Program / Stage 3 Aircraft. The VNNC to submit a CIS in regards to this Council File.

k7. The VNNC to discuss and debate Council File # 07-3323. WIRELESS BROADBAND SECURITY CAMERAS / VAN NUYS CIVIC CENTER. The VNNC to submit a CIS in regards to this Council File.

k8. The VNNC to discuss and debate Council File # 14-1174-S12. Van Nuys Boulevard in Pacoima / Public Infrastructure Improvements / CRA/LA Excess Bond Proceeds.

The VNNC to submit a CIS in regards to this Council File.

k9. The VNNC to discuss and debate Council File # 13-1103-S1 14415 Sylvan Street / Old Fire Station 39 / Exploring Potential Economic Development. The VNNC to submit a CIS in regards to this Council File.

k10. The VNNC to discuss and debate Council File #16-0121. 6262 Van Nuys Boulevard, Suites A,C,D and E / Marvin Braude Constituent Service Center / Connect the Dots Van Nuys Event / Aria Lands Institute / Pacoima Beautiful / LA County Bicycle Coalition. The VNNC to submit a CIS in regards to this Council File.

k11. The VNNC to discuss and debate Council File # 10-1751. Van Nuys Airport Industrial Core Public Safety Improvement Plan. The VNNC to submit a CIS in regards to this Council File.

k12. The VNNC to discuss and debate Council File # 11-0897. Van Nuys Central Business District Community Design Overlay District / Allowable Signage. The VNNC to submit a CIS in regards to this Council File.

k13. The VNNC to reach out and establish a working relationship with the Affordable Housing Commission, Meeting Time: 3rd Wednesday of every month, at 11:00 a.m. to 1:00 pm, Meeting Location: City Hall, 200 N. Spring St., Room 1070. The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k14. The VNNC to reach out and establish a working relationship with the Airport Commissioners. Meeting Time: 1st and 3rd Thursdays at 10:30 a.m. Meeting Location: LAX, Board Room, #107, Administration Building. The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k15. The VNNC to reach out and establish a working relationship with the Board of Animal Services, Meeting Time: 2nd and 4th Monday at 10:00 a.m. Meeting Location: City Hall, Room 1060 The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k16. The VNNC to reach out and establish a working relationship with the Area Planning Commission (APC) / South Valley, Meeting Time: 2nd and 4th Thursdays at 4:30 p.m. Meeting Location: Marvin Braude San Fernando Valley Constituent Center, 6262 Van Nuys Blvd., 1st Floor Mtg. Room The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k17. The VNNC to reach out and establish a working relationship with the Building and Safety Commissioners, Meeting Time: Tuesdays at 9:30 a.m. Meeting Location: 201 N. Figueroa St., Room 900 The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission

to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k18. The VNNC to reach out and establish a working relationship with the Building and Safety Commissioners, Meeting Time: Tuesdays at 9:30 a.m. Meeting Location: 201 N. Figueroa St., Room 900The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k19. The VNNC to continue to use the exact language from the last five agenda items, with considerations for the following Boards/Commissions. (See Below) The VNNC to reach out and establish a working relationship with the following Boards/Commissions The VNNC to elect and/or appoint a liaison to be the main contact person between the VNNC and the aforementioned Board/Commission. The VNNC to invite the Chair of the aforementioned Board/Commission to participate in our “Distinguished Speakers Series.” The VNNC to come up with and address three issues the Board/Commission and the VNNC can collaborate on for the betterment of the community. The VNNC to submit a Community Impact Statement to the Board/Commission in regards to the actions established on this agenda item at our Council Meeting.

k19a. Citizens Committee for the Selection of the Executive Director of the Office of Public Accountability -- Meeting Time: 1st and 3rd Thursdays, 2:00 pm -- Meeting Location: City Hall, Room 1060

k19b. Civil Service Commissioners, Meeting Time: 2nd and 4th Thursdays at 10:00 a.m. -- Meeting Location: 700 E. Temple St., Room 350

k19c. Community and Family Services, Commission for -- Meeting Time: First Monday of every month at 10:00 a.m to 12:00 pm -- Meeting Location: City Hall, 200 N. Spring St., Room 1060

k19d. Community Forest Advisory Committee -- Meeting Time: 1st Thursday of every month at 1:00 p.m. -- Meeting Location: City Hall, 200 N. Spring St. - BPW Rm. 361

k19e. Convention and Tourism Development, Board of Los Angeles -- Meeting Time: 1st and 3rd Wednesday at 9:00 a.m. -- Meeting Location: 1201 S. Figueroa St., LA Convention Center Exec. Board Rm.

k19f. Cultural Affairs Commission -- Meeting Time: 3rd Thursdays at 1:30 p.m. Meeting Location: 201 N. Figueroa St., Ste. 1400

k19g. Cultural Heritage Commission -- Meeting Time: 1st and 3rd Thursdays at 10:00 a.m. -- Meeting Location: City Hall, Room 1010

k19h. Disability, Commission on -- Meeting Time: 2nd Wednesday at 1:00 p.m. Meeting Location: 200 N. Spring St., BPW, Room 350

k19i. Disabled Access Appeals Commission -- Meeting Time: Thursdays at 10:00

k19j. El Pueblo De Los Angeles Historical Monument Authority -- Meeting Time: 2nd and 4th Thursday at 2:00 p.m. -- Meeting Location: 125 Paseo de la Plaza, Biscailuz Building, Basement

k19k. Employee Relations Board -- Meeting Time: 4th Monday at 9:30 a.m. Meeting Location: City Hall East, 200 N. Main St., Room 1100

k19l. Ethics Commission, City -- Meeting Time: 2nd Tuesday at 9:30 a.m. -- Meeting Location: City Hall, Room 1060

k19m. Fire and Police Pension Commissioners, Board of -- Meeting Time: 1st and 3rd Thursdays at 8:30 a.m. Meeting Location: 701 E. 3rd St., Los Angeles, CA 90012

l. The VNNC to recap the goals of winning every award given by the Valley Alliance of Neighborhood Councils (VANC). The VNNC to come up with a plan to shine by being the #1 Neighborhood

Council in all of Los Angeles. The VNNC to establish ten (10) categories that City Hall can judge Neighborhood Councils, then submit the list to DONE and the Los Angeles City Council. The VNNC to completely dominate the NC scene, and be #1 in every category.

m. Any additional items for the agenda, additional comments, or anything else for council consideration.

8. Public Comment (on matters within the VNNC Board's jurisdiction.) *Speaker Cards: 2 minutes, 1 Public Comment Time. (This includes speaker cards on any and all agenda items -- a limit of 10 minutes for the entire meeting per Stakeholders and Councilmembers alike.)

9. Announcements

10. Adjournment

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the facilitator.

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 533-8662 or via email at: info@vnnc.org

****PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at www.vnnc.org You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

****RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>

****SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

