



Van Nuys Neighborhood Council

www.VNNC.org



Special Joint Board and Budget and Finance Meeting Agenda
September 13, 2017
6:00PM to 7:00PM

Marvin Braude Constituent Service Center
6262 Van Nuys Blvd
Van Nuys, CA 91401

President
JEFFREY LYNN
Resident at Large #2

Vice President
JASON ACKERMAN
Renter at Large #1

Secretary
VACANT
Resident Zone #1

Treasurer
STACEY RAINS
School Representative

VACANT
Resident at Large #1

JOHN CAMERA
Religious #1

Parliamentarian
JOSEF LAZAROVITZ
Commercial #2

JERRY MARTIN
Stakeholder at Large

PENNY MEYER
Resident Zone 4

MARIA SKELTON
Renter at Large #2

STEVE FRIEDMANN
Commercial #4

VACANT
Commercial #3

QUIRINO DE LA CUESTA
Resident #2

HOWARD BENJAMIN
Industrial #1

GEORGE CHRISTOPHER THOMAS
Industrial #2

KATHLEEN PADDEN
Senior Representative

JOHN HENDRY
Residential Zone #3

MARCELA RODRIGUEZ
Non-Profit #1

VERONICA MARIN
Commercial #1

JEANETTE HOPP
Non-Profit #2

AUSTIN KNOLL
Youth

P: 818-533-VNNC (8662)
INFO@VNNC.ORG

Mailing Address:

Van Nuys Neighborhood Council
P.O. Box 3118
Van Nuys, CA 91407

1. Call to Order, Pledge of Allegiance to the United States of America and Roll Call
2. Reports from Public Officials/Departments/Community Agencies (10 minutes)
3. General Public Comment on Non-Agenda Items within the Board's Jurisdiction (up to two minutes per speaker)

New Items: NPG's
4. Delano Park: The Park is requesting discretionary funds for their Halloween event (5 minutes) Amount TBD Speaker Daniel Hernandez (2.5 minutes)
5. Annual Holiday Show: The Delano park is requesting discretionary funds for their Annual Holiday Show. (2.5 minutes) Amount TBD Speaker Daniel Hernandez NTE: TBD
6. 10th Annual Valley Disaster Fair NPG: The Southern California Preparedness Foundation is requesting discretionary funds for their annual disaster fair. NTE : \$2,500.00 Speaker Dave Brown (5 minutes)
7. The Original School Tour: a school based, music entertainment nonprofit organization wants to provide high quality live interactive musical forums to K-12 Schools: Speaker Chris Roker NTE: TBD (5 minutes)
8. **Discussion and action.** Council will send a letter of request to the office of Nury Martinez of Council District 6 to change fees collected from parking, such as meter parking, public parking structure near the government buildings, to be use as expenditures in making streetscape improvements, such as tree planting, add benches, repair sidewalks and clean ups towards Van Nuys.
9. Committee First email to a NPG Recipient draft review and approval interim document. (5 minutes)
10. Board Comments on Non-Agenda Items (10 minute)
11. Adjournment

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, per item, with a maximum total of 10 minutes per speaker, unless adjusted by the facilitator.

***THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting VNNC by calling: (818) 374-9898 or via email at: info@vnnc.org

****PUBLIC POSTING OF AGENDAS** – VNNC agendas are posted publicly near the front door to the conference room of the Marvin Braude Constituents Building, 6262 Van Nuys Blvd, Van Nuys, CA 91401 and also online at www.vnnc.org You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

***PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed , 6262 Van Nuys Blvd, Van Nuys, CA 91401, at our website: <http://www.vnnc.org/> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact via email: info@vnnc.org

****RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the VNNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the VNNC Bylaws. The Bylaws are available at our Board meetings and our website <http://www.vnnc.org>

****SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a info@vnnc.org por correo electrónico para avisar al Concejo Vecinal.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a)	The Original Shool Tour	81-4424530	California	12/28/16
	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b)	4846 W 118th place #3E	Hawthorne	CA	90250
	Organization Mailing Address	City	State	Zip Code
1c)	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:			
	Chris Roker	(213) 840-0568	theschooltour1@gmail.com	
	Name	Phone	Email	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School <i>(not to include private schools)</i>	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit <i>(other than religious institutions)</i>	
	Attach Grant Request on School Letterhead		Attach IRS Determination Letter	
3)	Name / Address of Affiliated Organization (If applicable)	City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

To purpose of the grant request is to broaden our reach. We would like to expand this program to serve more interested communities. We will continue to provide music as an interactive way to communicate, by joining together and positively impacting school age children, all while providing them insights into the Entertainment industry.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant will be used to develop programs to include the public at large for our year round program that supports and conveys key messages such as Stay in School, Strive for Academic Success, No Bullying, Positive Self Image and Healthy Living.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Marketing and promotions	\$ 1,000.00	\$ 1,000.00
Merchandise (t-shirt, banner, flyers)	\$ 1,100.00	\$ 1,100.00
Paid Interns (4)	\$ 800.00	\$ 800.00

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Healthy Living	\$ 700.00	\$ 700.00
Positive Self Image	\$ 700.00	\$ 700.00
No Bullying	\$ 700.00	\$ 700.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000.00

