



Van Nuys Neighborhood Council
Legislative Information Committee
PO Box 3118, Van Nuys, California 91407
www.VNNC.org

Regular Meeting: Los Angeles Police Department, 6240 Sylmar Avenue, California 91401
Community Room/Main Lobby Date: Saturday, July 16, 2016 - Time: 10:00AM to 11:15AM

1. **CALL TO ORDER AND ROLL CALL**
2. **PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA**
3. **COMMISSION ANNOUNCEMENTS AND REPORTING BY COMMISSION**
Brief announcements by Commissioners and brief reports regarding activities.
4. **ORAL COMMUNICATION**
Legislative Advisory Committee (LIC) to provide and forward findings, not conclusions, within the Van Nuys Neighborhood Council's interest on legislation and legislative intent that is not on the agenda. A speaker card must be completed and presented to any committee member.
5. **COMMISSION RESPONSE TO PUBLIC COMMENTS**
The Commission cannot act on items raised during public comment, but may briefly respond to statement made or questions posed, request clarification, or refer the item to staff.
6. **NEW ITEMS OF BUSINESS**
 - a. Procedures and qualifications to become a City of Los Angeles, Department of Neighborhood Empowerment approved vendor
 - b. Notice and wording requirements for agendas, committee referrals, motions, cancellations and resolutions under the California Brown Act (California Government Code, § 54950, et seq.)
 - c. Court reporter and electronic transcription at public meetings
 - d. Procedures and qualifications for VNNC's¹ Purchasing Card (P-Card) spending cap to increase from \$500.00 to \$2,500.00 for a single transaction
 - e. Updating the VNNC's PO Box mailing address zip from 91307 to 91407 on notices
 - f. Rules and procedures referring a motion to a committee(s)
 - g. Transfer custody of the VNNC's records from the former secretary to the current secretary
7. **INTRODUCTION OF AGENDA TIMES FOR FUTURE MEETINGS**
8. **ADJOURNMENT**

Under California Government Code, § 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be requested by emailing info@vnn.org or Mail@MrHopp.com or calling Richard Hopp (818) 902-0532. Members of the public who wish to address the committee are to complete a speaker card and submit to any committee member prior to final consideration of the matter. Cards are available from any committee members. Speakers on an agenda item has two (2) minutes and may be waived by the chairperson of the meeting (California Government Code, § 54954.3(b)). It is requested that individuals who require the services of a translator contact the Department of Neighborhood Empowerment 24 hours prior to the meeting. Whenever possible, a translator will be provided. SI REQUIERE SERVICOS DE TRADUCCION, FAVOR DE NOTIFICAR LA OFICINA CON 24 HORAS POR ANTICIPADO. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listen device, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make you request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Los Angeles Department of Neighborhood Empowerment at (213) 978-1551, www.EmpowerLA.org.

¹ Van Nuys Neighborhood Council