



Community Planning Referral Form

This form, completed and signed by appropriate Community Planning staff, must accompany any *Master Land Use Application* submitted at the Department of City Planning Public Counters regarding proposed projects located in Specific Plan areas, Historic Preservation Overlay Zones (HPOZs), Design Review Board (DRB) areas, Community Design Overlay (CDO) districts, Pedestrian Oriented Districts (PODs), Neighborhood Oriented Districts (NODs), or Sign Districts (SN).

1. Name of Specific Plan, HPOZ, DRB, CDO, POD, NOD, or SN

If this is a Density Bonus case, please write "Density Bonus" and the name of the Community Plan area

VAN NUYS CBD CDO

1a. Sub-Area (if applicable)

2. Address of Proposed Project:

6710 N. VAN NUYS BLVD., Unit C

3. Description of Proposed Project:

Conditional use permit for operation of autobody garage and spray booth. NO new construction proposed.

Project Type: New construction Addition Renovation Sign Change of use Grading

If change of use, what is existing use? _____ Proposed use? _____

4. Note to Applicant: Other Approvals

ZA 2015 3267

Applicant is advised to obtain a pre-plan check consultation with the Department of Building & Safety to determine any other necessary approvals from other City departments, including City Planning. Potential City Planning approvals in addition to Director's Determination are listed below. This list includes the most common approvals and is not exhaustive.

Zoning Administration

Adjustment or Variance
Conditional Use Permit (e.g. sale of alcohol)
Coastal Development Permit Determination

CPC/APC/Director

Site Plan Review
Zone Change/General Plan Amendment
Conditional Use Permit (e.g. educational institutions)
Density Bonus

Advisory Agency

Tract Map/Parcel Map
Small Lot Subdivision

City of Los Angeles Department of City Planning WEBSITE: www.cityplanning.lacity.org

DOWNTOWN OFFICE

City Hall - 200 N Spring St.
Rooms 621 & 667

VALLEY OFFICE

Marvin Braude Construction Center - 6262 Van Nuys Bl.
Rooms 351 & 430

Questions 5 & 6 below to be filled out by Community Planner

5. Approved Filing (check all that apply):

Specific Plan/SN

- Project Permit
 - Minor** (3 signs or less OR change of use)
 - Standard** (Remodel or renovation in which additions are no greater than 200sf., more than 3 signs, and/or wireless equipment) *N/A*
 - Major** (All other projects, e.g. new buildings, remodels that include an addition of more than 200sf.)
- Modification
- Adjustment
- Exception
- Amendment
- Interpretation
- Other
 - Not a project per Specific Plan or SN

DRB

- Final Review *N/A*
- Preliminary Review

CDO/POD/NOD

- Discretionary Action
 - Minor** (3 signs or less OR change of use)
 - Standard** (Remodel or renovation in which additions are no greater than 200sf., more than 3 signs, and/or wireless equipment)
 - Major** (All other projects, e.g. new buildings, remodels that include an addition of more than 200sf.)
- Sign-off only
- Not a project

HPOZ

- COA
- CCMP
- Amendment
- Demolition
- Other

Is the project located in a Federal District/ National Register Historic District or a California Register Historic District? Yes¹ No

Does the project involve demolition of a Contributing building or structure? Yes¹ No

¹ Certificate of Appropriateness (COA) on properties located in Federal Districts/ Nation Register Historic Districts or in California Register Historic Districts do not qualify for Categorical Exemptions. Projects involving the demolition of Contributing buildings or Structures do not qualify for Categorical Exemptions. Check "Environmental Assessment Form," below and direct applicant to apply for an EAF.

Density Bonus


- Density Bonus and/or parking reduction only
- Density Bonus Referral Form attached
 - On-menu incentives requested
 - Off-menu incentives requested

GPA and/or ZC

- Consultation completed *N/A*

6. Environmental Clearance (check one):

- Categorical Exemption
 - (Not for Specific Plan Exception cases, unless the project is a sign)
- Environmental Assessment Form (EAF)
- Reconsideration of: _____
- Existing ENV Case Number: _____
- Public Counter to determine environmental clearance
- Other entitlements needed

Community Planning Staff Signature: 	Phone Number: (818) 374-5058
Print Name: Courtney Shum	Date: 9/3/15
Base Fee (List each entitlement base fee separately):	