10a) Start date: 05/01/17 10b) Date Funds Required: 04/24/17

10c) Expected completion date: 12/31/17 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Chris Roker Executive Director Christopher Roker 4/9/2017
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Dr. Norris Dorsey Secretary Norris Rashe Dorsey 4/9/2017
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Van Nuys

SECTION I - APPLICANT INFORMATION

- 1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/15
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
Organization Mailing Address **City** **State** **Zip Code**
- 1c)
Business Address (If different) **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins (818) 835-5384 Bill.Hopkins@SoCalPrep.us
Name **Phone** **Email**
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**
- 3)
Name / Address of Affiliated Organization **City** **State** **Zip Code**
(If applicable)

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Participation in the 10th Annual Valley Disaster Preparedness Fair on October 7, 2017, sponsored by the Southern California Preparedness Foundation.

A 10ft x10ft space will be provided to the neighborhood council for Outreach operations.

Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils. Venue is ADA compliant.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This Emergency and Disaster Preparedness Fair, which regularly draws over 3,000 participants, benefits the Neighborhood Council and surrounding communities by increasing neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Free Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness starter kits, informative presentations, displays and basic trainings, in a family-friendly environment. Lunch with attendance (while supplies last).

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
None		

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 2,500.00	\$ 29,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application: \$ 2,500.00

10a) Start date: 01/25/17 10b) Date Funds Required: 08/21/17

10c) Expected completion date: 10/07/17 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

William J. Hopkins, Jr. President & Director William J. Hopkins, Jr. 6/23/17
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Linda M. Pruett Corporate Secretary & Director Linda M. Pruett 6/23/17
PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Save The Date

10th Annual

VALLEY DISASTER PREPAREDNESS FAIR



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 7, 2017 10:00 am – 2:00 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM



ONLINE REGISTRATION IS OPEN

REGISTRATION ALSO AVAILABLE AT THE FAIR



A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.

Some Fair Highlights:

- Family friendly & ADA accessible
- Free admission, lunch* & parking
- Free Family EP Starter Kits*
- Free child ID
- Exhibits & displays
- CERT demos and info
- Demonstrations
- Special events
- Learn Sidewalk CPR
- American Red Cross
- Pet safety & preparedness
- Children's Safety Puppet Show
- Disaster Response Agencies
- Shakey-Quakey Schoolhouse
- Dutch oven & solar oven cooking
- Neighborhood Council representatives
- Map Your Neighborhood (MYN)
- Drawings for EP and specialty items
- Ham radio station **K6D**. Talk-in: 145.570 mHz
- Send a Radiogram to your out-of-state contact[‡]
- And so much more!

You can help with: Kit Prep, Registration, Set-up, Take-down, Promotion, Volunteer, & more! Info@ValleyDisasterFair.com

Valley Disaster Preparedness Fair 2017

Online Fair Registration

Present your emailed Voucher to any **Pre-Registered Check-in Station** for a quick scan.

Speaker Series at the Fair

An exciting lineup of five 30-minute talks by LAFD Chief Frank Borden (ret.), Dr. Jill Barnes (LAUSD), Tanya Yarbrough (pet preparedness), Eric

Boldt (US Weather Service), and Lorraine Curry (Batn. 13 CERT coordinator).

Cedars-Sinai Bloodmobile

Give the gift of life. Donors may enter the Fair starting at 9:00 am to proceed directly to donor screening.

Ham Radio Exams[‡] for new and license upgrades at 11:00 am, sponsored by [ARES NW](http://ARES.NW).

Solar Powered by LA Department of Water & Power's mobile Solar Power System.

Social Media



Southern California Preparedness Foundation is on [Facebook](https://www.facebook.com/SoCalPrepUS). On [Twitter](https://twitter.com/SoCalPrepUS), we're @SoCalPrepUS. "Follow" and "like" us to stay informed of our efforts with the Fair, MYN, and CERT.

For photos, videos, and more, please visit www.ValleyDisasterFair.com

This annual event is sponsored by
www.SoCalPrep.us
Info@SoCalPrep.us
Ph: 818-835-5384



Southern California Preparedness Foundation



Co-sponsored by the
Patriot Oil Community Benefit Trust Fund
(administered by the North Valley Coalition)

Supported by Los Angeles
Neighborhood Councils.
Councilmember [Mitchell Englander](#),
County Supervisor [Kathryn Barger](#),
with Federal, State, County, and
City agency participation.

*While supplies last. EP kits to registered families. Events, exhibitors, and features subject to availability and may change. [‡]ARRL exam Fee: \$15

[‡]Be sure to have your out-of-state contact's full name, complete address, and phone number with area code.



February 28, 2017

To Whom It May Concern:

Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 10th Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Logistics and Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member
Theodore C. Snyder	Treasurer and Director	Not a board member of any Los Angeles Neighborhood council

Please direct any questions to Theodore C. Snyder at Ted.Snyder@SoCalPrep.us.

Sincerely,

A handwritten signature in black ink that reads "Theodore C. Snyder". The signature is written in a cursive, flowing style.

Theodore C. Snyder
Treasurer and Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

Tamara Rippanda

Director, Exempt Organizations

Letter 5436